

 Policy Supporting Document:
 O-2.1.2

 Policy Holder:
 VP Administration

RISK ANALYSIS WORKSHEET

Organizational Unit or Project:			Date:
Identify Risks			
Key Risks * (What can happen and what are the consequences if it did happen?)*	Risk Category (Source)	Key Controls (What are we doing now to manage the risk?)	

*Risk Statements: Specify the source of a risk that hinders a specific objective. State cause + effect, with a joining word such as "causes," "leads to," "prevents," "hinders," etc.

Examples of Risk Statements:

- 1. Competing operating demands may lead to inability for units to complete processes on time.
- 2. A shift in government priorities may lead to a shift in project priorities.
- 3. Inappropriate initial identification of project scope may lead to unmanageable project or insufficient quality.
- 4. Other organizations may initiate a similar project in direct competition to our program, leading to a loss in demand.

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