



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, May 13, 2019
TIME: 5:00 pm
LOCATION: Paul Building, Room 216, Lansdowne Campus

BOARD MEMBERS:

Laylee Rohani, Acting Chair
Tim Ayers
Monty Bryant
Sherri Bell, President
Joanne Cumberland
Brenda McBain
Margie Parikh
Rob Smythe
Al van Akker
Phil Venoit

ADMINISTRATION:

John Boraas, VP Education
Deborah Huelscher, CFO & Interim VP Administration
Barbara Severyn, Executive Director, Human Resources
Geoff Wilmshurst, VP Partnerships

GUEST: Evan Hilchey, Director, Student Affairs

REGRETS: Cindy Choi

Ron Rice, Chair
Emily Rogers
Gultash Waraich
Joan Yates, VP Student Experience

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Laylee Rohani, Acting Chair, called the meeting to order at 5:00 pm. Congratulations to Rob Smythe on the birth of his son Luca on April 30!

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III BOARD MEMBER REPORTS

1. Chair's Report

Laylee Rohani, Acting Chair, congratulated Emily Rogers, who is not here today, for winning a Leadership Victoria award. Emily will receive the award from the Lieutenant Governor at a ceremony on May 23rd. The Board elections are complete. Al van Akker won the faculty seat for three years. Rob Smythe and Lindsay van Gerven won the student seats for one year. Joanne Cumberland was acclaimed to the support staff seat for three years.

On April 11, Heather Martin and Laylee Rohani met with the Event Management class for the evaluation of their work on the April 4 Award for Innovation and Community Partnership event. The student leads Cathy Steele and Mairin Scott presented their final report. The student supervisors provided debriefs from their areas: marketing, finance, operations, parking, food and beverage, and human resources. We gave them all the wonderful feedback from the board, as well as the suggestions for learning that came from the board members and others.

On April 16, Ron Rice met with BC Colleges (BCC) to provide input on the 'Transforming for Tomorrow' report. On May 5 to 7, Ron Rice and Sherri Bell attended Colleges & Institutes Canada (CICan) annual conference in Niagara Falls. CICan gathers post-secondary education leaders from across the country and around the world. Camosun co-hosted it last year in Victoria. The theme this year was inclusion. Heather attended the pre-conference for Governance and President's Office Professionals as a member of the organising committee.

2. President's Report

Sherri Bell, President, received heartfelt, amazing feedback from the Songhees Nation on the Award for Innovation and Community Partnership event on April 4. The 'Transforming for Tomorrow' report Laylee mentioned will be released in June by BCC, and will be shared with the board. It describes how the 10 BC colleges will transform learning for tomorrow and the future of jobs.

Camosun hosted CICan last year, and this year a smaller group attended in Niagara Falls. The focus was inclusion. Peter Moroney, Rashed Al-Haque, and Sherri presented on the process Camosun used to develop our Equity, Diversity, and Inclusion policy. Camosun won a \$1,500 student scholarship.

The second year art students have a show each year in an empty space that they transform into an art gallery. Sherri chooses a winner and runner-up to display in the President's office or hallway. The College won the United Way Post-Secondary Challenge two years in a row, but lost to UVIC this year. Today Sherri, Ian Tol, and the three architects from Thinkspace hosted a presentation at each campus to close the loop on the Campus Master Plan. The search for the Vice President Student Experience is underway and the successful candidate will be announced in June. The Chargers held their annual banquet where they celebrated their 25th anniversary. Monty Bryant and Sherri attended Walls Optional. Faculty share their research or Creativity and Innovation projects and the focus is on teaching and learning.

3. Foundation

Monty Bryant, Foundation Liaison, noted they have not met for a few months. He went on a tour of the new building to host a potential donor. Geoff Wilmshurst, Vice President Partnerships, advised they are actively fundraising to meet the \$5M goal, and have some promising possible donors. They are continuing to raise funds for scholarships.

4. Education Council

Brenda McBain, Liaison, and attended the May 3 Education Council retreat. They learned about software for policy development and tracking, and discussed the approach and mechanism for policy development. They will elect the new executive at the meeting on May 15. Tim Ayers will not return, so will also leave the Board of Governors at the end of his term. Brenda thanked Tim for his guidance and amazing contribution.

Tim Ayers, Education Council Chair, noted the minutes from the March 20, 2019, meeting were included in the agenda package. Tim went over the highlights of the April 17, 2019, meeting, which had a presentation by CETL. Peter Moroney presented on education policy and the proposed policy framework.

5. Pacific Institute for Sport Excellence (PISE)

Phil Venoit, PISE Board of Directors member, noted PISE has not met since the last board meeting, and is due to meet on May 22, 2019.

