



*School of Arts & Science*  
**ENGLISH DEPARTMENT**

**ENGL 250 - 001**  
**English Composition**  
**SPRING 2012**

## **COURSE OUTLINE**

*Please note: this outline will be electronically stored for five (5) years only.  
It is strongly recommended students keep this outline for your records.*

### **CLASS MEETING:**

May 7, 2012 - June 20, 2012  
Monday and Wednesday 11:30 am - 2:20 pm  
Fisher 306

### **1. Instructor Information**

**Instructor:**

Jasmine North B.A. M.A.

**Office Hours:**

2:30 - 3:30 pm Thursday  
Or by appointment

**Office Location:**

Lansdowne - Paul 330

Email:

[northj@camosun.bc.ca](mailto:northj@camosun.bc.ca)

NOTE: An email will likely receive a quicker response than a phone message, but email accounts can be unreliable. If I do not respond within 48 hours, assume I did not receive your message. Likewise, I will expect you to acknowledge receipt of my messages.

## **2. COURSE INFORMATION**

**Course Credit Value:** 3

**Course Prerequisites:** *(A requirement that must be met before entry into this course.)*

English 150 and one other 100 level English course **or** English 150 and Bus 130 for students admitted to BBA, Accounting.

NOTE: A proficient use of grammar, punctuation and spelling is expected and will be factored into assignment grades.

### **Course Description:**

This course offers practice in writing a variety of prose forms. Stress is placed on developing the student's ability to order and structure material into its most effective form. Individual assignments will be written weekly over the semester and range from 500 to 2000 words (course total of 5000-5500 words).

### **Intended Learning Outcomes**

Upon completion of this course the student will be able to:

1) Identify:

- a) Different types of non-fiction prose (e.g., memoir, personal essay, review, editorial, speech, expository essay, research essay).
- b) A variety of rhetorical strategies (e.g., description, narration, comparison and contrast, classification, cause and effect, persuasion).
- c) The relationship among speaker, audience, and material.

2. Outline the structure of a work of non-fiction prose.

3. Evaluate the effectiveness of form, structure, and style (e.g., sentence types, sentence variety, vocabulary, figures of speech) in a range of non-fiction prose, both published and unpublished.

4. Compose different types of non-fiction prose.

5. Compare, select, and employ a variety of structures, rhetorical strategies, and styles.

6. Revise their own writing according to various articulated standards of evaluation (their own, their peers', their instructor's, the marketplace's).

### 3. MATERIALS

(a) Required

- English 250 Coursepack

(b) Recommended

- Hacker, Diana. *A Pocket Style Manual*. (edition 5e)
- *Oxford Canadian A-Z of Grammar, Spelling, and Punctuation*
- small thesaurus and/or dictionary to bring to class

### 4. Course Content and Schedule – see attached

### 5. Basis of Student Assessment (Weighting)

(a) Essays

Open Letter (500-800 words)	<b>10%</b>
Personal Essay (1000 words)	<b>20%</b>
The Language of Politics/ War Essay (1500-2000 words)	<b>20%</b>

(b) Presentations

1 Presentation and Seminar (500 - 750 words)	<b>20%</b>
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(c) Other

Peer Editing:	combined weight of <b>5%</b>
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(d) Exams

Final In-Class Media Essay (1500 words)	<b>25%</b>
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### **Missed In-Class Essays and Tests:**

- Unless you can prove a medical issue with a doctor's note, all in-class assignments/ tests/ essays must be completed in the intended class.
- A missed in-class assignment /test/ essay without a note will be given a grade of zero.
- Failure to notify me of your medical issue within 2 days of the intended class will disqualify you for a make-up assignment and also result in a grade of zero.
- If you already know that you are going to be unable to attend on the date an assignment is scheduled, please come and see me ASAP. If your absence is justifiable, we will determine a re-schedule date as close as possible to the set date.
- Missed work worth less than 3% cannot be made up at another date.

### **Late Essays:**

- Essays are due at the start of class unless otherwise specified.
- Up to 5% per day (including weekends days) will be deducted for lateness. Nothing will be accepted 5 days or more past the due date.
- Requests for extensions will be considered, but only if the request is made in advance.
- I do NOT accept electronic submissions of assignments; I must have a printed version.
- Rewrites are NOT allowed.

### **Attendance, Readings, Homework, and Participation:**

To do well in English 250, you must regularly attend the class.

As with any course, it is also vitally important that you have completed all assigned readings and any exercises or activities indicated in those readings before coming to each class (exception: anything indicated as 'group work' which will be done in class). Further, since our class time will be quite interactive, you must come prepared to actively and intelligently participate. Reading assignments are on attached schedule.

If you do find it necessary to miss a class, it is your responsibility to find out what you missed and to receive any extra homework instructions BEFORE the next class and BEFORE contacting me. I'd thus suggest you make a trustworthy friend in the class with whom you can exchange contact information.

### **About electronics:**

- NO electronics of any kind are allowed during lectures, group work, tests, or in-class essay writing situations. This includes laptops and MP3 players.
- ALL cell phones must be turned completely OFF (not to vibrate) and kept out of sight.

## 6. Grading System - Standard Grading System (GPA)

### 1. Standard Grading System (GPA)

Percentage	Grade	Description	Grade Point Equivalency
90-100	A+		9
85-89	A		8
80-84	A-		7
77-79	B+		6
73-76	B		5
70-72	B-		4
65-69	C+		3
60-64	C		2
50-59	D		1
0-49	F	Minimum level has not been achieved.	0

See course pack for a more detailed explanation of expectation at each level

### Temporary Grades

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy at **camosun.ca** or information on conversion to final grades, and for additional information on student record and transcript notations.

#### *Temporary Grade Description*

**I**

*Incomplete:* A temporary grade assigned when the requirements of a course have not yet been completed due to hardship or extenuating circumstances, such as illness or death in the family.

**IP**

*In progress:* A temporary grade assigned for courses that are designed to have an anticipated enrollment that extends beyond one term. No more than two IP grades will be assigned for the same course.

**CW**

*Compulsory Withdrawal:* A temporary grade assigned by a Dean when an instructor, after documenting the prescriptive strategies applied and consulting with peers, deems that a student is unsafe to self or others and must be removed from the lab, practicum, worksite, or field placement.

Temporary grades are assigned for specific circumstances and will convert to a final grade according to the grading scheme being used in the course. See Grading Policy E1.5 at **camosun.ca** for information on conversion to final grades, and for additional information on student record and transcript notations.

## **7. Recommended Materials or Services to Assist Students to Succeed Throughout the Course**

### **LEARNING SUPPORT AND SERVICES FOR STUDENTS**

There are a variety of services available for students to assist them throughout their learning. This information is available in the College calendar, at Student Services or the College web site at [camosun.ca](http://camosun.ca).

### **STUDENT CONDUCT POLICY**

There is a Student Conduct Policy **which includes plagiarism**. It is the student's responsibility to become familiar with the content of this policy. The policy is available in each School Administration Office, at Student Services and on the College web site in the Policy Section.