

## General Information

### [Board of Governors](#)

College Governance Executive Assistant  
Phone: 250-370-3409

### [Campus Maps](#)

College & Community Relations  
Phone: 250-370-4269

### [College History](#)

College & Community Relations  
Phone: 250-370-4269

### [College Organization](#)

College Governance Executive Assistant  
Phone: 250-370-3409

### [Education Council](#)

College Governance Executive Assistant  
Phone: 250-370-3409

### [Mission & Values](#)

College & Community Relations  
Phone: 250-370-4269

### [President's Welcome](#)

Executive Assistant to the President  
Phone: 250-370-3410

# Services for Students

The following alphabetized list provides a quick overview of services available to students. If a particular service is not fully described on our website, you will find the details below. Otherwise, clicking on the name of a service will take you to our website, where you will find all the pertinent information.

### [Aboriginal Education & Community Connections](#)

Email: [aboriginal@camosun.bc.ca](mailto:aboriginal@camosun.bc.ca)

Lansdowne Campus: E 272  
Phone: 250-370-3299

Interurban Campus: CBA 128  
Phone: 250-370-4870

### [Academic Advising](#)

Email: [academicadvising@camosun.bc.ca](mailto:academicadvising@camosun.bc.ca)

Lansdowne Campus: ID Main floor  
Interurban Campus: LACC 2nd floor

### [Academic Upgrading Help](#)

**Academic Upgrading Help Centre**

Interurban Campus: CBA 109  
Phone: 250-370-3945

### [Accident Insurance](#)

WorkSafeBC (WSBC) provides coverage to students who are injured during the off-site practicum component of their college programs for practica that occur within BC. The only exception is that WSBC coverage is extended to the college's on-site Dental Clinic practicum students, and to those who are enrolled in an Apprenticeship course. WSBC does not provide accident insurance for students, other than Apprenticeship, who are injured while participating in on-site classroom/lab/shop instruction. Students are advised to check with their Program Chair to ascertain if their practicum is covered by WSBC.

Because the MSP may only pay part of the medical costs incurred for student accidents which occur during classroom/lab/shop instruction, all students are strongly urged to purchase private accident insurance which will compensate for the limited WSBC coverage.

### [Assessment Centre](#)

Email: [assessment@camosun.bc.ca](mailto:assessment@camosun.bc.ca)

Lansdowne Campus: ID 2nd floor  
Phone: 250-370-3597\*  
Fax: 250-370-3534

*\* If we miss your call, you may leave a message or hear a recorded message that includes the current test schedule. The same schedule is posted on our [website](#). (Individual test times may be considered if circumstances warrant it.)*

### [Assessment Tests](#)

Some applicants to the college will be referred to the Assessment Centre to assess mathematics, reading and/or writing skills. Which tests the applicant writes will depend upon the applicant's educational background and the program of study the applicant wishes to pursue.

Camosun College is concerned about students' opportunities for success and strongly recommends that students write English and/or mathematics assessments if their prerequisites are dated.

A visit to the Assessment Centre is an important step because:

- it will assist the student and the college to assess current academic skills; and,
- it will enable the college to place students into the course level which will provide the best opportunity for success.

### [Out-of-Town Applicants](#)

Out-of-town applicants may arrange to write the tests at their local college. To have Camosun tests administered at other institutions, a non-refundable fee (payable in advance) is levied. Call **250-370-3597** or email [assessment@camosun.bc.ca](mailto:assessment@camosun.bc.ca). Click [here](#) to access the form.

### [Tests for Other Institutions](#)

The Assessment Centre provides services for entrance exams to other institutions, mid-term and final exams for distance education courses, and other tests that may require an independent invigilator. Times are arranged individually. This service is available for both pen and paper and online/computer exams. Arrange by email or phone.

### [Assessment Fees](#)

*All assessment fees are non-refundable and subject to change.*

- \$10 for each English and mathematics testing;
- \$20 for Computer Skills assessment (for admission to Applied Communication);
- \$20 for a single out-of-town assessment;
- \$30 for two out-of-town assessment tests;
- \$40 for out-of-town English and Computer Skills tests for Applied Communication; and,
- \$35 for most external tests (includes taxes).

