



## BOARD OF GOVERNORS

### REGULAR MEETING MINUTES

**MEETING:** Monday, December 2, 2019  
**TIME:** 5:00 pm  
**LOCATION:** Paul Building, Room 216, Lansdowne Campus

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**BOARD MEMBERS:**

Laylee Rohani, Chair  
Bijan Ahmadi  
Sherri Bell, President  
Monty Bryant  
Cindy Choi  
Joanne Cumberland  
Brenda McBain  
Emily Rogers  
Rob Smythe  
Mike Stubbing  
Al van Akker  
Lindsay JD van Gerven  
Phil Venoit

**ADMINISTRATION:**

John Boraas, VP Education  
Heather Cummings, VP Student Experience  
Rodney Porter, Exec. Director, Communications & Marketing  
Barbara Severyn, Exec. Director, Human Resources  
Geoff Wilmshurst, VP Partnerships

**GUESTS:**

Ian Humphries, Dean, Access & Eye? Sq?'lewen  
Janice Simcoe, Director, Eye? Sq?'lewen, Centre for  
Indigenous Education & Community Connections

**REGRETS:**

Tanya Clarmont  
Deborah Huelscher, CFO & Interim VP Administration  
Margie Parikh

**EXECUTIVE ASSISTANT:** Heather Martin

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**I CALL TO ORDER**

Laylee Rohani, Chair, called the meeting to order at 5:00 pm. Jeety Bhalla, Chair, Foundation Board, presented the Board of Governors with the champagne prize for winning the 2019 'Together for Health Campaign' challenge.

**II OATH OF OFFICE**

Laylee Rohani administered the Oath of Office to new Board member Michael Stubbing.

**III APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

#### **IV BOARD MEMBER REPORTS**

##### **1. Chair's Report**

Laylee Rohani, Chair, met with Sherri Bell several times for planning. Sherri and Laylee joined past Chair Ron Rice on November 5 for the 50th Anniversary celebration of the Victoria Native Friendship Centre. The Lieutenant Governor of BC Janet Austin hosted the event, which took place at Government House. The School of Arts & Science held their Student Awards Ceremony on November 4. Monty Bryant welcomed them on behalf of the board. Monty brought a welcome to the Dedicated Service Dinner for long-term employees on November 7.

Thank you Cindy Choi and Deborah Huelscher for meeting Mike Stubbing on November 13. Mike will be the Chair of the Finance committee starting January 1, so they provided him with an overview. Monty attended the School of Health & Human Services Awards on November 22. Thank you, Monty, for representing the board at the events in November.

The College's Grand Opening celebration of the Alex & Jo Campbell Centre for Health and Wellness (AJCCHW) took place on November 26. It was a wonderful event and well attended. Laylee acknowledged the incredible team at Camosun that enabled the construction of a state of the art building in such a short time.

Laylee has been working on a package for the Crown Agencies and Board Development Office (CABRO) for July 31, 2020. Laylee's term will end then. We are seeking an appointment with legal expertise to begin August 1.

##### **2. President's Report**

Sherri Bell, President, spent time in November in four classrooms in three different schools. She said it is great to spend time with the students. Sherri spoke about applied and relevant education to the Harbourside Rotary, and spoke of the future of education at the South Island Prosperity Project event with Presidents from UVic and Royal Roads. The opening event for AJCCHW was an amazing, emotional, and positive experience. The donors were very pleased with the building, and how it will help to prepare our students.

Last week 20 Presidents from universities in the Philippines spent a week at Camosun. They wanted to understand how we do teaching and learning. The College Executive Team spent a great deal of time working with Royal Roads on the business case for the West Shore project. Once ready, it will go to Treasury Board for a decision on whether to proceed.

##### **3. Foundation**

Monty Bryant, Foundation Liaison, noted the Foundation Board met last week. Four new board members were added, which will help with fundraising. The Foundation is actively working with \$17.3M, 51% fixed income, 41% Equity and the remainder in cash. The return benchmark is 7% and they have been making 9.6%. To date \$460K has been disbursed to students, and the goal is to disburse \$560K. A lot of good work has been done.

Geoff Wilmshurst, Vice President Partnerships, noted the health campaign has reached \$3.8M towards the capital goal of \$5M. \$4.4M overall has been raised including the scholarships. Other fundraising year to date is \$1.063M. The current project is 'Giving Tuesday' whose goal is \$25K to support students in crisis. We are at \$10K. We are grateful to the CCSS for their match of \$12K.

#### **4. Education Council**

Bijan Ahmadi, Education Council Chair, noted the minutes from the October 16 meeting were included in the agenda package. Three new student members have joined, as well as one faculty member. There is one more seat to fill. Two new programs were approved.

