

Student Name	
Student Number	Date

# Diploma in Public Administration

2016-17 Personal Learning Plan

[Request for Credential](#)

## PROGRAM COURSES

Year 1		Prerequisite(s)	Semester Completed	Grade
ACCT 110	Financial Accounting 1	Engl 12 + Math 11		
BUS 130	Business Communications	Eng 12		
BUS 140	Business Info. Technology	Engl 11		
BUS 145	Business Data Analysis	BUS 140		
BUS 150	Introduction to Management	Engl 12		
ECON 103	Principles of Microeconomics	Engl 12 + Math 11		
ENGL 151 *	Academic Writing Strategies	Engl 12		
FIN 110	Fundamentals of Finance	Engl 12 + Math 11		
MARK 110	Introduction to Marketing	Engl 12 + Math 11		
PADM 112	Intro to Public Administration	Engl 12		

Year 2		Prerequisite(s)	Semester Completed	Grade
BUS 210	HR Management Foundations	Engl 12, co-req BUS 150		
BUS 214	Leadership Skills	BUS 110, BUS 150 or PADM 112		
BUS 276	Business Law	Engl 12		
PADM 211	Planning in Government	PADM 112		
PADM 227	Government Services	PADM 112		
PADM 230	Public Finance in Canada	PADM 112		
PADM 240	Law and Administration	PADM 112		
PADM 260	Managing Multi-Party Decisions	PADM 112 or BUS 150		
BUS 215	Two of	Agreement Seeking at Work	Engl 12	
BUS 220		Organizational Behaviour	BUS 110, BUS 150 or PADM 112	
BUS 312		Human Resource Development	BUS 210	
BUS 314		Cross Cultural Leadership	BUS 214	
PSC 104		Canadian Government	Engl 12	
PSC 106		Canadian Politics	Engl 12	

## PROGRAM INFORMATION

### Participation requirements

Many first year Business courses require Math as a prerequisite ( a “C” in Principles of Math 11, or Pre-calculus 11, or Foundations of Math 11, or Applications of Math 12, or MATH 137, or MATH 073; or “C+” in MATH 135 or MATH 072). Students may enter the program without Math but **must** complete one of the Math courses listed above or successfully complete Camosun’s Math assessment in or before their first semester of study.

\* Students may use ENGL 161, 163 or 164 in lieu of ENGL 151

To qualify for a Diploma in Public Administration, a student must complete all required program courses and achieve an overall cumulative GPA of at least 2.0.

Graduates can choose to continue their education at Camosun College with the Bachelor of Business Administration. Talk to an Academic Advisor to learn more about your options.

### Who to Contact:

- Questions about your course requirements for your Camosun credential or which elective to take, contact:

#### School of Business Academic Advisors

[academicadvising@camosun.bc.ca](mailto:academicadvising@camosun.bc.ca) (enter program in subject line)

- Questions about your personal learning plan, which courses to take in a term or about bridging to other Business programs, contact:

#### School of Business

[sofbus@camosun.bc.ca](mailto:sofbus@camosun.bc.ca) | 250.370.4565

*Personal Learning Plans represent the most recently approved changes to the program, and are intended for course-planning purposes. They are not a binding document. If program requirements have changed since your admission to the program, you may be eligible to graduate under a previous version of the program requirements. Please contact academic advising [AcademicAdvising@camosun.bc.ca](mailto:AcademicAdvising@camosun.bc.ca) or refer to the calendar for more information.*

*Please refer to [camosun.ca](http://camosun.ca) for the most up to date program information.*

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Co-operative Education Designation (Optional)				
	COOP WEP	Workplace Education Prep		
	BUS 101	Cooperative Work Experience 1		
	BUS 201	Cooperative Work Experience 2		

Co-op Internship (Optional)				
	COOP WEP	Workplace Education Prep		
	BUS 102	Internship Work Experience 1		

## PROGRAM INFORMATION

### Co-op/Internship options

To be eligible to participate in Internship or Co-op, you need to successfully complete a minimum of 8 first year courses, obtain a minimum GPA of 3.0, and complete the workshop series COOP WEP, prior to your first work term (Internship) and all subsequent work terms (Co-op).