## [AudioVisual Services](#)

Lansdowne Campus: LMC 152  
Phone: 250-370-3621  
Email: avlan@camosun.bc.ca

Interurban Campus: LACC 238  
Phone: 250-370-4606  
Email: avint@camosun.bc.ca

## [Book Exchange \(Used\)](#)

Email: ccss@camosunstudent.org

Lansdowne Campus: LMC 102  
Phone: 250-370-3590

Interurban Campus: LACC 111  
Phone: 250-370-3868

## [Bookstores](#)

Lansdowne Campus: F 134  
Phone: 250-370-3080

Interurban Campus: LACC 247  
Phone: 250-370-4080

## [Bus Pass \(UPass\)](#)

CCSS for more info: 250-370-3590

### [BC Transit](#)

BC Transit Busline: 250-382-6161

## [Cafeteria Services](#)

Lansdowne Campus:  
Campus Caf: F Bldg, main floor  
Phone: 250-370-3650

Interurban Campus:  
Helmut Huber Cook Training Centre  
Phone: 250-370-3780

Urban Diner, JD Bldg  
Phone: 250-370-4004

## [Camosun College International \(CCI\)](#)

Email: inted@camosun.bc.ca

Lansdowne Campus: ID 2nd floor  
Phone: 250-370-3681

Interurban Campus: LACC 2nd floor  
Phone: 250-370-4812

## [Camosun College Student Society \(CCSS\)](#)

Email: ccss@camosunstudent.org

Lansdowne Campus: LMC 102  
Phone: 250-370-3590

Interurban Campus: LACC 111  
Phone: 250-370-3868

## [Campus Safety](#)

*Emergencies should be reported to 250-370-3075.*

Lansdowne Campus: 250-370-3057  
Interurban Campus: 250-370-4043

## [Career Resource Centres](#)

Lansdowne Campus: ID 202  
Phone: 250-370-3571

Interurban Campus: LACC 2nd floor  
Phone: 250-370-4925

## [Chaplaincy](#)

Interfaith Chaplaincy programs and religious services at the University of Victoria are available to Camosun students. Chaplains at UVic can be reached at **250-721-8338**. For information, please call **250-370-3571**. Students should consult with [Counselling Services](#) regarding on-site chaplaincy service.

## [Chargers Athletics](#)

Interurban Campus:  
Pacific Institute for Sports Excellence (PISE)  
Phone: 250-220-2505

## [Child Care Services](#)

*Applications for child care services may be completed over the phone or online.*

Email: childcare@camosun.bc.ca  
Phone: 250-370-4880

Lansdowne Campus: LCCC Bldg

Interurban Campus: ICCB Bldg

## [Classroom Restaurant](#)

Interurban Campus:  
Helmut Huber Cook Training Centre  
Phone: 250-370-3775

## [Clubs for Students](#)

Lansdowne Campus:  
lansdowne@camosunstudent.org

Interurban Campus:  
interurban@camosunstudent.org

## [College & Community Relations \(CCR\)](#)

Interurban Campus  
Phone: 250-370-4269

## [Computing Resources](#)

Email: helpdesk@camosun.bc.ca

Lansdowne Campus: E 1st floor  
Phone: 250-370-3073 (for a recorded message on lab hours)

