

School of Access

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School Statement

The School of Access offers adult learners quality educational programs and services that provide the skills for further studies and for enhanced participation in the economic and social life of their communities.

Standards of Academic Progress

Each of the programs within the school has specific requirements concerning attendance, performance and time limits for completion. These requirements have been developed in the interest of student success in the Access programs and in compliance with the Standards of Academic Progress.

The Camosun College *Academic Progress Policy* applies to all students. For information on the *Academic Progress Policy*, please refer to camosun.ca/policies.

Student Access Services

SAS Instructional Assistants provide orientation and support to Camosun's diverse student population. Students upgrading in English, mathematics and basic computer studies; studying English as a Second Language; and taking course work in Career Exploration and Employment Training and Preparation programs can take advantage of these services on both major campuses and at community learning partner locations.

Help Centres and Math Labs

All academic upgrading students have access to Help Centres and Math Labs. For Fundamental and Intermediate level students, there is a Math and English Testing and Help Centre in the Centre for Business and Access Building at Interurban campus. For Advanced and Provincial level students, there are English and Math Help Centres in the Ewing Building, Lansdowne Campus, and a Math Lab in the Technologies building at the Interurban Campus.

The Help Centres offer:

- assistance with course work;
- opportunity to work together with peers;
- computers and printers;
- reference and other support materials for in-lab use;
- computers for viewing math/English videos;
- separate, quiet testing areas (at Interurban and Lansdowne Math Help Centres).

Community Learning Partnerships

The Community Learning Partnership Department works together with current and potential community partners to identify and create culturally sensitive learning opportunities that respond to the unique educational needs of the community. Community Learning Partnerships is responsible for English and math courses from the Fundamental to the Provincial levels, computer studies and other online courses. Current locations are: Bridges for Women Society, Literacy Victoria, Our Place, Saanich Adult Education Centre, Songhees Employment Learning Centre, and Victoria Native Friendship Centre.

Provisional Application Status

Current Camosun College students who are making application to enter a college program and who are enrolled in upgrading courses to obtain the academic requirements for admission will, upon application, receive a place on the Program Applicant List (PAL), and as such, may be offered a provisional invitation to their chosen program. An application is eligible for Provisional Status when:

- the applicant is enrolled at Camosun College and is completing the final academic admission requirements to their chosen program; and,
- all non-academic admission requirements to the program have been met.

Once an application has been granted provisional status, the final academic admission requirements must be satisfactorily completed *two months* prior to the program start, or the applicant's position on the PAL will be changed, and any seat offer may be rescinded and offered to a qualified applicant.

Secondary School Prerequisite Alternatives

Where a college course has a high school prerequisite, there may also be a Camosun course that can be used as an alternative. For example, the prerequisite for CHEM 110 is Chemistry 11 and the students can use Camosun's CHEM 060 to satisfy this requirement.

The following list shows the Camosun courses that can be used in lieu of high school courses for prerequisite purposes.

High School Course	Camosun Course(s)
Biology 11	BIOL 102
Biology 12	BIOL 080 or BIOL 100
Chemistry 11	CHEM 060
Chemistry 12	CHEM 110
English 10	ENGL 050
English 12* or EFP 12 or TPC 12**	ENGL 092 and ENGL 094 or ENGL 092 and ENGL 096 or ELD 092 and ELD 094 or ELD 097 or ENGL 140
French 11	FREN 102 and FREN 103
French 12	FREN 110 and FREN 111
Math 10	MATH 052 and MATH 053
Math 11***	MATH 072 and MATH 073
Math 12****	MATH 092 and MATH 093 or MATH 105 or MATH 107 or MATH 115
Physics 11*****	PHYS 060
Physics 12	PHYS 104

**Where a "C+" is required in an English 12 prerequisite, a "C" will be accepted in the Camosun equivalent.*

***TPC 12 may be used as an alternate prerequisite only if it was taken prior to 2007/2008.*

****The Math 11 prerequisite for Business courses (e.g., BUS, ECON, FIN etc.) may be satisfied with a "C" in Principles of Math 11 or Applications of Math 12, or a "C+" grade in MATH 072.*

*****Math prerequisites assume the academic version of the course (unless otherwise noted). Currently, Principles of Math 11 and Principles of Math 12 are the academic versions being delivered in BC secondary schools.*

