



CAMOSUN COLLEGE
School of Health and Human Services (HHS)
Department: Dental Programs

DENA 151 Dental Assisting Practice 2
Winter 2019

COURSE OUTLINE

The course description is available on the web:
<http://camosun.ca/learn/calendar/current/web/dena.html#dena151>

Ω Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records, especially to assist in transfer credit to post-secondary institutions.

1. Instructor Information

- (a) **Instructor** Shelley Melissa , Melody Weimer, Sandra Woodrow & Meagan Rumsby
- (b) **Office hours** By appointment
- (c) **Location** Dental Building –Clinic
Shelley: 250-370-3228 N/A
Melody: 250-370-3192
Sandra: 250-370-3188
- (d) **Phone** Meagan:250-370-3451 **Alternative:**
- (e) **E-mail** Melissas@camosun.bc.ca Weimerm@camosun.bc.ca
woodrows@camosun.bc.ca RumsbyM@camosun.bc.ca
- (f) **Website** On D2L site

2. Course Description & Intended Learning Outcomes

This course provides continued practice opportunities for clinical support, direct patient care, and laboratory and restorative procedures. Practice related to dental office management and dental assisting for specialty procedures are introduced. Students integrate the concepts of professional conduct, safe practice, and effective communication with their theoretical knowledge of dental science, preventive dental health, and dental assisting in the clinical setting.

Upon successful completion of this course a student will be able to:

- a) apply the principles of infection control in dental assisting practice.
- b) consistently demonstrate appropriate professional conduct in the clinical setting.
- c) apply critical thinking skills to problems and decision making while dental assisting for advanced restorative, specialty procedures, and direct client care.
- d) consistently demonstrate effective communication skills with clients and the dental team.
- e) prepare, utilize and maintain dental armamentarium for advanced dental assisting practice.
- f) perform advanced clinical skills competently and safely.

g) accurately complete and manage all dental records.

3. Required Materials

Clinic manual (Including Dental radiography booklet (S11.0/P8.0) and Restorative assist booklet (S10.0))

4. Course Content and Schedule

Credits 6.0

Hours per week: 18.5 hours # 17 weeks Total contact :314.5 hours

Refer to long sheet for weekly schedule

5. Basis of Student Assessment (Weighting)

Competency Base grading system

6. Grading System

Standard Grading System (GPA)

Competency Based Grading System

7. Recommended Materials to Assist Students to Succeed Throughout the Course

8. College Supports, Services and Policies

Immediate, Urgent, or Emergency Support



If you or someone you know requires immediate, urgent, or emergency support (e.g., illness, injury, thoughts of suicide, sexual assault, etc.), **SEEK HELP**. Resource contacts:

<http://camosun.ca/about/mental-health/emergency.html> or
<http://camosun.ca/services/sexual-violence/get-support.html#urgent>

College Services

Camosun offers a variety of health and academic support services, including counselling, dental, centre for accessibility, help centre, learning skills, sexual violence support & education, library, and writing centre. For more information on each of these services, visit Student Services at

<http://camosun.ca/services/>

College Policies

Policies are available on the College website at <http://camosun.ca/about/policies/>

Camosun strives to provide clear, transparent, and easily accessible policies that exemplify the college's commitment to life-changing learning. It is the student's responsibility to become familiar with the content of College policies.

Education and academic policies include, but are not limited to, [Academic Progress](#), [Admission](#), [Course Withdrawals](#), [Student Appeals](#), Medical/Compassionate Withdrawal, Sexual Violence and Misconduct, Student Ancillary Fees, and Student Penalties and Fines.

Student Conduct Policy

There is a [Student Conduct Policy](#). It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College website.

A. GRADING SYSTEMS

<http://camosun.ca/about/policies/education-academic/e-1-programming-and-instruction/e-1.5.pdf#page=2>

The following two grading systems are used at Camosun College:

1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-	a minimum grade of B- (70%) is required to continue in the CDA program	4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

2. Competency Based Grading System (Non GPA)

This grading system is based on satisfactory acquisition of defined skills or successful completion of the course learning outcomes.

Grade	Description
COM	The student has met the goals, criteria, or competencies established for this course practicum or field placement.
DST	The student has met and exceeded, above and beyond expectation, the goals, criteria, or competencies established for this course, practicum or field placement.
NC	The student has not met the goals, criteria or competencies established for this course, practicum or field placement.

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf#page=4> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.