### **V BOARD COMMITTEE REPORTS**

#### **1. Executive Committee**

Laylee Rohani, Chair, Executive Committee, noted they discussed the revisions to 'G-1.7 Board Executive Committee Terms of Reference', and made a recommendation to the board. It is coming up next on the agenda. The Board Executive received an update on the Film Studio and Citizens' Services Lease. They reviewed the President's Goals for 2019 and 2020. We discussed recommendations for a new board member with legal expertise. The candidates will apply through the Crown Agencies and Resourcing Office (CABRO).

##### **i) G-1.7 Executive Committee Terms of Reference, G-1.3 Board Decision Making Policy**

Laylee Rohani noted at the last board in-camera meeting, we discussed the proposed revisions to the Board Executive Committee Terms of Reference. Executive Committee reviewed all the feedback and proposed the revisions below.

#### **MOTION**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE REVISIONS TO 'G-1.7 BOARD EXECUTIVE COMMITTEE TERMS OF REFERENCE' AS FOLLOWS:**

- **TO ADD UNDER TERMS OF REFERENCE "THE EXECUTIVE COMMITTEE OF THE BOARD WILL BE RESPONSIBLE FOR STUDENT APPEALS OF SUSPENSION ON BEHALF OF THE BOARD AND SUCH DECISIONS WILL BE FINAL."**
- **TO REMOVE LINE FOUR UNDER 'SPECIFIC ROLES'.**
- **TO ADD UNDER MEMBERSHIP "IN THE CASE OF AN APPEAL OF A STUDENT SUSPENSION, A STUDENT REPRESENTATIVE OF THE BOARD WILL BE ASKED TO PARTICIPATE AND IF SUCH REPRESENTATIVE AGREES TO PARTICIPATE THEN SUCH REPRESENTATIVE SHALL BE ADDED AS A MEMBER OF THE COMMITTEE UNTIL SUCH TIME AS THE COMMITTEE MAKES A FINAL DECISION WITH RESPECT TO THE APPEAL. IF SUCH STUDENT REPRESENTATIVE DOES NOT AGREE TO PARTICIPATE IN THE APPEAL PROCESS, THE OTHER STUDENT REPRESENTATIVE OF THE BOARD WILL BE ASKED TO PARTICIPATE IN ACCORDANCE WITH THIS PARAGRAPH."**

#### **CARRIED**

When the first paragraph is changed in 'G-1.7 Executive Committee Terms of Reference', it will require an automatic housekeeping update to 'G-1.3 Board Decision Making' section D. 3, as it mirrors the Terms of Reference.

##### **ii) President's Goals: Review of 2019 and Goals for 2020**

Sherri Bell, President, noted the first two pages are the goals that she presented last January. She checked what was achieved, not achieved, or in progress. The following two pages are her goals for 2020. Some are similar, but the actions are completely different. To develop them, Sherri worked with Laylee Rohani and the Board Executive.

**VI APPROVAL OF THE MINUTES**

The minutes of the November 4, 2019 meeting were approved as distributed.

**VII NEW BUSINESS**

**1. Strategic Plan Goal: Indigenization**

Janice Simcoe, Director, Eye? Sq?'lewen, Centre for Indigenous Education & Community Connections (CIECC), said the definition of Indigenization is the process by which Indigenous ways of knowing, being, doing and relating are incorporated into educational, organizational, cultural and social structures of the institution. It has many components and they have to happen together. Indigenization has two goals; that students see themselves reflected in the education they get, and that non-Indigenous students come away better prepared to have relationships with Indigenous people.

The leaders, advisors, faculty, and administration in CIECC spent many years figuring out how to accomplish the goals. They shifted away from telling others what to do, and looked at themselves and how they relate to others. The booklet 'Our Ways of Being Together' came out of that process. Janice outlined the four cores values in the booklet; self-awareness, respectful communication, supportive relationships, and collective responsibility.

Ian Humphries, Dean, Access & Eye? Sq?'lewen, provided an update on the Indigenization and Reconciliation Task Force. Since 2016, of the Task Force's 39 recommendations, 13 are complete, 20 are basically complete but with ongoing work, and 6 are ongoing. Highlights include the 2017 Conversations Day, the Annual Orange Shirt Day, an Indigenous member on the Senior Leadership Team, Indigenous focused required learning, Cultural Camps, and TELFIN TFE WILNEW TTW (TTW) - a course for employees. The board members were invited to attend an intake of TTW.

**VIII ADJOURNMENT**

The meeting was adjourned at 6:09 pm.

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**Laylee Rohani, Chair**

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**Date**

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**Heather Martin, Recorder**