

**Academic Accommodations for Students with Disabilities – Final Appeal Form**

**Grounds for Final Stage Appeal**

A student may appeal the second stage appeal outcome on one or more of the following grounds:

* there was a serious procedural or factual error in the second stage appeal; and/or
* new evidence or information, not reasonably available at the time of the second stage appeal has emerged.

**Process**

To receive consideration, all requests for a final stage appeal must be submitted within ten (10) business days after receiving the second stage appeal outcome and include:

* a description of the second stage outcome being appealed; and
* details about the grounds for final stage appeal; and
* the outcome(s) you seek; and
* any relevant supporting documentation.

Documents may be submitted in one of the following ways:

* Email: [VPSE@camosun.ca](mailto:VPSE@camosun.ca)
* Mail: c/o Vice President Student Experience, 4461 Interurban Road, Victoria, BC V9E 2C1
* In Person: c/o Vice President Student Experience, Room 309 Liz Ashton Campus Centre, Interurban Campus

**Part A: Demographic Information**

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| **Name:** | **Student Number:** |
| **Program:** | **Email:** |
| **Phone:** | **Address:** |
| **Signature:** | **Date:** |

**Part B: FINAL STAGE Appeal**

*Please identify the grounds for an appeal and provide information to support a final stage appeal.*

🗌 *There was a serious procedural or factual error in the second stage appeal.*

🗌 *New evidence or information, not reasonably available at the time of the second stage appeal has emerged.*

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| **Additional Information** |

**Part C: ADDITIONAL INFORMATION**

*Feel free to describe or attach additional information which describes your reason(s) for appealing the second stage appeal outcome.*

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| **Additional Information** |