



Camosun College Film Studio Project Advisory Committee
March 18, 2022
Meeting Summary

Advisory Committee members:

Lane Trotter, President, Camosun College (Chair)
Fred Haynes, Mayor of Saanich
Murray Rankin, MLA Oak Bay-Gordon Head
Astra Lund-Phillips (attending on behalf of Hon. Murray Rankin, MLA Oak Bay-Gordon Head
Phil Hancyk, Executive Director, Post-Secondary Finance, MAEST
Kathleen Gilbert, Film Commissioner, Vancouver Island South Film & Media Commission
Michael Goodwin, Production Design Specialist
Alison Prince, Director, Capital Asset Management, MAEST
Jason Butler, ADM and EFO, Finance, Technology and Management Services, MAEST (absent)

Camosun College Resources:

Geoff Wilmshurst, VP Partnerships
John Boraas, VP Education
Deborah Huelscher, CFO and VP Administration, Camosun College (absent)

Regrets:

Hon. Murray Rankin, MLA Oak Bay-Gordon Head
Deborah Huelscher, VP Administration, Camosun College
Jason Butler, ADM and EFO, Finance, Technology and Management Services

1. Welcome

- Lane Trotter, Committee Chair extended a warm welcome to all in attendance and expressed grateful acknowledgement of the Coast Salish Territory on which the meeting took place.
- Round table introductions were initiated.

2. Studio Development Status Update

- Geoff Wilmshurst informed committee members that Gary Morrison, Real Estate Development, Finance & Procurement Specialist, Capital Decisions has been contracted to provide consultative advice related to matters on the land side of this project
- He presented a PPT on the Centre for Film and Digital Media, covering the following topics:
 1. Feasibility Overview
 2. Notable Transaction Mechanics
 3. Next Steps and Timing
- Geoff informed that the Camosun Board of Governors will be taken on a tour of the proposed site for the Centre for Film & Digital Media Education, in early April
- The college hopes to submit a business case to the Ministry by late spring/early summer
- Consultative processes will be ongoing with both the community and the Nations
- If plans go well, construction could begin within eighteen months

Questions/Responses:

- Phil Hancyk requested a meeting be planned to discuss time-lines. He noted that different levels of consultation will be needed and that a land/road access conversation would be highly valuable from the Ministry's perspective
ACTION: This meeting took place on Thursday, April 14, 2022
- A question was raised regarding timing of initiation of the RFP
Response: Ministry approval for the project will be needed prior to initiation of any RFP process.
- Ministry approval of a long-term lease will not be possible until a proponent has been identified. Prior notice will need to be given to the proponent, to inform that ministry sign-off will be needed. It will also need to be clarified that this process will create a time-lag
- Camosun will have a very large input into the education space
A Joint Operations Committee will be established to ensure that studio operation will not harm or impede the college in any way

3. Updates re Contacts:

- There has and continues to be a great amount of interest shown in the project, including media enquiries
- Have been in conversation with the Malahat Nation and discussion will continue regarding partnership potentials
- Songhees Nation is also exploring the possibility of building a sound studio in their Rock Bay location and they have indicated an interest in working cooperatively with the college
- Have had preliminary conversations with software specialists on the topic of online video content development.
- The college is moving forward with providing micro-credentials associated with the film studio business
- Eagerly anticipating opportunities to continue working with the Ministry and with the College Board, to move plans forward.

4. Other Business

- The College Board has asked to move ahead, continuing to carry out due diligence on the project. They are very aware of the process that needs to be followed with Government
- Links that are provided by the Film Studio Advisory Committee will continue to be of key importance as we keep the College Board informed

5. Adjournment

- **The meeting adjourned at 11:47am**