******Technology programs do not accept PHYS 150 as a Physics 11 equivalent for admission.*

Access Programs & Credentials

Academic Upgrading

Academic Upgrading Foundations

- *Certificate in Fundamental Academic Upgrading*
- *Certificate in Intermediate Academic Upgrading*

Aboriginal Academic Upgrading

Grade 12 Equivalency

- *BC Adult Graduation Diploma*

College Preparatory

Career and Education Exploration

Better Employment Strategies and Techniques (BEST)

- *Certificate in Better Employment Strategies and Techniques*

Employment Training and Preparation

Employment Training

- *Certificate in Employment Training – Level 1, Construction Materials Handler*
- *Certificate in Employment Training – Level 1, Customer Services*
- *Certificate in Employment Training – Level 1, Food and Customer Services*
- *Certificate in Employment Training – Level 1, Gardening and Customer Service*
- *Certificate in Employment Training – Level 2*

E.A.R.T.H. Gardening

- *Certificate in Employment Training – E.A.R.T.H. Gardening*

Workplace Literacy and Numeracy

- *Certificate in Workplace Literacy and Numeracy*

English Language Development

Academic & Professional English

- *Certificate in Academic and Professional English*

English Language Development (ELD)

- *Certificate in English Language Development – Level 1*
- *Certificate in English Language Development – Level 2*

Computer Studies Access (ESL)

- *Certificate in Computer Studies Access (ESL)*

Health Studies Access (ESL)

- *Certificate in Health Studies Access (ESL)*

Studio Art Access (ESL)

- *Certificate in Studio Art Access (ESL)*



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Camosun College's ESL programs are accredited by Languages Canada
www.languagescanada.ca

Academic Upgrading

The School of Access offers academic upgrading in a progressive stream through Fundamental, Intermediate, Advanced and Provincial levels.

Students may take academic upgrading courses in English, mathematics, science and computer studies for a variety of reasons:

- to complete admission requirements for a program at Camosun College, or other post-secondary institution;
- to complete requirements to obtain the BC Adult Graduation Diploma;
- to upgrade knowledge and skills in specific areas; and/or,
- to satisfy personal interests or goals.

Note: *Academic Upgrading English courses are not designed for adult students who are learning English as a second language. ESL students should refer to the section in this calendar for English Language Development.*

Many Academic Upgrading courses are not designed to be equivalent to high school courses.

Course offerings vary from time to time during the year; however, daytime and evening classes are scheduled year round, with some Saturday morning classes available in the Fall and Winter terms.

Some Academic Upgrading classes allow students to move at their own pace, working on areas needing improvement. Other courses run at a fixed pace for one semester. Online courses may be available; please see Distributed Education for more details.

Adult learners who need financial assistance for student fees, books and other education-related expenses may qualify for the Adult Basic Education Student Assistance Program (ABESAP) administered by the Financial Aid & Awards offices. A number of social/government agencies, including some First Nations bands, also sponsor or assist students.

Aboriginal Academic Upgrading

Part of the Academic Upgrading program includes an Indigenous component that is designed to meet the needs of adult Aboriginal students. The program includes English, mathematics and computer studies courses together with personal and cultural development components.

The courses are currently offered at the Saanich Adult Education Centre of the Saanich Indian School Board (250-544-2192) located near Brentwood Bay; at the Songhees Employment Learning Centre (250-386-1319) located on Admirals Road, and at the Victoria Native Friendship Centre (250-384-3211) located on Regina Ave.

Foundations Academic Upgrading

The Foundations level includes both the Fundamental and the Intermediate streams of courses. Foundation courses prepare adults for further upgrading at the college, and/or direct entry into post-secondary programs. The Foundations level covers both the Fundamental and Intermediate upgrading levels in English, math, science and computer studies.

Also offered is a GED PREP course that prepares students to write the General Education Development (GED) exam, a credential accepted by some employers and institutions as evidence of a basic level of education.

Length:

Since course work in most classes is individually paced, the time required to complete any upgrading course depends upon the adult learner's own ability, commitment, and life circumstances.

In general, the time required for each course is as follows:

Fundamental Level: two - six months
Intermediate Level: two - four months

Location: Offered primarily at the Interurban campus.

English, mathematics and computer studies courses are also offered in various other locations in the community. Online classes are also available.

