



The **Bachelor of Commerce (BCom)** program at the Gustavson School of Business has a **2+2 structure**. In Year 1 & Year 2 students complete pre-commerce courses (a mix of required courses and electives) and in Year 3 & Year 4 students complete their commerce courses.

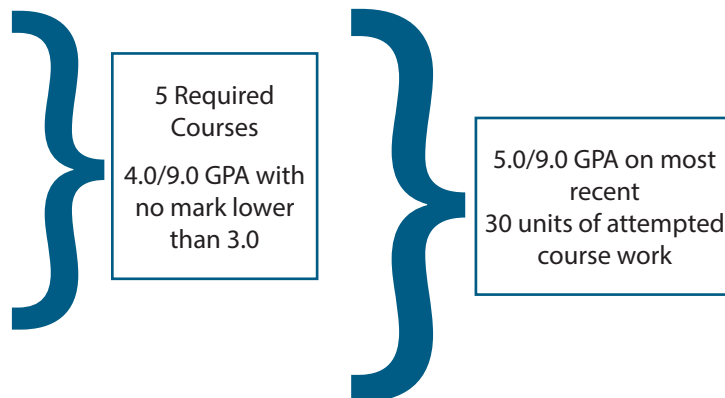
Students can apply out of high school, after Year 1 or directly into Year 3. Year 3 is also known as **Core**, and all students admitted into the BCom program progressing to Core must meet specific conditions. All marks and GPA information below are in the UVic 9.0 scale.

## Admissions requirements.

All BCom students must complete the **following courses** and meet the **minimum GPA** conditions outlined below in order to progress to **Core**. This applies if you became a BCom student in Year 1 or Year 2 and if you are applying now to enter directly into Core.



CAMOSUN	COURSE NAME	SUGGESTION
ECON 103	Microeconomics	Take in your 1 <sup>st</sup> year, Sept-Dec term
ENGL 151, 161 or 163	English meeting Academic Writing Requirement	
MATH 109	Finite mathematics	Take in your 1 <sup>st</sup> year, Jan-April term
STAT 216*	Applied statistics	Take in your 2 <sup>nd</sup> year, Sept-Dec term
ENGL 251**	A second accepted English course	
15 courses (22.5 units)	Pre-commerce electives (non-commerce)	See suggestions on next page



\* Prerequisite: MATH 109 or assessment

\*\* Or ENGL 151, 161, 163

## Other important information.

- This document only references university-level transfer courses. One course is usually equivalent to 1.5 units at UVic.
- Evaluation of applications will take into consideration courses completed up to and including the September-December term preceding the application deadline.
- Minimum GPA on the required courses is 4.0/9.0 with no grade lower than a 3.0.
- You must complete a minimum of 6.0 units of course work (and ideally 7.5 units) in the September-December term of your 1<sup>st</sup> year if you are applying for entry into 2<sup>nd</sup> year.
- Minimum GPA on most recent 12.0 units of attempted course work is 4.0 for the evaluation of applications, BUT a minimum GPA of 5.0 on most recent 30.0 units of attempted course work is required to progress to 3<sup>rd</sup> year.
- You must complete a minimum of 12.0 units to obtain 2<sup>nd</sup> year standing, but you should aim to complete 15.0 units of course work by the end of April of your 1<sup>st</sup> year.
- You must complete 30.0 units of course work, including the 7.5 units of required courses, by the end of April preceding entry into 3<sup>rd</sup> year. Permission may be granted to complete up to 3.0 units of electives during the Summer preceding entry into 3<sup>rd</sup> year.
- If you are an international student, you need to meet the UVic English Language Proficiency (ENPR) requirement.
- If you are an international student transferring into 2<sup>nd</sup> year, you may also need to complete COM 206C and COM 290 in your 2<sup>nd</sup> year at UVic.
- A maximum of 4.5 units (3 courses) of course work transferring to UVic COM (or IB or ENT) courses can be used toward the BCom program pre-commerce courses. A course coded BUS at Camosun does not necessarily transfer to a COM course at UVic, and vice-versa. Please use the BC Transfer Guide for more details on course transfers at [bctransferguide.ca](http://bctransferguide.ca).

