



CAMOSUN
COLLEGE
50 YEARS
1971-2021

BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, December 6, 2021
TIME: 5:00 pm
LOCATION: Paul 216, Lansdowne Campus
ONLINE: Teams

BOARD MEMBERS:

Monty Bryant, Chair
Bijan Ahmadi
Sherri Bell, President
Tanya Clarmont, Vice Chair
Joanne Cumberland
Amanda Garner
Puneet Kaur
Brenda McBain
Brent Palmer (on leave)
Ruth Mojeed Ramirez
Mike Stubbing
Al van Akker

ADMINISTRATION:

John Boraas, VP Education
Heather Cummings, VP Student Experience
Deborah Huelscher, VP Administration & CFO
Rodney Porter, Exec. Director, Communications & Marketing
Barbara Severyn, Exec. Director, Human Resources
Geoff Wilmshurst, VP Partnerships

GUEST: Richard Gale, Director, Camosun Innovates

REGRETS: Lindsay Kearns
Richard Margetts

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Monty Bryant, Chair, called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS**1. Chair's Report**

Monty Bryant, Chair, noted all the regular board meetings are open to the public. Guests and the College Executive are asked to join by Teams. Today we are welcoming two guests on Teams: April Atkins, SIP; and Lynelle Yutani, CCFA. Guests were asked to keep their microphone and video turned off, and to refrain from writing in the chat. Guests can send questions or comments by email to Monty via Heather Martin after the meeting, and he will respond.

Sherri Bell, President, and Monty met several times for planning. On Friday, November 26, Monty attended "Lives Well Lived", an Indigenous Alumni gathering at the Alex & Jo Campbell Centre for

Health and Wellness. It was a part of the college's 50th Anniversary celebrations. It was truly inspiring to hear the stories of success, courage, caring and change the students found through education at Camosun. They were asked two questions; 'what does Camosun mean to you', and 'what did you accomplish'. Many commented that one of the main reasons they did it was to help serve their people. Monty met with the incoming President, Lane Trotter, and gave him the Board Committee structure and biographies.

On December 16, Monty will join in a virtual farewell for Sherri Bell. It is open to all employees, and a Zoom link was shared in CamNews. Today is Sherri's last board meeting. It is very rare that a leader is liked and respected by everyone, and Sherri is that, and she has accomplished so much. The Board will celebrate Sherri at a private dinner on December 8. Monty will speak at both events.

2. President's Report

Sherri Bell, President, noted there is a 'hearts and hands' pin for each board member. Hearts stands for caring, and hands stands for action. It was designed for Orange Shirt Day by Carey Newman. Sherri wears it every day to start conversations about our work at Camosun. We had 39 actions in response to the call for Truth and Reconciliation, and we completed all of them. We formed a committee to begin work on the next phase.

Sherri attended a Colleges and Institutes Canada (CICan) Board meeting in Ottawa last month. She will remain on the CICan board until she is replaced next June. Sherri attended her last BC Colleges meeting in Vancouver in November, and passed the Chair position on to Dennis Johnson, President, College of New Caledonia. The Ministry plans to conduct a review of funding at the college and university level in the future. The 'Lives Well Lived' event, held in the Health building, was very emotional. The annual student welcome back feast was held face-to-face the night before. Sherri handed the incoming President Lane Trotter the stole she wears for Convocation.

Sherri met Shannon Baskerville, DM, AEST, today for a transition meeting. They discussed Camosun's large projects such as student housing and the film studio. Lieutenant Governor Janet Austin is coming to the Interurban Campus for a tour tomorrow. She will meet with students, faculty and administration. Minister Ralston is coming to the Automotive Shop at Interurban on Wednesday to look at the Electric Vehicle Maintenance Training Program. Sherri's last day in the office is December 17, 2021.

3. Foundation

Geoff Wilmshurst, Vice President Partnerships, noted the team has been very busy with 50th Anniversary activities. They recently returned to face-to-face meetings with donors. Geoff spoke at a Canadian Club Tea with the Lieutenant Governor, and raised funds while there. The team brought in \$2.285 million in donations for awards, bursaries and programs since January.

- This is up over the same time period in 2020 (4%) and 2019 (21%).
- 15% (or \$350K) went into endowed funds.
- This is almost double this time in 2020 (\$159K).

