



BOARD OF GOVERNORS

REGULAR MEETING MINUTES

MEETING: Monday, April 8, 2019
TIME: 5:00 pm
LOCATION: Paul Building, Room 216, Lansdowne Campus

BOARD MEMBERS:

Ron Rice, Chair
Tim Ayers
Sherri Bell, President
Monty Bryant
Cindy Choi
Joanne Cumberland
Brenda McBain
Emily Rogers
Laylee Rohani, Vice Chair
Rob Smythe
Al van Akker
Phil Venoit
Gultash Waraich

ADMINISTRATION:

John Boraas, VP Education
Deborah Huelscher, CFO & Interim VP Administration
Barbara Severyn, Executive Director, Human Resources
Geoff Wilmshurst, VP Partnerships
Joan Yates, VP Student Experience

GUESTS:

Len Rodrigues, Thinkspace
Joylyn Teskey, Noun Consulting (teleconference)
Ray Wolfe, Thinkspace

REGRETS: Margie Parikh

EXECUTIVE ASSISTANT: Heather Martin

I CALL TO ORDER

Ron Rice, Chair, called the meeting to order at 5:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as distributed.

III SPECIAL BOARD DISCUSSION: CAMPUS MASTER PLAN

Sherri Bell, President, noted at the last meeting Thinkspace presented the proposed Campus Master Plan, and afterwards the link to the detailed document was sent to the board members. On May 13, 2019, Ray Wolfe and Len Rodrigues will spend an hour at each campus to give a short presentation to the employees and answer questions. Sherri will give an overview and Ian Tol will discuss the input gathered from the schools and how it will inform the future.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE COLLEGE'S CAMPUS MASTER PLAN 2019.

CARRIED

Al van Akker opposed the motion.

IV BOARD MEMBER REPORTS

1. Chair's Report

Ron Rice, Chair, met regularly with Sherri Bell for planning. Ron welcomed the students to the Eyē? Sqâ'lewen: The Centre for Indigenous Education & Community Connections student awards ceremony on March 28. Ron noted there is nothing more inspirational than seeing what the students are doing, and encouraged the members to accept the invitations to the awards.

Ron acknowledged all the time that Cindy Choi and Deborah Huelscher put into developing the Finance Basics training on April 1. We will offer the training annually going forward. Congratulations to Joanne Cumberland who has been acclaimed to the staff position on the board for the next three years. The elections results will be announced after April 10.

The annual board self-evaluation will go out electronically tomorrow, with a one-week deadline. After the results come in, the Board Executive will schedule meetings with each member for one-on-one interviews. The results will inform the orientation in the fall.

The Board Award for Innovation and Community Partnership celebration took place on April 4. The Songhees Nation was the recipient. Ron asked the members for their comments.

- I was 'blown away' by how classy it was. The students who did the food and hosting were outstanding. They seemed to be professionals rather than just learning. The food was fabulous. The ceremony was so moving. I was impressed with how the Chair and board members took part in the ceremony. Altogether it was very well done.
- It was seamless. If I didn't know the students had organised it, I would have thought it was done by a professional event organiser. It was very well done.
- It was excellent, it was great to see so many, and such a variety, of guests from the community. I would have liked little plates in addition to the napkins.
- It was a great event. It was the first time she saw an event that integrated the First Nations Oral Tradition, and it was very enlightening for her. Event itself was great. The cart service from the parking lot to front door was a pleasant surprise. The students did a great job greeting and welcoming the guests. The drink coupon was a little bit too small.
- It was a fabulous event. It was well organised. The first impression was wonderful, to be greeted and shown in by the students. The elders, on arrival, were escorted in, and that sent an important message to all the guests.
- The frame for the woven blanket was a loan. Al van Akker will build one for a permanent display at the Songhees Wellness Centre.
- Chief Ron Sam was really touched by the blanket and the way it was displayed and he will put it up for display in the Songhees Wellness Centre.
- Thank you to everyone involved in putting on the celebration. We have had the award for a while, but began a new process this year. Many had their hand in working with the students. The students were outstanding. We were very fortunate to have a board chair to help work through the ceremonial piece. We were asked by the Songhees Nation to do the Oral Tradition Ceremony. There was a lot of learning for everyone, with lots of changes. Geoff Wilmshurst blanketed the Speaker Al Sam. The Family put money in a pouch pinned to the Speaker. It was about honoring the people in their tradition. The

Songhees Nation were really touched by it. It was a beautiful event, and it worked really nicely. Thanks to everyone involved for the amount of effort that went in.

2. President's Report

Sherri Bell, President, reported the Technology Access Centre in the Babcock lab received \$250K from the Province. We received year-end funds last week for the Health Care Assistant; Mental Health Support; Supplemental Indigenous Emergency Fund; and Technology Skills Youth Sampler. We received \$1.4M for the development of the Sonography program.

Sherri attended the Summit Round Table on the Provincial Innovation Framework where three Ministers sought feedback from technology companies on the Innovation Framework. Federal Minister Duclos came to Camosun Innovates for a Federal budget announcement, and was excited to see Camosun's work with industry.