## [Continuing Education & Contract Training](#)

Email: cectinfo@camosun.bc.ca

Phone: 250-370-4578

## [Co-operative Education & Student Employment](#)

Lansdowne Campus: F 128  
Interurban Campus: LACC 251

### **Co-op and Internships**

Email: co-op@camosun.bc.ca  
Phone: 250-370-4410 I

### **Student Employment**

Email: employ@camosun.bc.ca  
Phone: 250-370-4181

## [Counselling Services](#)

Lansdowne Campus: ID 202  
Phone: 250-370-3571

Interurban Campus: LACC 2nd floor  
Phone: 250-370-4925

## [Dental Clinic](#)

Email: smile@camosun.bc.ca

Lansdowne Campus: Dental Bldg

Recorded Info line: 250-370-3191  
Appointments: 250-370-3184

## [Disability Resource Centres](#)

Email: drc@camosun.bc.ca

Lansdowne Campus: ID 119  
Phone: 250-370-3312  
TTY/TDD 250-370-3311

Interurban Campus: LACC 210  
Phone: 250-370-4049  
TTY/TDD 250-370-4051

## [Dunlop House Restaurant](#)

Lansdowne Campus  
Phone: 250-370-3144

## [English Help](#)

Email: ehc@camosun.bc.ca

### **Academic Upgrading Help Centre**

Interurban Campus: CBA 109  
Phone: 250-370-3945

### **English Help Centre**

Lansdowne Campus: E 202  
Phone: 250-370-3131

### **English Help Centre (ESL)**

Lansdowne Campus: E 202  
Phone: 250-370-3676

### **English as a Second Language Lab**

Interurban Campus: CBA 160  
Phone: 250-370-4917

## [Enrolment Services](#)

Email: [camosun.ca/faq](mailto:camosun.ca/faq)  
Phone: 250-370-3550  
Toll-free: 1-877-554-7555

Lansdowne Campus: ID Main  
Fax: 250-370-3551

Interurban Campus: LACC 2nd floor  
Fax: 250-370-3750

## [Financial Aid & Awards](#)

Lansdowne Campus: ID main floor  
Phone: 250-370-3596

Interurban Campus: LACC 204  
Phone: 250-370-4862

## [First Aid](#)

Phone: 250-370-3075 (24 hours)

*In the event of a first aid emergency on campus, call 3075 from any college phone.*

Lansdowne Campus: Y 116B

Interurban Campus: JW Bldg entrance, near Contract Training

## [First Nations Student Association](#)

Email: [fnsa@camosun.bc.ca](mailto:fnsa@camosun.bc.ca)

Lansdowne Campus: Y 314  
Phone: 250-370-3218

## [Fitness and Recreation](#)

Lansdowne Campus: Y 116  
Phone: 250-370-3602

Interurban Campus: LACC 116  
Phone: 250-370-4413

## [Food Bank](#)

Food banks are located at each CCSS office.

Email: [ccss@camosunstudent.org](mailto:ccss@camosunstudent.org)

Lansdowne Campus: LMC 102  
Phone: 250-370-3590

Interurban Campus: LACC 111  
Phone: 250-370-3868

## [Graduation](#)

Access and AECC  
250-370-3295

Arts & Science  
250-370-3298

Business  
250-370-3943

Health & Human Services  
250-370-3161

Sport & Exercise Education  
250-220-2550

Trades & Technology  
250-370-4400

## [Help Centres, Camosun](#)

See *Academic Upgrading, English Help, Math Help, Learning Skills, & Writing Centre*

## [Help Centres, partner locations](#)

[Saanich Adult Education Centre](#)  
250-652-2214 Extension 237

[Songhees Employment Learning Centre](#)  
Phone: 250-386-1319

[Victoria Native Friendship Centre](#)  
Phone: 250.384.3211

## [Housing](#)

CCSS maintains an [internet listing](#) service where you can find affordable accommodations and roommates.

## [Information Sessions](#)

General inquiries at scheduled sessions:

Lansdowne Campus: F main

Interurban Campus: LACC main

## [Intercollegiate Athletics \(Chargers\)](#)

Interurban Campus:  
Pacific Institute for Sports Excellence (PISE)  
Phone: 250-220-2505

## [Keyboarding Speed Assessments](#)

Email: [sofbus@camosun.bc.ca](mailto:sofbus@camosun.bc.ca)

For more information: 250-370-4565  
To register: 250-370-3550, or click [here](#)

## [Learning Skills](#)

Lansdowne Campus: LMC 139 & ID 202  
Phone: 250-370-3583

Interurban Campus: LACC 2nd floor  
Phone: 250-370-4960

## [Library Services](#)

Lansdowne Campus: LMC Bldg  
Phone: 250-370-3619

Interurban Campus: LACC 340 3rd floor  
Phone: 250-370-3828

## [Lockers](#)

Lansdowne Campus: F 134  
Phone: 250-370-3080

Interurban Campus: LACC 247  
Phone: 250-370-4080

## [Lost and Found](#)

Lansdowne: ID 200  
Phone: 250-370-3041

Interurban: PR Bldg  
Phone: 250-370-3889

## [Math Help](#)

### **Math Help Centre**

Lansdowne Campus: E 342  
Phone: 250-370-3319

### **Math Labs**

Interurban Campus: TEC 142  
Phone: 250-370-4492

Lansdowne Campus: E 224  
Phone: 250-370-3503

## [Medical Coverage](#)

### **CCSS Student Benefits Plan**

Lansdowne: RH 101  
Phone: 250-370-1614 (Lansdowne)  
Email: [ccssplan@camosun.bc.ca](mailto:ccssplan@camosun.bc.ca)

