

POLICY TITLE	Program Quality Assurance
POLICY NUMBER	E-1.12
POLICY TYPE	Governance
APPROVAL DATE	November 4, 2019
APPROVAL BODY	Board of Governors
REPLACES (IF APPLICABLE)	N/A
LAST UPDATE OR AMENDMENT OR REVIEW DATE	N/A
NEXT REVIEW DATE	2024
POLICY HOLDER	VP Education
RESPONSIBLE OPERATIONAL LEADER	VP Education
SUPPORTING DOCUMENTS	N/A

## PROGRAM QUALITY ASSURANCE

### PURPOSE AND RATIONALE

Camosun College is committed to offering quality educational programs. This policy articulates the College's commitment to program quality assurance and continuous improvement of the student learning experience and outcomes.

### POLICY APPLICATION AND SCOPE

This policy applies to all College programs that lead to a credential.

Exceptions must be approved by the Vice-President Education.

### DEFINITIONS

- 1. Program Quality Assurance:** Processes and activities intended to strengthen and maintain program excellence. This includes regular and ongoing program evaluation that is closely aligned with educational plans and priorities, including accountability measures, program review and renewal, and Education Approvals.
- 2. Education Approvals:** The College governance structure and processes for approving new and revised programs and curricula.

- 3. Program Review:** An in-depth program evaluation that occurs on a five to seven year cycle for the purpose of renewal and quality enhancement, incorporating feedback from a variety of internal and external sources and stakeholders.
- 4. Program Renewal:** Program renewal is transformative. Program renewal emphasizes quality learning experiences within the context of the culture of the program. It ensures that a program is current, relevant, and meeting learner, community or industry needs.
- 5. Accreditation:** The process through which Camosun College demonstrates to an external regulatory body that a set of professional criteria for a program or credential have been met.

## **PRINCIPLES**

1. The College ensures that all of its programs are current, relevant, and of the highest quality through robust and collaborative processes, aimed at continuous improvement with peer evaluation as an essential feature.
2. The College is committed to conducting cyclical program reviews.
3. The College maintains an Education Approvals governance structure and processes for the thorough assessment of new and revised programs and curricula, consistent with the [Educational Approvals Policy E-1.6](#).
4. Program Review and Program Renewal are intended to provide a thorough exploration of program quality and effectiveness contributing to positive and purposeful change.
5. Program quality assurance may be informed by external accreditation processes.

## **RELATED LEGISLATED REFERENCES**

- [College and Institute Act](#)

## **LINKS TO RELATED CAMOSUN POLICIES, DOCUMENTS, AND/OR WEBSITES**

- [E-1.6 Educational Approvals](#)
- [Centre for Excellence in Teaching and Learning – Program Review and Renewal](#)
- [A Guide to Program Review: A Framework For Renewal](#)