Sherri attended a Greater Victoria Chamber of Commerce meeting in which Minister Joyce Murray heard from three post-secondary presidents and industry. Sherri was asked by Victoria Foundation to do a podcast for Vital Signs, about Camosun. We hosted the BC Construction breakfast last Tuesday. One of our instructors, Jamie McPherson, received an award from them. Sherri has been working on the transition plan for the move of Health and Human Services to Interurban in September. Plans are underway to have additional food, parking, counseling, and library services in place. Island Health announced a student with measles was at Camosun recently. The information was distributed widely, and all students have been informed.

3. Foundation

Monty Bryant, Foundation Liaison, noted they are working on developing their code of conduct, and are aligning it with the board's standards of conduct.

i) Fundraising update

Geoff Wilmshurst, VP Partnerships, advised the Health Building campaign has raised \$3.3M of their \$5M goal. There is \$1.3M out in requests. Student financial support in 2018 was \$965,500. 39% of that went to student awards, and 61% went to bursaries. Annual revenue saw the beginning of real increases in 2014 with the Trademark Campaign. There has been an increase in support annually since then, and staff have been added in Advancement. Much effort is going into Alumni relations.

4. Education Council

Brenda McBain, Liaison, noted Education Council provided a lot of input on the development of the Academic Integrity policy and the draft Student Conduct policy. Tim Ayers, Education Council Chair, noted the minutes from the February 20, 2019, meeting were included in the agenda package. Tim went over the highlights of the March 20, 2019, meeting, which included the approval of the request for an increase in the reserved Indigenous Ancestry seats in BSN.

5. Pacific Institute for Sport Excellence (PISE)

Phil Venoit, PISE Board of Directors member, noted they have not met since the last board meeting.

V BOARD COMMITTEE REPORTS

1. Executive Committee

Ron Rice, Chair, Executive Committee, noted they finalized the program for the Award for Innovation and Community Partnership Ceremony on April 4, including the Songhees Oral Tradition ceremony. They established the process for this year's annual board self-evaluation and one-on-one interviews, and set the agendas for today's meetings. The Government is offering the chair, president and two newly appointed board members a one-day training session 'Governing in the Public Interest' in Vancouver on May 23, 2019.

i) Indigenous Ancestry Student Seats in BSN

The Board Executive supported an increase to the number of seats reserved for qualified students of Indigenous ancestry in the Baccalaureate of Science in Nursing (BSN). John Boraas, VP Education, noted Camosun is applying to the BC Human Rights tribunal to increase the number of reserved seats from five to ten percent. The Indigenous Advisory Committee, Education Council, and the University of Victoria all support the request.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS INCREASE THE PERCENTAGE OF LIMITED PRIORITY SEATING IN BACCALAUREATE OF SCIENCE NURSING PROGRAM FOR STUDENTS OF INDIGENOUS ANCESTRY FROM 5% (8 STUDENTS) TO 10% (A TOTAL OF 16 STUDENTS) FOR SEPTEMBER 2020.

CARRIED

2. Finance Committee

- i) The minutes from the January 28, 2019, Finance Committee meeting were included in the agenda package.
- ii) Cindy Choi, Chair, Finance Committee, gave a report on the April 1, 2019, meeting. Before the meeting, Cindy and Deborah Huelscher, CFO & Interim VP Administration, hosted an optional training session in Finance Basics. The budget process was reviewed in detail. We are delivering a balanced budget that aims to deliver as many student FTEs as possible, that provides high quality programs at a reasonable cost, that meets student and community needs, and that provides capacity for investment in alignment with the strategic plan. It includes the Campus Master Plan and the inter-campus moves in September. It is a status quo budget with some modest growth and re-allocation of funds.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE COLLEGE'S BUDGET FOR THE FISCAL YEAR 2019/20 WITH TOTAL REVENUE AND TOTAL EXPENDITURE OF \$145,937,583 RESULTING IN A BALANCED BUDGET.

CARRIED

VI APPROVAL OF THE MINUTES

The minutes of the March 4, 2019 meeting were approved as distributed.

VII NEW BUSINESS

1. The Alex and Jo Campbell Centre for Health and Wellness Update

Sherri Bell noted the building is on time and on budget, and showed the photos of the interior. There will be a grand opening in the fall. There are floor-to-ceiling windows and skylights, so the classrooms and common areas get natural light. The views are spectacular. The social staircase is still under construction. It starts outside and moves inside. There will be live trees growing in the centre. The Indigenous space, which is circular and has cedar, opens up to create larger space.

2. West Shore

Sherri Bell advised Royal Roads University, University of Victoria, Camosun College, and School District #62 worked with a consultant on a Province funded feasibility study on a post-secondary presence in the West Shore. Last week it was submitted to Government. A business case will be announced tomorrow for the next phase. The same partners will meet again to discuss how to move forward.

3. Bargaining Update

Barbara Severyn, Executive Director, Human Resources, advised BCGEU met last week. The Federation of Post-Secondary Educators (FPSE) is working on the secondary scales issue, which affects other institutes. There is one more day to meet with CCFA on local bargaining protocol. CUPE is not at the multi-employer table, so must wait until the end of April or early May.

VIII ADJOURNMENT

The meeting was adjourned at 6:10 pm.

Laylee Rohani, Acting Chair

Date

Heather Martin, Recorder