



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, March 2, 2020  
**TIME:** 5:00 pm  
**LOCATION:** Paul Building, Room 216, Lansdowne Campus

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**BOARD MEMBERS:**

Laylee Rohani, Chair  
Bijan Ahmadi  
Sherri Bell, President  
Monty Bryant, Vice Chair  
Tanya Clarmont  
Joanne Cumberland  
Brenda McBain  
Margie Parikh  
Emily Rogers  
Rob Smythe  
Mike Stubbing  
Al van Akker  
Lindsay JD van Gerven  
Phil Venoit

**ADMINISTRATION:**

John Boraas, VP Education  
Heather Cummings, VP Student Experience  
Deborah Huelscher, CFO & Interim VP Administration  
Rodney Porter, Exec. Director, Communications & Marketing  
Geoff Wilmshurst, VP Partnerships

**GUEST:** Jen Stone, Director, Strategic Initiatives

**REGRETS:** Barbara Severyn, Exec. Director, Human Resources

**EXECUTIVE ASSISTANT:** Heather Martin

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**I CALL TO ORDER**

Laylee Rohani, Chair, called the meeting to order at 5:00 pm.

**II APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

**III BOARD MEMBER REPORTS**

**1. Chair's Report**

Laylee Rohani, Chair, noted next year is the college's 50th Anniversary. The Victoria/Southern Vancouver Island CPA Chapter Chinese New Year Dinner and Silent Auction took place on February 13. Thank you to all the board members who attended, and supported the fundraiser that benefits Camosun College students: 'CPA Award in Accounting'. Sherri Bell and Laylee met several times for planning. Joanne Cumberland is the recipient of the 'Region 8 Conference Scholarship' from the National Academic Advising Association. Their annual Region 8 conference will take place in Victoria in March, and Joanne will be presenting: 'If Advising is teaching, do we know everything we are teaching?'

## **2. President's Report**

Sherri Bell, President, distributed brochures on the S'tenistolw conference. It will take place at the Lansdowne Campus in August, and the focus is on Indigenous education. Camosun Innovates received close to \$1M from the Canada Innovation Fund. It will go to buy equipment and renovate space to expand Camosun Innovates. Richard Gale, Director, Camosun Innovates, was interviewed by CBC on his project to scan in 3D the 'Witness Blanket'. His team went to the Human Rights museum in Winnipeg to do the work.

Sherri Bell held a presentation at each campus in March to update employees on large projects and policies that are underway. The annual 'Conversations Day' was held during reading break. All employees attend. Silken Laumann was the speaker, and the theme was resilience. Sherri met with MPs Laurel Collins and Randall Garrison. She gave Mr. Garrison, who taught at Camosun previously, a tour of the new health building. She will give Laurel Collins a tour of the Interurban campus next week.

BC Colleges Day was last week. Camosun hosted the ten presidents from BC Colleges (BCC) last Monday. Sherri is the Chair of BCC. On Monday evening, the MLAs from all sides were invited to a reception to meet with the presidents. On Tuesday, they had breakfast with Minister Melanie Mark, who talked about the new Access Grants, which are geared to colleges.

Tanya Clarmont and Ron Rice invited Sherri to an urban reconciliation dialogue at the Saanich Fairground, and Sherri took part on the panel. It was a wonderful event and continued on Saturday. It was live streamed. Tanya will send the link to the board.

The College Executive Team, Facilities, and the Emergency Manager are working on plans to address Covid 19, which will have an impact on us. The college has to do what the health authority directs us to do. Sherri's joint trip with the school districts to Japan this week was cancelled. The BC Council for International Education (BCCIE) worked with SFU for the last two years on the Asia-Pacific Association for International Education (APAIE) conference in Vancouver in March. It has just been postponed until next year.