Foundation supported 1,365 students this year - 520 awards were given out and 845 bursaries. The fourth annual Giving Tuesday campaign raised \$31,850. Since launching the first Giving Tuesday Campaign in 2018, the team raised \$113,172 to support students.

Sherri Bell noted the Foundation Board of Directors met last week. They are having a review of their bylaws in order to remain in compliance with the Societies Act.

4. Education Council

Bijan Ahmadi, Education Council Chair, noted the minutes from the October 20, 2021, meeting were included in the agenda package. Bijan went over the highlights of the November 17, 2021, meeting, in which they discussed the roles and responsibilities of Education Council members. Monty Bryant, Chair, thanked Liaison Ruth Mojeed Ramirez for her detailed reports to Education Council.

5. Pacific Institute for Sport Excellence (PISE) (nil)

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Monty Bryant, Chair, Executive Committee, noted the Executive met on November 29. We made a recommendation on the approval of the cancellation of a program.

i) Program Cancellation: Live Event and Audio-Visual Technician - Internship

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE CANCELLATION OF THE PROGRAM 'LIVE EVENT AND AUDIO-VISUAL TECHNICIAN – INTERNSHIP'.

CARRIED

2. Governance Policy Review Committee

Before beginning the work on the review of the policies, the Governance Policy Review Committee agreed that a guiding principle is needed: that the Board of Governors will make governance decisions, with a few exceptions which are approved by the Board. The committee proposed the guiding principle be added to the Terms of Reference where indicated. The committee will follow the Policy Framework developed by Camosun College for policy development, and will add that to the Terms of Reference as the new Number 7 under Committee Operation.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE GOVERNANCE POLICY REVIEW COMMITTEE REVISED TERMS OF REFERENCE.

CARRIED

V APPROVAL OF THE MINUTES

The minutes of the November 8, 2021, meeting were approved as distributed.

VI NEW BUSINESS

1. Strategic Plan Goal: Camosun Innovates

Richard Gale, Director, Camosun Innovates (CI), noted their primary work is Applied Research. CI has been a formal entity for fifteen years. They support students, faculty and administration; then small enterprises; and then the public sector. They partner with peers such as other post-secondary institutions. They provide technology access for local business. Camosun had the first Technology Access Centre (TAC) in BC, and was one of first ten in Canada. TAC provides access to advanced manufacturing. CI supports about 100 businesses every year. They are the research and development centre for businesses who cannot afford it. CI provides solutions to their

problems with automation. The five key areas are abilities enhancement; automation and mechatronics; biochemistry; materials integration (MIRACL); and synthetic realities.

Their work supports all four corner posts in the Strategic Plan. They worked with Cascadia, a seaweed company, to find a way to reseed areas of the ocean. The students successfully developed a machine to deploy seaweed seed pucks at specific rates and locations in order for them to get a foothold. They worked on the 50th Anniversary House Post for the past three years with artist Bear Horne. They have done extensive work on equipment for para-athletes and Olympians. During the pandemic they developed face shields, a UV sterilization oven for N-95 face masks, and trays for vaccines. They were funded for their work on digitizing the Witness Blanket by artist Carey Newman. They are working on an umbilical system to refill methanol powered buoys as a clean alternative to diesel. Next, CI plans to establish an Automation Chair; expand abilities enhancement; link biochemistry to health care; build clean/green “MIRACLs”; and to create a centre for digital realities.

2. Strategic Plan Progress Report 2020-2021

Sherri Bell, President, provided highlights on the progress under the four Corner Posts of the Strategic Plan. It is the fifth and final annual progress report related to the 2016-2021 Strategic Plan. Because the pandemic made the previous year’s statistics less meaningful, in some areas the target is ‘meet or exceed 2018-19’. A great amount has been accomplished on policy development, and that work is continuing. Overall satisfaction did not change substantially. Much has been achieved in the area of diversity, and more will be coming with the Dimensions Project. International Education has done a great job maintaining close personal contact with current students, and they have been very successful in diversifying their markets. It was an enormous achievement to complete the 39 actions in response to the call for Truth and Reconciliation. Work has begun on the next phase, so the work will be continued. We launched a clean energy micro-credential, and will continue planning towards a climate emergency.

VII ADJOURNMENT

The meeting was adjourned at 6:25 pm.

Monty Bryant, Chair

Date

Heather Martin, Executive Assistant