IV BOARD COMMITTEE REPORTS

1. Executive Committee

Laylee Rohani, Acting Chair, Executive Committee, reported that some items are on today's in-camera agenda. They approved today's regular and in-camera agendas.

i) Joint Board of Governors/Foundation meeting

The two boards meet annually to get to know each other and for learning. This year is special as we will tour the new health building starting at 5pm on June 12. It will be followed by the joint meeting in the Huber Annex, along with a reception.

ii) Board Evaluation Results & Interview Questions

The results of the online survey are in the package. The Executive receive the feedback and then follow up individually with the members for one-on-one interviews by phone or in person. There is a list in the agenda package showing who will contact each member.

V APPROVAL OF THE MINUTES

The minutes of the April 8, 2019 meeting were approved as distributed.

VI NEW BUSINESS

1. Sexual Violence & Misconduct Policy Implementation Report

Sherri Bell advised the report attached in the package contains what the College must report to the board in accordance with the policy. There is a difference between complaints to the College and to the police, as the police have a different burden of proof. The College supports the student whether the perpetrator is a student or not. Some cases can take 100 hours of staff time, and are incredibly complex. We review each complex case to see how we can make improvements.

2. Student Affairs Plan

Evan Hilchey, Director, Student Affairs, reported Student Affairs is focused on supporting students where they are 'at' to make them successful. They determine what they need to succeed. The student experience is not linear, and the departments works collaboratively together to support them through the challenges. Student Affairs is new at Camosun. It includes Academic Advising, Counseling, the Office of Student Support (student rights, sexual violence education) and Student Mental Health. If a student struggles, Student Affairs meets them individually to make sure they are successful. Evan presented the usage data from Academic Advising, Counseling and Student Support. The Student Experience survey in 2018 showed the top four student needs are academic advising, mental health support, career services, and housing. Emerging trends include increased student diversity, changing student expectations, increased collaboration between departments and services for students.

3. The Alex and Jo Campbell Centre for Health & Wellness

Sherri Bell reported the moves will take place in the summer and the building will open in September. The board will be able to see inside on their tour on June 12. There was a few weeks delay in the schedule, but it will not impact the moves.

4. Bargaining Update

Barb Severyn, Executive Director, Human Resources, reported they reached agreement with BCGEU. It was a very fast turnaround, and the PSEA board ratified it on May 3. CUPE's agreement expires at the end of June, and no dates for bargaining have been set yet. CCFA's agreement expired March 31, and the dates will likely be set in the fall.

5. Camosun College Student Society (CCSS) Fee Levies

Deborah Huelscher, CFO & Interim VP Administration, advised the CCSS is required by the College and Institute Act to annually request the board to direct the collection and remittance of all CCSS related fees and levies. They must have referendums to approve the fees and levies. The increases are about 2%.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING FEES FOR THE 2019-2020 ACADEMIC YEAR AND REMIT SAME TO THE CAMOSUN COLLEGE STUDENT SOCIETY:

CAMOSUN COLLEGE STUDENT SOCIETY LEVY.....	\$10.80 PER MONTH
BCFS LEVY	\$1.17/month until December 31, 2019
.....	\$2.34/month commencing January 1st 2020
HEALTH/DENTAL BENEFIT COVERAGE	\$133 PER YEAR (EACH)
ADVOCACY AND CAMPAIGNS	\$1.17/month until December 31, 2019
CASA	\$0.43/month commencing January 1, 2020

AND

DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING LEVIES TO BE COLLECTED AND DISTRIBUTED BY COLLEGE ADMINISTRATION AS PER THE EXISTING ARRANGEMENTS AND UNDERSTANDINGS:

ATHLETICS LEVY.....	\$4.62 PER MONTH
BUILDING FUND LEVY.....	\$4.16 PER MONTH
CHILD CARE LEVY.....	\$1.13 PER MONTH
RECREATION LEVY	\$3.22 PER MONTH
RECYCLED PAPER LEVY	\$0.15 PER MONTH
UNIVERSAL BUS PASS (U-PASS).....	\$20.25 PER MONTH
STUDENT REFUGEE PROGRAM.....	\$0.47 PER MONTH
CARRIED	

6. CCSS Audited Financial Statements – Year Ending March 31, 2018

The CCSS Audited Financial statements are included in the agenda package for information only. It is required by the College & Institute Act that the CCSS provide their audited financial statements for the previous year to its members and to inform the board in writing.

VII ADJOURNMENT

The meeting was adjourned at 6:11 pm.

Ron Rice, Chair

Date

Heather Martin, Recorder