



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, February 3, 2020
TIME: 5:00 pm
LOCATION: Paul Building, Room 216, Lansdowne Campus

BOARD MEMBERS:

Laylee Rohani, Chair
Bijan Ahmadi
Sherri Bell, President
Monty Bryant, Vice Chair
Tanya Clarmont
Brenda McBain
Margie Parikh
Emily Rogers
Rob Smythe
Mike Stubbing
Al van Akker
Lindsay JD van Gerven
Phil Venoit

ADMINISTRATION:

John Boraas, VP Education
Heather Cummings, VP Student Experience
Deborah Huelscher, CFO & Interim VP Administration
Rodney Porter, Exec. Director, Communications & Marketing
Barbara Severyn, Exec. Director, Human Resources
Geoff Wilmshurst, VP Partnerships

GUEST: Christiaan Bernard, Director, Camosun International

REGRETS: Joanne Cumberland

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Laylee Rohani, Chair, called the meeting to order at 5:05 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS

1. Chair's Report

Laylee Rohani, Chair, noted it has been two months since the board met last, and welcomed everyone back. At the December 2 meeting, the board revised the Executive Committee Terms of Reference. The Camosun College Student Society (CCSS) responded that they are happy that a way was found to address our concerns, and that it was a very reasonable compromise. Sherri Bell and Laylee met several times for planning. On January 28, they met by phone with Tony Loughran, Executive Lead, Governance, Legislation and Corporate Planning Division; and Charley Beresford, Senior Executive Lead, Crown Agencies and Board Resourcing Office (CABRO), for a board consultation on succession planning for the board.

As of January 1, 2020, Emily Rogers is the chair of the Board Audit committee, and Mike Stubbing is chair of the Board Finance committee. They automatically became members of the Board Executive committee as chair of a board standing committee.

2. President's Report

Sherri Bell, President, advised a glitch in the system last Friday delayed the CUPE payroll. Everyone was paid on Friday thanks to the excellent work of Deborah Huelscher, Rodney Porter and their teams.

The 'West Shore Hub' is the proposed campus of partners Camosun, UVic and Royal Roads. The business case has been submitted to Government for approval.

Camosun opened on September 16, 1971, so next year is the 50th anniversary. The College Executive Team (CET) is taking a high-level look at how to celebrate. We will engage the board, students, and employees to gather ideas and make a plan.

Three years ago, Camosun hosted the S'tenistolw conference, an Indigenous education conference. It took place in huge tent at Lansdowne as well as inside. Last time 400 delegates came from around the world. It will take place at the end of August this year.

The Quality Assurance Process Audit (QAPA) is a Government audit of our review process to ensure we assess our programs for quality. They conducted a review at Camosun three weeks ago. We submitted a document that looked at all the elements of our quality assurance process, and had a team of people to answer their questions. The outcome was to focus on areas of change and improvement. Their feedback was exemplary. Going forward, we will include external review, and will bolster the regular review of all our programs.

The Wilna Thomas building has been closed since September in preparation for renovation. We met with Thinkspace on how to stage the changes and renovations. Faculty, staff and 300 students have been consulted on the space in WTCC. It will be a collaborative centre. There will be meeting space for students. Once the plan is ready, Thinkspace will bring it to the board.

3. Foundation

Geoff Wilmshurst, Vice President Partnerships, noted they met with the Health Campaign champions last week for the final push over the finish line. There is still a bit to go, but they expect to meet the goal soon.

4. Education Council

Bijan Ahmadi, Education Council Chair, noted the minutes from the November 20, 2019 meeting were included in the agenda package. Bijan went over the highlights of the December 11, 2019, meeting. The January meeting was canceled due to snow day.

5. Pacific Institute for Sport Excellence (PISE)

Phil Venoit, PISE Board of Directors, noted the PISE board has a couple of new board members. PISE hosted the national bocce ball championships in November. TD Bank will sponsor this year's Family Festival. PISE has installed automatic door openers, the gym resurfacing has been approved with retractable hoops, the electric bleachers have doubled the seating, the field lights were replaced, and the roof was repaired. The field replacement will take place in summer 2021.

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Laylee Rohani, Chair, Executive Committee, noted they discussed the proposal for the new Student Fee, and made a recommendation to the board. They received an update on the Film Studio. They provided feedback on the Camosun International Plan for 2020 – 2023, and received an update on student housing. Laylee submitted a recommendation to CABRO for a new board member with legal expertise.

i) Student Fee

The College Executive Team and CCSS support the fee. We are the only college in BC that did not have a fee. Heather Cummings, VP Student Experience, advised there has been extensive consultation and work with CCSS. It is to raise funds to benefit students in the areas they have requested. The Ministry has been consulted. Heather will notify the board as to the status of apprentices.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE PROPOSED STUDENT SERVICES FEE MEMORANDUM OF UNDERSTANDING WITH THE CAMOSUN COLLEGE STUDENT SOCIETY.

CARRIED

2. Finance Committee

- i) The minutes from the October 28, 2019, Finance Committee meeting were included in the agenda package.
- ii) Mike Stubbing, Chair, Finance Committee, gave a report on the January 27, 2020, meeting. The key item was the current state of finances at the college. They looked at the detail up to December 31, 2019, which is the third quarter of the fiscal year. There is a deficit of \$4M, which is higher than the budgeted deficit of \$3.6M, leaving us \$400K in the negative. In context, it is one third of one percent of our annual operating budget. We are still projecting that we will be in a surplus position of \$1.5M by March 31, 2020. Between now and March Deborah Huelscher and her team will work on the budget for next year.

V APPROVAL OF THE MINUTES

The minutes of the December 2, 2019 meeting were approved as distributed.

VI NEW BUSINESS

1. Strategic Plan Goal:

i) Camosun International Plan

Geoff Wilmshurst, VP Partnerships, and Christiaan Bernard, Director, Camosun International, provided a high-level overview of Camosun International's plan for 2020 to 2023. They reviewed international student recruitment and marketing; student and faculty mobility and international experience; international projects and education pathways; and student experience and success.

A key success story is diversity, as we have over 80 cultures on campus. We hope to access new Federal funds for student mobility for Canadian students.

Camosun is the pilot institution for the World University Service of Canada (WUSC) for an international project where refugees are first trained at a partner institution in Kenya, then come to Camosun for more training in the hospitality industry. Employers will sponsor them and hire them in local hospitality jobs.

Camosun International is increasing the number to seven of staff certified in Regulated International Student Immigration Advisor (RISIA) as education is often a pathway to immigration.

ii) Camosun Innovates: ‘Canadian Foundation for Innovation’

Sherri Bell, President, showed a video from the Canadian Foundation for Innovation in which they highlighted Camosun Innovates at Camosun College.

2. Bargaining Update

Barb Severyn, Executive Director, Human Resources, provided a written update on bargaining.

VII ADJOURNMENT

The meeting was adjourned at 6:26 pm.

Laylee Rohani, Chair

Date

Heather Martin, Recorder