Interurban: LACC 117  
Phone: 250-479-5578  
Email: [interurbanplan@camosun.bc.ca](mailto:interurbanplan@camosun.bc.ca)

## [The Nexus](#)

Email: [nexus@nexusnewspaper.com](mailto:nexus@nexusnewspaper.com)

Lansdowne Campus: RH 201  
Phone: 250-370-3591

## [Ombudsman](#)

Email: [ombuds@camosun.bc.ca](mailto:ombuds@camosun.bc.ca)

Lansdowne Campus: P 222  
Phone: 250-370-3405

Interurban Campus: LACC 234  
Phone: 250-370-4444

## [Parking & Transportation](#)

[Parking rates and detailed info](#)

[Robbins Parking](#)

## [Photo ID](#)

Email: [library@camosun.bc.ca](mailto:library@camosun.bc.ca)

Lansdowne Campus: LMC Bldg  
Phone: 250-370-3624

Interurban Campus: LACC 340 3rd floor  
250-370-4630

## [Prayer/Meditation Space](#)

Lansdowne Campus: Richmond House 307

Interurban Campus: CBA 123

## [Pride Collective](#)

Lansdowne Campus: RH 103

Phone: 250-370-3429

## [Printing & Copying](#)

Email: [printshop@camosun.bc.ca](mailto:printshop@camosun.bc.ca)

Lansdowne Campus: F 146

Phone: 250-370-3061

Interurban Campus:

Printshop/Receiving Bldg

(behind the JD and JW buildings)

Phone: 250-370-3894.

## [Safety](#)

*Emergencies should be reported to 250-370-3075.*

Lansdowne Campus: 250-370-3057

Interurban Campus: 250-370-4043

## [Student Employment](#)

Email: [employ@camosun.bc.ca](mailto:employ@camosun.bc.ca)

Lansdowne Campus: F 128

Interurban Campus: LACC 251

Phone: 250-370-4181

Fax: 250-370-4110

## [Student Society \(CCSS\)](#)

Email: [ccss@camosunstudent.org](mailto:ccss@camosunstudent.org)

Lansdowne Campus: LMC 102

Phone: 250-370-3590

Interurban Campus: LACC 111

Phone: 250-370-3868

## [Study Abroad](#)

[studyabroad@camosun.bc.ca](mailto:studyabroad@camosun.bc.ca)

Lansdowne Campus: ID 201

Phone: 250-370-3682

## [Testing](#)

See *Assessment Centre*.

## [UPass \(Bus Pass\)](#)

CCSS for more info: 250-370-3590

[BC Transit](#)

BC Transit Busline: 250-382-6161

## [Used Book Exchange](#)

Email: [ccss@camosunstudent.org](mailto:ccss@camosunstudent.org)

Lansdowne Campus: LMC 102

Phone: 250-370-3590

Interurban Campus: LACC 111

Phone: 250-370-3868

## [Village 900 am CKMO](#)

Email: [news@village900.ca](mailto:news@village900.ca)

Lansdowne Campus: Y 305

Phone: 250 370-3658

## [Walk Safer Program](#)

Lansdowne Campus

Phone: 250-370-3590

For walks call 250-370-3058

## [Welcome Week](#)

Email: [ccss@camosunstudent.org](mailto:ccss@camosunstudent.org)

Lansdowne Campus: LMC 102

Phone: 250-370-3590

Interurban Campus: LACC 111

Phone: 250-370-3868

## [Women's Centres](#)

Email:

[women.centre@camosunstudent.org](mailto:women.centre@camosunstudent.org)

Lansdowne Campus: RH 102

Phone: 250-370-3484

Interurban Campus: LACC 133

Phone: 250-370-4071

## [Writing Centre](#)

Email: [writingcentre@camosun.bc.ca](mailto:writingcentre@camosun.bc.ca)

Phone: 250-370-3491

Lansdowne Campus: LMC 144