Starting: Monthly

Program Code(s): FDN

Specialization Code(s): FNU

Admission Requirement(s):

- By assessment*; and,
- Informational interview with the Foundations Department Chair if a student's English assessment places them in ENGL 021, ENGL 022, ENGL 023, ENGL 024, or ENGL 025. A student whose English assessment places them in ENGL 033 or above, is not required to attend the informational interview.

**Students are admitted based on their previous educational background and experience. A student should contact the Assessment Centre at 250-370-3597 for an English or mathematics assessment. To arrange an alternate assessment with the School of Access, call 250-370-3295.*

Fundamental Academic Upgrading Courses

COMP 030	Fundamental Computer Studies
ENGL 021	Fundamental English 1
ENGL 022	Fundamental English 2
ENGL 023	Fundamental English 3
ENGL 024	Fundamental English 4
ENGL 025	Fundamental English 5
ENGL 033	Fundamental English 6
MATH 032	Fundamental Mathematics 1
MATH 033	Fundamental Mathematics 2
MATH 034	Fundamental Mathematics 3
MATH 037	Fundamental Mathematics for Professional Cook
MATH 038	Fundamental Mathematics for Trades

Intermediate Academic Upgrading Courses

COMP 040	Intermediate Computer Studies
ENGL 050	Intermediate English
ENGL 057	Intermediate English for Professional Cook
ENGL 058	Intermediate English for Trades
ENGL 059	Intermediate English/HCA
MATH 052	Intermediate Mathematics 1
MATH 053	Intermediate Mathematics 2
MATH 057	Intermediate Math for Trades
SCI 050	Foundations of Science

Note: *These courses are the prerequisites for progressing to the Advanced and Provincial levels of study, and/or direct entry into post-secondary programs.*

Fundamental Academic Upgrading (Certificate)

The Certificate in Fundamental Academic Upgrading is designed for students who want

to upgrade their basic reading, writing, math and computer skills.

Completion of this certificate can prepare students for academic upgrading courses at the Intermediate level, and, in some cases, will provide direct entry into some college programs, such as Professional Cook and Trades Foundation programs. For a full understanding of how this certificate can lead to other programs, students are encouraged to see an Academic Advisor.

Program Completion Requirement(s):

- To be eligible for the Certificate in Fundamental Academic Upgrading, students must complete at least three (3) of the fundamental academic upgrading courses as follows:

Courses

ENGL 033	Fundamental English 6 or equivalent
COMP 030	Fundamental Computer Studies or equivalent
AND one (1) of:	
MATH 033	Fundamental Math 2
MATH 034	Fundamental Math 3
MATH 037	Math for Professional Cook
MATH 038	Fundamental Math for Trades or equivalent.

Intermediate Academic Upgrading (Certificate)

The Certificate in Intermediate Academic Upgrading is designed for students requiring upgrading in math, English and science skills, as well as students who wish to undertake career exploration combined with academic preparation. Completion of this certificate prepares students for courses at the advanced level, and for direct entry into some health and business programs, as well as the Electrical Trades Foundation program.

Note: *Learning Skills (LRNS 100)* is recommended.

Program Completion Requirement(s):

- To be eligible for the Certificate in Intermediate Academic Upgrading, students must complete at least three (3) Intermediate courses, or, two (2) Intermediate courses **PLUS** the BEST program.

Note: *One course must be one of: ENGL 050, ENGL 057, ENGL 058, ENGL 059 or equivalent; and, one must be one of: MATH 053, MATH 057 or equivalent.*

Academic Upgrading College Preparatory

College Preparatory courses at the Advanced and Provincial levels prepare adults for entry into post-secondary courses. They are accepted as prerequisites for college programs at Camosun and at other BC colleges.

Length:

Most course work is offered in a fixed-pace format and is offered over one semester. Some two-month intensive courses are offered as are some self-paced courses. As a result, the time required for each course varies.

Location:

Advanced and Provincial level courses are offered primarily at the Lansdowne campus, however, some classes are offered at the Interurban campus.

English and mathematics courses are also offered in various other locations in the community. Online classes are also available through Distributed Education.

Starting: Varies

Program Code(s): PREP

Admission Requirement(s):

- Students must meet the prerequisites for each individual course. If prerequisites are several years old, students would benefit from an up-to-date measure of their skills. Students should contact the Assessment Centre* for an English or mathematics assessment.

