



CAMOSUN COLLEGE
School of Health & Human Services
Dental Programs

DENA 151
Dental Assisting Practice II
Winter 2018
COURSE OUTLINE

The Approved Course Description is available on the web @	
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⚡ Please note: This outline will not be kept indefinitely. It is recommended students keep this outline for their records.

1. Instructor Information

(a) Instructor	Shelley Melissa, Melody Weimer, Sandra Woodrow
(b) Office hours	By appointment, send email to schedule
(c) Location	Dental Building -Clinic
(d) Phone	(250) 370-3228 (Shelley) (250) 370-3192 (Melody) (250) 370-3188
(e) E-mail	melissas@camosun.bc.ca weimerm@camosun.bc.ca woodrows@camosun.bc.ca
(f) Website	On D2L site

2. Intended Learning Outcomes

LEARNING OUTCOMES

Upon successful completion of this course, a student will be able to:

1. Apply the principles of infection control in dental assisting practice
2. Consistently demonstrate appropriate professional conduct in the clinical setting
 - Identify own responsibilities as a self-directed and cooperative adult learner
 - Apply principles of organization and time management within the clinical setting
 - Employ self-evaluation skills during clinical practice
3. Apply critical thinking skills to problems and decision making while dental assisting for advanced restorative, specialty procedures, and direct client care
4. Consistently demonstrate effective communication skills with clients and the dental team
 - Apply client management skills in a practice setting

Intended Learning Outcomes (Cont'd)

5. Prepare, utilize and maintain dental armamentarium for advanced dental assisting practice
 - Prepare and utilize specialty and restorative materials
 - Prepare to assist for dental specialties
 - Prepare for pain control in dentistry
 - Prepare isolation techniques for restorative and specialty dental procedures
6. Perform advanced clinical skills competently and safely
 - Demonstrate correct and safe use of armamentarium, dental equipment, and materials for restorative and specialty dental procedures
 - Assist for advanced restorative and specialty procedures
 - Obtain diagnostic intraoral and extra oral images using various radiography techniques
 - Perform preventive skills
 - Perform laboratory procedures
 - Perform office management procedures
7. Accurately complete and manage all dental records

PROPOSED LEARNING EXPERIENCES

1. Demonstrations
2. Self-directed practice
3. Role-playing / case study simulations
4. Assigned practice exercises
5. Dental Clinic

3. Required Materials

(a) Texts

(b) Other

4. Course Content and Schedule

Calendar Description

This course provides continued practice opportunities for clinical support, direct patient care, and laboratory and restorative procedures. Practice related to dental office management and dental assisting for specialty procedures are introduced. Students integrate the concepts of professional conduct, safe practice, and effective communication with their theoretical knowledge of dental science, preventive dental health, and dental assisting in the clinical setting.

COURSE CONTENT

Clinic Manual: Section IV – Clinical Support Procedure Guidelines
 Section V – Client Care Procedure Guidelines
 Section VI – Laboratory Procedure Guidelines

Pre-requisites

DENA 120, 130, 140 & 150

Co-requisites

Pre/Co-requisites

DENA 111, 121, 131, 141 & 161

Course Particulars

(a) Credits 6.0

(b) Components

class 0 hrs; lab 18.5; clinic/seminar 0; practicum 0 hrs; out of class;
0 other: community outreach

(c) Is the course available by distributed education? No

(d) Contact Hours

(Refer to CDA Program Winter 2017 Timetable for DENA 151 schedule)

Hours per week 18.5 hrs; # of weeks 17; Total contact hours 314.5 hrs*

* Related lecture hours are taught in DENA 111, 121, 131 & 141

(Note: does not include final examination week)

(e) Is prior learning assessment available for this course? No

5. Basis of Student Assessment (Weighting)

EVALUATION

	<u>Percentage of Semester</u>
Clinical Performance Grid Completion **	75%
Professionalism:	25%
• Attendance	
• Clinical appearance (Refer to student-related policy in DENA 150/151 Clinic Manual)	
• Professional conduct (Based on CDAA Code of Ethics)	
• Time management & organization	
• Professional duties & End-of-semester clean-up (Based on attendance and participation)	

** Successful completion is achieved when **ALL** required skill levels have been successfully assessed.

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The Clinic Manual provides procedure guidelines and assessment criteria for all skills required. Skills are introduced and the student is encouraged to obtain adequate practice in each skill until he / she feels competent at the required skill level. Practice may be self-directed and / or guided by a series of assigned exercises.

- For most clinical / technical skills, successful completion of a formal assessment by an instructor constitutes the achievement of the required skill level
- For other clinical / technical skills, successful completion of assigned exercises constitutes the achievement of the required skill level
- The remaining clinical / technical skills will be grouped together within more complex procedures, e.g., restorative assists. Successful completion of these complex procedures constitutes the achievement of the required skill level.

6. Grading System

The minimum grade for successful completion of DENA 151 is B-or 70%.

- Standard Grading System (GPA)
- Competency Based Grading System
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<http://www.camosun.bc.ca/policies/policies.php>

A. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-	Minimum Passing Grade for DENA 151 (70%)	4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F		0

B. Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at <http://www.camosun.bc.ca/policies/E-1.5.pdf> for information on conversion to final grades, and for additional information on student record and transcript notations.

Temporary Grade	Description
I	<i>Incomplete:</i> A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.
IP	<i>In progress:</i> A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.
CW	<i>Compulsory Withdrawal:</i> A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course

LEARNING SUPPORT AND SERVICES FOR STUDENTS

There are a variety of services available for students to assist them throughout their learning. This information is available in the College Calendar, Student Services or the College web site at <http://www.camosun.bc.ca>

STUDENT CONDUCT POLICY

There is a Student Conduct Policy. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, Registration, and on the College web site in the Policy Section. <http://www.camosun.bc.ca/policies/policies.html>