## **3. Foundation**

Geoff Wilmshurst, Vice President Partnerships, noted they last met on February 27. They reviewed their Strategic Plan. Ongoing fundraising in 2019 was \$1.6M, up from \$1.23 in 2018. They increased the number of donors by 19%, and the average amount was increased 77%. The Health Campaign is at \$4.5M, and the goal is \$5M to meet our obligation to the Province. A lot of communication is going on with alumni, including the bi-monthly alumni newsletter, and enhanced presence on Twitter and Instagram. We held Chargers alumni nights, and had about 150 alumni and family attend. We lead the charge on Camosun's participation in Discover Tectoria, VIATEC's showcase of industry talent. We just concluded a successful audit by KPMG. Jody Kitts and Dana Henley are restructuring the Foundation's Raisers Edge database. We are looking for potential sponsors for the S'tenistolw conference.

## **4. Education Council**

Bijan Ahmadi, Education Council Chair, noted the minutes from the December 11, 2019, meeting were included in the agenda package. The January meeting was canceled due to snow. Bijan

went over the highlights of the February 19, 2020, meeting, which included curriculum approval of new programs for the September term.

**5. Pacific Institute for Sport Excellence (PISE)**

Phil Venoit, PISE Board of Directors member, advised the Active for Life Programs for Community Health has been invested in heavily by the school district. It was very well received, and will be expanded to the Gulf Island school district this year. Performance Pathway Athletes and Sports is beginning to focus on females in sport. They will create a rugby and softball program this year. Work on the gymnasium will begin in April, and will include new bleachers, resurfacing the floor, new floor lines, and new retractable hoops. Rob Bettauer is working on the long-term space agreement with Saanich Commonwealth Place, with the goal of maintaining the current use in the space.

**IV BOARD COMMITTEE REPORTS**

**1. Executive Committee**

Laylee Rohani, Chair, Executive Committee, noted we met last week. We discussed the planning for Camosun's 50<sup>th</sup> Anniversary, which is coming up in 2021. We will work on it together later today. The Board Executive received an update on Campus Renewal. We reviewed the process for student housing. We looked at a refresher from Robert's Rules of Order on the way we handle motions.

**V APPROVAL OF THE MINUTES**

The minutes of the February 3, 2020 meeting were approved as distributed.

**VI NEW BUSINESS**

**1. 2020/21 Government Mandate Letter**

Each year the Government gives Camosun College a mandate letter for the upcoming year. The Government requires a motion to demonstrate that the Board of Governors understands and acknowledges their commitment to the Government's direction. Rob Smythe will send the board a link to the Government's Gender-Based Analysis Plus (GBA+) website.

**MOTION**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS ACCEPT AND APPROVE THE TERMS OF THE 2020-21 GOVERNMENT MANDATE LETTER.**

**CARRIED**

**2. Camosun College 50<sup>th</sup> Anniversary Engagement Session**

Jennifer Stone, Director, Strategic Initiatives is leading the 50<sup>th</sup> Anniversary celebrations. She is seeking feedback and ideas from the board members on their role and what they would they like to do. Every second year, the Board of Governors gives out their 'Award for Innovation and Community Partnership' and the next is due in 2021. Last year's award was presented to the Songhees Nation.

Jennifer engaged with the College Executive team, the Senior Leadership Council and the Operational Leadership Team for ideas, and the who, what, and why of the celebration. A key theme is telling Camosun's story: where we came from, where we are now, and looking towards

the future. We plan to celebrate with students, staff, and the community. The kick-off will be on February 19, 2021 at Conversations Day. We will unveil the 50<sup>th</sup> logo, which will have an indigenous look. The theme will be 'Where Different Waters Meet and Are Transformed'. The celebrations will take place through both signature and existing events. The big birthday party will be on September 16, 2021.

The board worked in groups to brainstorm ideas on the board's involvement in the 50<sup>th</sup> celebrations, and on the 'Award for Innovation and Community Partnership'. We will look for ways to bring in past board and foundation members.

**3. Bargaining Update**

Barb Severyn, Executive Director Human Resources, provided a written update on bargaining.

**VII ADJOURNMENT**

The meeting was adjourned at 6:23 pm.



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**Laylee Rohani, Chair**

April 14, 2020  
**Date**

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**Heather Martin, Recorder**