**Refer to Assessment Centre earlier in the calendar.*

Advanced-Level Courses

CHEM 060*	Introduction to Chemistry	4.0
COMP 060	Advanced Computer Studies	0.0
MATH 072	Advanced Mathematics 1	4.0
MATH 073	Advanced Mathematics 2	4.0
PHYS 060*	Introductory Physics	4.0

Provincial-Level Courses

BIOL 080*	Inquiry into Life	4.0
COMP 080	Provincial Computer Studies	0.0
ELD 092	Provincial English Composition	3.0
ELD 094	Provincial English Literature	3.0
ENGL 092	Provincial English Composition	3.0
ENGL 094	Provincial English Literature	3.0
MATH 092	Provincial Mathematics 1	4.0
MATH 093	Provincial Mathematics 2	4.0
PSYC 080	Introduction to Psychology	3.0
PSYC 080E*	Introduction to Psychology-ESL	3.0

**These College Preparatory courses are offered by the School of Arts & Science.*

BC Adult Graduation Diploma (Grade 12 Equivalency)

The BC Adult Graduation Diploma is a provincially recognized diploma granted in collaboration with the BC Ministry of Education and Camosun College.

In order to be granted the credential, the following requirements must be met:

- Be 19 years old (or may be 18 years, if out of school for one year);
- Have taken at least three (3) courses as an "adult" at either Camosun College, through the secondary school system or another post-secondary institution;
- Have completed at least one (1) course at Camosun College; and,
- Have credit for all five (5) required courses (course work must include English 12 or equivalent or higher, and Math 11 or equivalent or higher). Can be a combination of both secondary and post-secondary course work; and,
- Achieve an accumulative GPA of 2.0 (a "C" average).

Courses Credits

One (1) of:		
ENGL 092	Provincial English Composition	3.0
AND		
ENGL 094	Provincial English Literature	2.0
OR		
ENGL 092	Provincial English Composition	3.0
AND		
ENGL 096	Provincial Indigenous Literature	3.0
OR		
ENGL 140	Technical & Professional English	3.0
OR		
ENGL 150	English Composition	3.0
AND one (1) of:		
MATH 072	Advanced Mathematics 1	4.0
AND		
MATH 073	Advanced Mathematics 2	4.0
OR		
MATH 092	Provincial Mathematics 1	4.0
AND		
MATH 093	Provincial Mathematics 2	4.0
OR		
MATH 105	Algebra and Precalculus	6.0
OR		
MATH 115	Precalculus	4.0

AND complete one (1) of the following options:

Option 1: Credits

One (1) of:		
Social Studies 11		
First Nations 12		
IST 092	Intro to Indigenous Studies	3.0
SOC 106	Indigenous People and Canada 2	3.0
AND two (2) of:		
BIOL 080	Inquiry Into Life	4.0
CHEM 110*	General College Chemistry	3.0
MATH 105	Algebra and Precalculus	6.0
OR		
MATH 115	Precalculus	4.0
Any two (2)	Ministry Authorized post-secondary courses	6.0-8.0

**CHEM 060 is prerequisite*

Option 2:

Three (3) Provincial or Ministry authorized post-secondary courses.

Notes:

- Please consult with an Academic Advisor to discuss which courses are acceptable "Ministry authorized" post-secondary courses to plan your studies for this credential.
- Students who wish to use the BC Adult Graduation Diploma for admission to a BC university must complete additional courses. Please refer to the relevant university calendar or discuss your plans with an Academic Advisor.

Career and Education Exploration

Better Employment Strategies and Techniques (BEST)

The Better Employment Strategies and Techniques program is designed for men and women of all ages, from a variety of backgrounds and experiences. BEST is designed to assist adults who are:

- considering making a career change but aren't sure what to do next;
- thinking of returning to school or retraining;
- re-entering the workforce; and/or,
- preparing for the changing world of work.

The program aims to:

- assist students in developing a realistic awareness of their own interests, abilities and potential;
- help students in transition build a healthy self confidence;
- support students in setting individual and realistic personal, career and educational goals; and,
- assist students to explore education and training opportunities at Camosun College and elsewhere.

