



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, December 7, 2020  
**TIME:** 5:00 pm  
**ONLINE:** Teams

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#### **BOARD MEMBERS:**

Monty Bryant, Chair  
Bijan Ahmadi  
Sherri Bell, President  
Tanya Clarmont  
Joanne Cumberland  
Brenda McBain  
Margie Parikh  
Emily Rogers  
Mike Stubbing  
Fillette Umulisa  
Al van Akker  
Lindsay JD van Gerven  
Phil Venoit

#### **ADMINISTRATION:**

John Boraas, VP Education  
Heather Cummings, VP Student Experience  
Rodney Porter, Exec. Director, Communications & Marketing  
Barbara Severyn, Exec. Director, Human Resources  
Geoff Wilmshurst, VP Partnerships

#### **GUESTS:**

Christiaan Bernard, Director, Camosun International  
Peter Moroney, Director, Education Policy & Planning

#### **REGRETS:** Deborah Huelscher, VP Administration & CFO

Richard Margetts  
Brent Palmer

**EXECUTIVE ASSISTANT:** Heather Martin

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#### **I CALL TO ORDER**

Monty Bryant, Chair, called the meeting to order at 5:00pm.

#### **II APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

#### **III BOARD MEMBER REPORTS**

##### **1. Chair's Report**

Monty Bryant, Chair, noted he met with Sherri several times virtually and in person for planning. In January, Margie Parikh will take part in Camosun's TELFIN TFE WILNEW (TTW) program. Monty highly recommended the program. We look forward to hearing about it once Margie has completed the course next spring. A group of BC College Board Chairs met last week to discuss college budgets and the effect of COVID-19. The Board Chairs and Presidents hope to meet with the Minister and Ministry staff soon. On December 9, Monty will bring the opening and closing comments to the college-wide virtual gathering.

## **2. President's Report**

Sherri Bell, President, reported the Alex and Jo Campbell Centre for Health and Wellness recently won the Judge's Choice Award at the Victoria Real Estate Board's Annual Commercial Building Awards competition, as well as the 'Institutional Award'. Camosun's Auto Mechanics department is now the Vancouver Island regional provider of electric vehicle training. Camosun received \$200K for two micro-credential projects, one in clean energy and the other in building maintenance. Micro-credentials are smaller credential that can be stacked or laddered to create a larger credential.

The West Shore project has been on hold since the plan was submitted last December. The Ministry asked the consortium (Royal Roads, UVic, and Camosun) to resubmit it with a COVID-19 update. Sherri taught a class at Camosun with a focus on leadership using Collaborate technology. She was on a panel for a conference, Rising Economy, with the presidents of Royal Roads and UVIC. Afterwards, the new BC Innovation Commissioner contacted Sherri to learn more about what Camosun is doing with micro-credentials and Camosun innovates. Sherri is on the CIGan board, who met with Minister of Immigration, Refugees and Citizenship Marco Mendicino, regarding international students and the urgency of getting Visas.

The third virtual College gathering is on December 9. Dr. Murray Fyfe from Island Health will be the special guest. The Provincial Health Officer announced the continuation of the COVID-19 health orders until January 8, 2021.

## **3. Foundation**

Tanya Clarmont, Foundation Liaison, noted they met on November 26, and received the 50th anniversary logo. Tanya recommended Mike Stubbing's financial training to the Foundation Board. They reviewed the list of students receiving bursaries and awards. The next meeting is on February 25, 2021.

Geoff Wilmshurst, Vice President Partnerships, noted that fundraising received \$2.8M in cash this year. Forty-three percent was from pledges from the previous year. More pledges were received this year. Giving Tuesday raised between \$33K to \$35K, which is more than was raised last year. They received matching funds from the Student Society.

## **4. Education Council**

Bijan Ahmadi, Education Council Chair, noted the minutes from the October 21, 2020, meeting were included in the agenda package. Bijan went over the highlights of the November 18, 2020, meeting. They were thrilled with new 50th Anniversary logo. They covered revisions to curriculum and approved the rescindment of Student Appeals policy.

## **5. Pacific Institute for Sport Excellence (PISE)**

Phil Venoit, PISE Board of Directors member, noted they will meet later this month.

## **6. Finance Update**

Mike Stubbing, Chair, Finance Committee, noted that at the last Board meeting we went through the quarterly statement for September 30. The Finance Committee has not met since the last Board meeting. The updated financial projection is due at the Ministry at the end of next week.

#### **IV BOARD COMMITTEE REPORTS**

##### **1. Executive Committee**

Monty Bryant, Chair, noted the Executive met virtually on November 30 using Teams. We made a recommendation to the Board on the rescindment of the Student Appeals policy, which is coming up next on the agenda. We received a brief update on the development work on the film studio. We had an update on International and Domestic Enrolment and Recruitment for 2021.

##### **i) Policy: Rescind E-2.4 Student Appeals**

John Boraas, VP Education, noted the request to rescind E-2.4 Student Appeals is the result of splitting the Student Conduct policy into two: Student Misconduct; and Academic Integrity, and Grade Review & Appeals. The policies have their own appeal processes. Education Council has approved the rescindment of the Student Appeals policy.

##### **MOTION**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE RESCINDMENT OF THE E-2.4 STUDENT APPEALS POLICY.**

**CARRIED**

#### **V APPROVAL OF THE MINUTES**

The minutes of the November 9, 2020 meeting were approved as distributed.

#### **VI NEW BUSINESS**

##### **1. Strategic Plan Goals**

##### **i. a) International Enrolment & Recruitment 2021**

Geoff Wilmshurst, VP Partnerships, reviewed the assumptions going forward, including the things we can and cannot control. The enrollment numbers have declined over the last year, but we hope to see growth of 6.5% by fall 2021. If achieved, it would mean 1800 enrolments with a financial projection of \$11M. We will develop alternative models to ensure student growth. Growth opportunities are being developed in many programs, as well as in new markets. Monty Bryant commended the Camosun International team for their excellent work on recruitment.

##### **b) Domestic Enrolment & Recruitment 2021**

Heather Cummings, VP Student Experience, noted the goal is to get back up to the fall 2019 level of enrolment. They worked with Post-Secondary BC to host 35 virtual fairs, so were able to reach far more people in more areas. Colleague renewal will help enhance applicant engagement in the spring, and enable better follow-up on queries. They are working on a virtual campus tour. Virtual 'CamWeek 2021' will replace the face-to-face open house in February. They are working on math and science supports over the summer to assist high school students. Applications are up by 211 for next fall.

##### **ii. Supporting Employee Mental Well-Being**

Barb Severyn, Executive Director, Human Resources, provided an overview of Camosun's 'Employee Mental Well-Being Response Plan'. The plan supports employees during the COVID-19 pandemic. It was developed with the help of a cross-college Advisory Committee. Mental health issues include sadness, anxiety, stress, financial worries, loneliness, and depression. Supports include Camosun Community Connects, weekly

CamHelps, resilience related workshops, expanded communication about Homewood Health, pulse surveys, mental well-being awareness and stigma reduction initiatives, assistance to workplace leaders, and virtual exercise programs. The Plan can be expanded as needed.

**VII ADJOURNMENT**

The meeting was adjourned at 6:04 pm.



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**Monty Bryant, Chair**

February 8, 2021  
**Date**

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**Heather Martin, Executive Assistant**