# Suggested electives.

Need help selecting your non-commerce electives? See our suggested course list below. Remember to check the BC Transfer Guide before you register for a Camosun course to verify that it still transfers to UVic. Also make sure to take courses that complement a back-up plan for another program in case your application to BCom is not successful. Ask your Camosun College advisor what options are available to you.

CAMOSUN COURSE	COURSE NAME	PREREQUISITES/COMMENTS
Recommended for all students		
ECON 104	Principles of Macroeconomics	
ECON 205	Managerial Economics	Prerequisite: ECON 103 and 104
MATH 108	Applied Calculus	Prerequisite: MATH 12 or MATH 107
PHIL 110	Logic and Critical Thinking	
SOC 101	Social Processes and Institutions	
BUS 140	Business Info. Technology	Transfers to CSC 105 at UVic for BCom applicants
Other Suggestions		
ANTH 220	Cultural and Social Anthropology	Prerequisite: One of ENGL 151, 161, 163 and one 1 <sup>st</sup> year ANTH course
ART 128	Graphic Design Foundations	
ECON 203	Intermediate Microeconomics	Good choice for an Economics degree as a back up plan
ECON 204	Intermediate Macroeconomics	
ECON 210	Money and Banking	
ECON 212	International Trade and Finance	
*BUS 130	Business Communications	Suggested for international students and suitable for students needing to strengthen their reading & writing skills <b>before</b> attempting a course meeting the Academic Writing Requirement (see note below)
GEOS 100	Physical Geology	
GEOS 110	Earth-Ocean-Atmosphere System	
HLTH 110	Health in Today's World	
History	Various, depending on your interests. Verify that your chosen course transfers using the BC Transfer Guide	
PHIL 330	Ethics in Business	
PSC 105	Introduction to Politics	
PSC 222	International Politics	Prerequisite: One of ENGL 151, 161, 163 and One 1 <sup>st</sup> year PSC course
Psychology	Various, depending on your interests. Verify that your chosen course transfers using the BC Transfer Guide	
SOC 100	Introduction to Sociology	
CMNS 105	Communication and Technology	
CMNS 160	Digital Journalism	
Chinese, French, Japanese, Korean or Spanish	Various, depending on your interests. Verify that your chosen course transfers using the BC Transfer Guide	
<b>A maximum of 3 of the following courses can be used as pre-commerce courses for the BCom program</b>		
BUS 110	Introduction to Business	Transfers to COM-100 level at UVic
BUS 150	Introduction to Management	Transfers to COM-100 level at UVic
ACCT 100 and ACCT 111	Content of these Camosun courses may be duplicated by some of the BCom Core courses. However, be aware that <b>no waivers will be granted for BCom Core courses.</b> No exceptions.	Transfers to COM-200 level at UVic
FIN 110		Transfers to COM-200 level at UVic
MARK 110		Transfers to COM 250 at UVic

\*Please note that you will not receive credit for BUS 130 if it is completed at the same time or after you have completed an English course that satisfies the UVic Academic Writing Requirement.

# Frequently asked questions.

## Frequently asked questions about course selection

### 1. Q: What English courses should I take?

A: One of your English courses must satisfy the Academic Writing Requirement (AWR) at UVic. Choose one of ENGL 151, 161 or 163 to satisfy the AWR at UVic. ENGL 151 is recommended.

### 2. Q: What course should I choose for my second English course?

A: ENGL 251 is recommended. However you may take ENGL 161 if you took another course to satisfy the academic writing requirement. BUS 130 **does not** satisfy the requirement for a second English course as of September 2012.

### 3. Q: Do I need to take language courses as my electives?

A: No. However if you wish to specialize in International Business or are thinking of going on International Exchange in your 4<sup>th</sup> year, you may consider taking some language courses within your recommended electives. This is only a suggestion and is not a requirement.