Length: Eight weeks

Location: Interurban (may be offered at various locations through community partnerships)

Starting: Every two months from September to April.

Program Code(s): BEST

Admission Requirement(s):

- There are no formal prerequisites; however, attendance is required at an information session before applying to the program. Information sessions are held regularly. For details, phone 250-370-4934 or refer to the college website.

Program Participation Requirement(s):

- Students will be required to maintain a BEST attendance policy.

Program Completion Requirement(s):

- Students must successfully complete the following courses to be eligible for a Certificate in Better Employment Strategies and Techniques:

Courses

BEST 041	Career Exploration
BEST 042	Labour Market Trends
BEST 043	Essential Employability Skills
BEST 044	Life Long Learning/Academics
BEST 045	Work Search Strategies

Employment Training and Preparation

ETP Employment Training

This program provides training for entry-level employment in a variety of work settings. It may be taken full time or part time. It is specifically designed for those students who are unable to meet the entrance requirements for other college-level programs in these areas and, for whom, upgrading is not a choice or viable option, but who wish to obtain basic, entry-level employment skills.

The Employment Training certificate program Levels 1 and 2 lead to external certifications that include First Aid/CPR, SuperHost, FOODSAFE Level 1 and a modified WHMIS certificate.

These programs take place primarily at the Interurban Campus. All courses are self-paced. There is a combination of classroom studies and on- and off-campus work experience. For more information, phone 250-370-4941.

Length: Four months

Location: Interurban Campus

Starting: Fall, Winter (Intakes may be ongoing; contact the ETP department at 250-370-4610)

Program Code(s):

ETP1 Level 1

ETP2 Level 2

Specialization Code(s)

ETPCM Construction Materials Handler

ETPCS Customer Service

ETPFS Food and Customer Service

ETPGC Gardening and Customer Service

Admission Requirement(s):

- Schedule and complete an intake interview with the Employment Training and Preparation (ETP) program instructor;
- Have the ability to perform all program related tasks that require specific physical skills to effectively carry out the work experience. These may include strength and endurance; and,
- Have adequate vision and fine motor coordination appropriate to the specific workplace per industry standards.

Program Participation Requirement(s):

In order to participate in the program, students must:

- Demonstrate appropriate behaviour necessary to participate effectively and safely in classroom and work experience settings*; and,
- Have the ability to arrange transportation to and from college and work experience locations.

**Students pursuing the Construction Materials Handler certificate, must also possess the ability and desire to work outdoors in all types of weather, and be able to participate in full day work experience placements as required for a construction site.*

Note: A student may be required to obtain a criminal record check due to the nature of his or her work experience or because an employer requires one in order to work on site.

Program Completion Requirement(s):

- Students who successfully complete all program requirements will receive a Certificate in Employment Training – Level 1, with a specialization in Construction Materials Handler, Customer Service, Food and Customer Service, or Gardening and Customer Service.
- Students who subsequently complete Employment Training – Level 2 will receive a Certificate in Employment Training – Level 2.

Certificate in Employment Training – Level 1

Core Courses

ETP 021 Essential Employment Skills

ETP 022 Effective Job Search Skills

ETP 026 Certification

One (1) of:

ETP 023* Work Experience Level 1A

AND

ETP 024* Work Experience Level 1B

ETP 025 Work Experience Level 1

**ETP 023 and ETP 024 cannot be taken in the same semester.*

Choose one of the following for specialization in:

Construction Materials Handler

ETP 034 Construction Materials Handler

Customer Service

ETP 032 Customer Service Training

Food and Customer Service

ETP 030 Food and Customer Service

Gardening and Customer Service

ETP 035 Gardening and Customer Service

Certificate in Employment Training – Level 2

Level 2 is open to students who have successfully completed Level 1, or who have completed an intake interview with the program instructor.

Core Courses

ETP 036* Work Experience 2
ETP 038 Directed Studies in Employment

PLUS one (1) or more of the following courses that are equal to or more than seven hours per week, but do not exceed eight hours per week.

