

Student Name	
Student Number	Date

Certificate in Bookkeeping Fundamentals

Personal Learning Plan
Effective January 2017

PROGRAM COURSES

		Prerequisite(s)	Semester Completed	Grade
ACCT 110	Financial Accounting 1	Engl 12 + Math 11		
BUS 140	Business Info Technology	Engl 11		
ACCT 240	Taxation for Financial Planning	ACCT 110		
ACCT 250	Professional Accounting Software	ACCT 110, 130 or 161		

PROGRAM INFORMATION

Part time - Online and/or classroom learning

Students who take online classes generally do so for convenience when balancing work schedules and course availability. This environment allows students who cannot attend a campus program to participate in an online version of traditional face-to-face classes.

Online courses will have the same curricular expectations and objectives as in-class courses. This ensures that students receive the same high-quality education.

In order to qualify for a Certificate in Bookkeeping Fundamentals, students must successfully complete all program courses and achieve an overall cumulative GPA of at least 2.0

Who to Contact:

- Questions about your course requirements for your Camosun credential or which elective to take, contact:

School of Business Academic Advisors

academicadvising@camosun.bc.ca (enter program in subject line)

- Questions about your personal learning plan, which courses to take in a term or about bridging to other Business programs, contact:

School of Business

business@camosun.bc.ca | 250.370.4565

Personal Learning Plans represent the most recently approved changes to the program, and are intended for course-planning purposes. They are not a binding document. If program requirements have changed since your admission to the program, you may be eligible to graduate under a previous version of the program requirements. Please contact academic advising AcademicAdvising@camosun.bc.ca or refer to the calendar for more info.