### 4. Q: Are there additional recommended courses for international students?

A: International students may consider taking BUS 130 as it is suitable for students who need to strengthen their reading and writing skills **before** attempting a course that meets the Academic Writing Requirement.

### 5. Q: Do all Camosun courses transfer to UVic?

A: Before you register for a course, you should check it's transferability to UVic using the BC Transfer Guide: <http://bctransferguide.ca>

### 6. Q: Can I take business courses while at Camosun?

A: While we do not recommend taking business courses, we will accept up to 4.5 units of COM credit. Use the BC Transfer Guide to check how your courses transfer before registering. Note that BUS 130 and BUS 140 transfer to UVic as ENGL101 and CSC 105, respectively.

### 7. Q: Can I do co-op while at Camosun?

A: Yes, as a university transfer business student you can participate in the co-op program at Camosun and transfer up to 1 work term to the BCom program, provided that it meets the UVic co-op criteria. Alternatively you may be able to use prior work experience to challenge your first work term at UVic. Contact your program leader and the co-op office at Camosun for more information about the work term transfer and the work term challenge.

## Frequently asked questions about the admission process to Gustavson BCom

### 1. Q: How can I find out more about the program?

A: Once or twice a year we host UVic BCom information sessions at Camosun with representatives of the BCom program. Students registered in the University Transfer Business program will receive email notification when the information sessions are scheduled.

### 2. Q: Where can I get information at UVic?

A: You are strongly encouraged to visit the website of the BCom program at [uvic.ca/gustavson](http://uvic.ca/gustavson) as well as UVic's academic calendar at [uvic.ca/calendar](http://uvic.ca/calendar)

For more program information contact Carissa Kocsis, Admissions Officer and Student Advisor, Gustavson School of Business, at [bcom.admissions@uvic.ca](mailto:bcom.admissions@uvic.ca) or 250-721-6416.

### 3. Q: What information is available at Camosun?

A: We strongly encourage you to bookmark the following Camosun pages:

- School of Business website: [camosun.ca/business](http://camosun.ca/business)
- Camosun academic calendar: [camosun.ca/calendar](http://camosun.ca/calendar)
- Department Facebook page: [facebook.com/CamosunEconomics](https://facebook.com/CamosunEconomics)

For more information contact:

**Ocean Lu**, Program Leader for University Transfer Business, Camosun School of Business at [LuO@camosun.ca](mailto:LuO@camosun.ca) or 250-370-4162.

**Joanne Cumberland**, Academic Advisor, Camosun School of Business at [academicadvising@camosun.bc.ca](mailto:academicadvising@camosun.bc.ca).

### 4. Q: Is admission to UVic BCom competitive?

A: Yes, there is a competitive admission process to the BCom program at UVic.

### 5. Q: When should I apply?

A: The application deadline is February 28<sup>th</sup>. You are encouraged to apply starting in January. There is only one entry point per year, in September.

### 6. Q: How many courses should I take at Camosun before I can apply to the BCom program at UVic?

A: You can apply for second-year entry or direct entry into the BCom program. It is usual to complete 15 units (10 courses) in your first year, and 15 units (10 courses) in your second year to ensure you are on track to complete all requirements prior to starting third year Core of the BCom program. Variations are possible: check with a UVic BCom Advisor to make sure what you have in mind would work.

### 7. Q: What are the minimum course requirements at Camosun to apply for Year 2 admission into the BCom program at UVic?

A: You must have completed a minimum of 4 courses by the end of December (**including two required courses**) and 8 courses by the end of April to achieve second year standing.

### 8. Q: What are the minimum course requirements at Camosun to apply for Year 3 admission into the BCom program at Gustavson?

A: You must have completed a minimum of 18 courses by the end of April, including all required courses.

### 9. Q: Is admission based on my GPA?

A: The admission decision is based on GPA and supplemental application. The GPA requirement represents 60% of the admission decision. The supplemental application represents 40% of the admission decision.

### 10. Q: How is GPA calculated?

A: GPA is calculated on the basis of your overall GPA in your ten most recent attempted courses and your GPA in the required courses.