ETP 023	Work Experience Level 1A	4 hrs
ETP 024	Work Experience Level 1B	6 hrs
ETP 025	Work Experience Level 1	6 hrs
ETP 030**	Food and Customer Service	8 hrs
ETP 031	Applied Numeracy	4 hrs
ETP 032**	Customer Service Training	8 hrs
ETP 034**	Construction Materials Handler	8 hrs
ETP 035**	Gardening & Customer Service	8 hrs
ETP 037	Applied Literacy	4 hrs
COMP 030	Fundamental Computer Studies	8 hrs
COMP 040	Intermediate Computer Studies	8 hrs

**Work Experience Level 1 must be completed prior to taking Work Experience 2.*

***If not previously taken, may also be available to students. Permission of the instructor is required.*

Note: ETP 031 and ETP 037 course offerings are dependent on availability of resources and student demand.

E.A.R.T.H. Gardening

E.A.R.T.H. (Environmental Approaches for a Resourceful, Thoughtful Humanity) Gardening is designed for those who would benefit most from being able to grow and preserve some of their own food and/or for whom specific training in this area could lead to meaningful employment in this sector.

For those who wish to apply acquired skills to their own food production students will take the core course and directed studies. The core course covers all aspects of food production and the directed studies course creates the opportunity to apply those skills at a project level. This could take the form of a patio, balcony, backyard or community garden that would offer students involved a way to apply skills for an immediate and personal result.

For those who wish to obtain work in local food production, students will take the core course and a work experience course. This combination of courses combines the acquisition of food production skills with a work experience. This could be with a home produce delivery business, a farmer's market or a local farm.

Length: Four months

Location: Interurban Campus

Starting: Winter

Program Code(s): ETPEG

Admission Requirement(s):

- Schedule and complete an intake interview with the Employment Training and Preparation (ETP) program instructor;

and,

- Have the ability to perform all program related tasks that require specific physical skills to effectively carry out the work experience.

Program Participation Requirement(s):

In order to participate in the program, students must:

- Demonstrate appropriate behaviour necessary to participate effectively and safely in classroom and work experience settings; and,
- Have the ability to arrange transportation to and from college and work experience locations.

Core Courses

ETP 033 Food Production Gardening
AND

One (1) of:

ETP 038 Directed Studies in Employment
ETP 025 Work Experience Level 1

Workplace Literacy and Numeracy

This program provides training for the literacy and numeracy requirements of entry-level employment in a variety of work settings and should offer greater ease and independence and contribute to life-long learning. Literacy and numeracy are essential skills needed for work, learning and life. The development of these skills will enable people to better understand and perform their jobs and adapt to workplace change. It is expected that such improvements will enable students to participate more effectively in training or in the labour force and lead to greater gains for society in the longer term.

It may be taken full time or part time. It is specifically designed for those students who are unable to meet the entrance requirements for other college-level programs in these areas and for whom upgrading is not a choice or viable option, but who wish to obtain basic, entry-level workforce language and numeracy skills. There is a combination of classroom studies and off-campus visitations.

Length: Four months

Location: Interurban Campus

Starting: Fall, Winter
(Intakes may be ongoing; contact the ETP department at 250-370-4610)

Program Code(s): ETPWLN

Admission Requirement(s):

- Schedule and complete an intake interview with the Employment Training and Preparation (ETP) program instructor;
- Have the ability to co-operate with other program participants and to be willing to participate in all program activities; and,

- Have adequate vision and fine motor coordination appropriate to the specific workplace per industry standards.

Program Participation Requirement(s):

- Appropriate behaviour necessary to participate effectively and safely in a classroom setting.
- Ability to arrange transportation to and from college and to community location.
- Students may be required to obtain a criminal record check due to the nature of their work experience.

Program Completion Requirement(s):

- Students who successfully complete ETP 031, ETP 037 and ETP 038 with a "COM" or "DST" will receive a Certificate in Workplace Literacy and Numeracy.

Core Courses

ETP 031 Applied Numeracy
ETP 037 Applied Literacy
ETP 038 Directed Studies in Employment

English as a Second Language

English Language Development

The English Language Development program offers full and part-time instruction to students whose first language is not English. Students who wish to improve their English language skills, but who are not seeking entry to further college programs will also benefit from the program.

Classroom instruction is offered on both campuses. Day and evening classes are available for most courses.

For information on applications and admissions, **International students** must refer to the Camosun College International department at 250-370-3681.

Length: Varies

Prior educational experience and natural language ability influence the rate at which students develop their English Language skills. Some students may complete more than one level in a semester; others may take longer.

