



Human Resource Management & Leadership Degree

Name: _____
Student Number _____

Personal Learning Plan

Effective September 2014
[Request for Credential](#)

[School of Business](#)

Program Prerequisites

English Requirements: "C+" or higher in English 12 or English 12 First Peoples; or a "C" or higher in [ENGL 092](#) and [094](#); or [ENGL 092](#) and [096](#); or [ENGL 103](#) and [ENGL 104](#); or [ENGL 103](#) and [ENGL 106](#); [ENGL 142](#); or [ELD 092](#) and [094](#); or [ELD 097](#); or [assessment](#) .

Many first year Business courses require Math as a prerequisite (a "C" in Principles of Math 11, or Pre-calculus 11, or Foundations of Math 11, or Applications of Math 12, or [MATH 137](#), or [MATH 073](#); or "C+" in [MATH 135](#) or [MATH 072](#)). Students may enter the BBA without Math but please note students must complete one of the Math courses listed above or successfully complete Camosun's Math [assessment](#) in or before their first semester of study.

YEAR 1					
Course #	Course Name	Prerequisites		Completed	Grade
ACCT 110	Financial Accounting 1	"C" in English 12 and Math 11	3		
ACCT 207	Managerial Accounting	ACCT 110 or ACCT 130	3		
BUS 130	Business Communications	"C" in English 12 or equivalent; or assessment	3		
BUS 140	Business Info Technology	"C" in English 11 or equivalent; or assessment	3		
BUS 141	Business Information Systems	BUS 140 or HMG 192	3		
BUS 150	Introduction to Management	"C+" English 12 or equivalent; or assessment	3		
ECON 103	Principles of Microeconomics	C+ in English 12 and C in Math 11	3		
ENGL 151*	Academic Writing Strategies	"C" English 12 or equivalent; or assessment	3		
FIN 110	Fundamentals of Finance	English 12 and Math 11	3		
MARK 110	Introduction to Marketing	"C" in English 11 & Math 11 or equivalents	3		

* Students may use [ENGL 150](#), [160](#), [161](#), [163](#) or [164](#) in lieu of ENGL 151 toward program completion.

Year 1 (Business Administration Certificate) completed

YEAR 2 General Management Diploma (HR Focus)					
Course #	Course Name	Prerequisites		Completed	Grade
BUS 210	HR Management Foundations	"C+" English 12 or equivalent; or assessment Co-requisites BUS 150	3		
BUS 214	Leadership Skills	BUS 110 or BUS 150 or PADM 112	3		
BUS 220	Organizational Behavior	BUS 110 or BUS 150 or PADM 112	3		
BUS 230	Elementary Statistics	"C" in Principles of Math 11, or equivalent; or assessment	3		
1 of	BUS 231 Quantitative Methods or UT Math	BUS 230 or MATH 116 or MATH 216 or MATH 218 any University Transfer MATH (excluding MATH 116 or 216 or 218)	3		
BUS 276	Business Law	"C+" English 12 or equivalent; or assessment	3		
BUS 290	Business Strategy Seminar	"C" in ACCT 207 or ACCT 220; and FIN 110	3		
1 of	One of: BUS 215 Agreement Seeking at Work ; BUS 281 Negotiations and Contracts ; or PADM 260 Managing Multi-Party Decisions		3		
Elective	200 level or higher School of Business course, ACCT 111; ECON 104, PADM 112 or any 100 level IBL course will be accepted as equivalent 200 level electives		3		
Elective			3		

Year 2 (Diploma in Business Administration - General Management Option) completed

Students planning on completing a BBA in HRL should meet with the HRML Program Leader or Chair for information on the work term requirements:
[HRML 499 - Self-directed work experience OR BUS 101 and BUS 201 - Co-op work terms](#)

YEAR 3 (Bachelor of Business Administration – Human Resource Management & Leadership Major)

Course #	Course Name	Prerequisites	Completed	Grade
BUS 312	Human Resource Development	BUS 210	3	
BUS 318	Recruitment, Selection & Retention	BUS 210	3	
BUS 322	Leading Organizational Change	BUS 214 or BUS 220 or SPMA 200; or EXW 230 and SPEX 250.	3	
2 of	Two of: BUS 310 Strategic Compensation ; BUS 313 Employee & Labour Relations ; BUS 315 Workplace Health and Safety ; BUS 325 Human Resources Mgmt. Systems		3	
ENGL 250	Advanced Composition	ENGL 151 and one other 100-level English course; or ENGL 151 and BUS 130	3	
1 of	MARK 210	Marketing Research	3	
	PSYCH 201	Research Methods in Psychology		
PHIL 330	Ethics in Business	ENGL 150	3	
Elective	Any 100-level or higher School of Business or non-business course (see exception list below)		3	
Elective			3	

Year 4 (Bachelor of Business Administration – Human Resource Management & Leadership Major)

Course #	Course Name	Prerequisites	Completed	Grade
BUS 311	Employment Law	BUS 210 and BUS 276 or BUS 318.	3	
1 of	One of: BUS 310 Strategic Compensation ; BUS 313 Employee & Labour Relations ; BUS 315 Workplace Health and Safety ; BUS 325 Human Resources Mgmt. Systems		3	
BUS 421	Strategic HR Management	BUS 210, BUS 220, plus any two of: BUS 310, BUS 311, BUS 312, BUS 313, BUS 315, BUS 318, BUS 322, BUS 325.	3	
1 of	BUS 450	International Management	3	
	BUS 460	International Trade & Finance		
BUS 480	Advanced Business Strategy	Open to Year 3 and 4 BBA students only.	3	
BUS 485	Applied Leadership Competencies	BUS 210, BUS 214 and a minimum of five courses chosen from BUS 310 , BUS 312 , BUS 313 , BUS 315 , BUS 318 , BUS 322 , or BUS 325 .	3	
BUS 440	Current Trends in HR Management	Open to Year 3 and 4 BBA students only.	3	
Elective	Any 200-level or higher School of Business or non-business course (see exception list below)		3	
Elective			3	
Elective			3	

Offerings are subject to change without notice. Check Camosun.ca for the most up to date information.

It is recommended that students consult with their Program Leader before choosing or dropping a course.

Electives

- Courses not acceptable for use as electives in the Bachelor of Business Administration, Human Resource Management & Leadership Option
 - ACCT 220
 - ENGL 142
 - MATH 116, MATH 216 or MATH 218
 - MATH 135 or MATH 137

Program Completion Requirements

- **Work Term Requirement:** A minimum of 420 hours of industry relevant work experience is required to graduate. This requirement may be satisfied by completing [HRML 499](#) or [BUS 101](#) and [BUS 201](#). Students should consult with the BBA Program Leader for additional information
- **Residency Requirement:** A minimum of 10 courses must be taken at Camosun including at least six (6) of the following courses: [BUS 310](#), [BUS 312](#), [BUS 313](#), [BUS 315](#), [BUS 318](#), [BUS 322](#), [BUS 325](#), [BUS 421](#), BUS 440, [BUS 480](#), and one of: [BUS 450](#) or [BUS 460](#).