### 11. Q: What are the supplemental application requirements?

A: The supplemental application requirements are based on your resume and written responses to specific questions designed to give us a better idea of who you are and what you have accomplished.

### 12. Q: Do I need to complete a work term prior to admission?

A: No, although if you are applying for entry into third year you should have completed or prepare to challenge the first work term. If not, you will need to complete three work terms once you are in the BCom program.

### 13. Q: What if I don't get admitted? Can I apply again?

A: Meeting the minimum admission requirements means that your application will be reviewed, but it does not guarantee you a seat in the program. You may apply again without penalty. You are also encouraged to develop a back up plan for transferring into another program.

## Experiential education



- **Mandatory Co-op**—you will complete 3 **paid** co-op work terms by the time you graduate. That is close to 1 year of work experience!
- Your dedicated Co-op Coordinator will coach you through your co-op journey from day one.
- The world is yours. You can apply for a co-op work term anywhere—right here in Victoria, across Canada, or even abroad.

## Specializations



- We are **different**—learn to look beyond the bottom line and solve business problems from all angles.
- We offer **3 specializations**—Entrepreneurship, International Business and Service Management.
- In Year 1 and Year 2, you can select pre-commerce electives that provide a relevant background to a specialization.

## Learning style



- **2+2 structure**—in Year 1 & Year 2 you will complete pre-commerce courses (a mix of required courses and electives) and in Year 3 & Year 4 you will complete your commerce courses.
- **Cohorts**—in BCom Core (Year 3) you will be part of a cohort of 60 students each semester, and will also be part of a project team with whom you will complete all group work during a given semester.

## International



- **International is who we are**—we are a multicultural faculty, staff and student body.
- **International Exchange**—we have over 80 partner universities in over 40 countries.
- **International Business**—in 4<sup>th</sup> year, you can choose to specialize in International Business.
- **Languages**—if you wish, use some of your pre-commerce electives to learn a foreign language. No minimum number of units required.
- Really into languages? Ask us about the Certificate in Language & Cultural Proficiency for 10.5 units of pre-commerce electives.

## Sample schedule

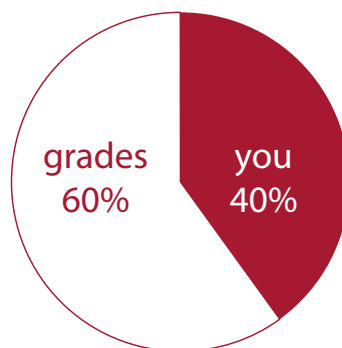
Year	Fall	Spring	Summer
Year 1	Pre-Commerce	Pre-Commerce	Free
Year 2	Pre-Commerce	Pre-Commerce	Co-op
Year 3	BCom Core	BCom Core	Co-op
Year 4	Exchange	Co-op	Specialization

## How to apply?

Are you eligible to apply? College and university students will be evaluated on the following:

### grades

- **Most recent 12 units** of attempted course work by December 31<sup>st</sup> preceding the application deadline (and at least 6 units, 4 courses, of completed course work) — 4.0/9.0 minimum GPA
- **Required courses** completed by December 31<sup>st</sup> preceding the application deadline (minimum 2 courses if you apply for 2<sup>nd</sup> year and 3 courses if you apply for 3<sup>rd</sup> year Core) — 4.0/9.0 minimum GPA
- **International students** must also meet the UVic English Language Proficiency (ENPR) requirement



### you

- We want to get to know you, and we do so through your Supplemental Application
- Worth **40%** of your overall application, so do not rush it!
- Includes your **Resume** and **Written Responses**, all in one .pdf file
- Creative submissions allowed

Application Deadline:  
**February 28<sup>th</sup>**

Want to know more? Register for an **Info Session** through our website



- Complete your **UVic application**, including your **Supplemental Application**, through the UVic website
- More details at [uvic.ca/gustavson/bcomadmissions](http://uvic.ca/gustavson/bcomadmissions)