Location: Interurban and Lansdowne

Starting: Fall, Winter, Spring

Program Code(s): ELD

Specialization Code(s):

ELD1

ELD2

Admission Requirement(s):

- Students must meet the prerequisites for each individual course or complete an English language assessment*.

**The assessment process measures prior acquisition of English language skills. Students are initially placed in an ELD level as a result of that process.*

Students who have studied English as a Second Language (ESL) for 0-2 years may arrange to take the ESL placement test at the School of Access office located at the Interurban Campus at 250-370-4941.

Students who have studied ESL longer than two years can contact the Assessment Centre at the Lansdowne Campus to arrange an assessment at 250-370-3598. The ESL placement test includes an interview.

Program Participation Requirement(s):

- Students are encouraged to immerse themselves in English outside their classes;
- Regular attendance, participation in class and completion of homework and assignments are recommended for success in this program; and,
- Students registered in ELD 032 to ELD 064 are also registered in 2.5 lab hours to be arranged individually.

Program Completion Requirement(s):

- The completion of ELD 052 and ELD 054 will indicate the student has developed sufficient language skills in listening, speaking, reading and writing required for Access programs and will provide the student with a Certificate in English Language Development – Level 1.
- The completion of either ELD 092 and ELD 094, or ELD 097, will indicate the student has developed the listening, speaking, reading and writing skills required to enter college-level programs and will provide the student with a Certificate in English Language Development – Level 2.

Level 1 (CLB 1-5)

Beginning students have little or no knowledge of English. Emphasis in these levels is on development of listening and speaking skills with an introduction to reading comprehension and written composition.

ELD 032	Introduction to English Basics
ELD 033	English Basics 1
ELD 034	English Basics 2
ELD 042	Engl Essentials 1 Rdnng/Wrtng
ELD 044	Engl Essentials 1 Lstng/Spkng
ELD 052	Engl Essentials 2 Rdnng/Wrtng
ELD 054	Engl Essentials 2 Lstng/Spkng

Level 2 (CLB 6-8)

These courses focus on the development of all English language skills needed to enter Provincial ELD courses as well as general English communicative competence.

ELD 062	Intermediate Engl Rdnng/Wrtng
ELD 064	Intermediate Engl Lstng/Spkng
ELD 072	Advanced English
ELD 074	Academic Communication Skills

Provincial

ELD 092 and ELD 094, which focus on the development of academic language skills, or ELD 097, which focuses on Technical English for work, are acceptable for entry into our college-level courses and programs that require Grade 12 English.

ELD 092	Provincial English Composition
ELD 094	Provincial English Literature
ELD 097	Technical and Professional English

Other Courses

These courses can be taken individually or as support for further practice.

ELD 047	Workplace Speaking and Listening
ELD 060	ELD Support Course
ELD 075	Grammar for Composition
ELD 076	Understanding Lectures
ELD 077	English Pronunciation
ELD 078	Vocabulary for Academic Study
ELD IELTS	IELTS Preparation
ELD TOEFL	TOEFL Preparation
ELD QKSTRT	ELD Quick Start

Academic and Professional English (CAPE)

This two-semester, full-time or part-time certificate program for internationally trained professionals (non-native English speakers) is designed to develop academic and workplace English, job finding skills and strategies, and to provide a short Canadian professional work experience placement. This program is intended for immigrants to promote their access to professional work and/or further education. It focuses on developing skills in academic English, workplace and occupation-specific language, a cultural awareness of the Canadian workplace (social strategies and workplace practices), and job finding tools and strategies.

This program is offered in a classroom and self-paced academic and professional lab, plus work experience of at least 34 hours, required to obtain the certificate.

Length:

Full time:	Four to eight months depending on entrance-level English skills
Part time:	Determined by student and availability of courses

Location: Interurban Campus

Starting: September, January, May

Program Code(s): ACPE

Admission Requirement(s):

- Submit proof of successful completion of ELD 050; or ELD 062 and ELD 064; or Canadian Language Benchmarks (CLB) 7 in Listening/Speaking and Canadian Language Benchmarks (CLB) 6 in Reading/Writing; or IELTS 5.5 in Listening/Speaking and IELTS 5 in Reading/Writing; and,

- Students must satisfy the ELD department that they possess a post-secondary degree, diploma or certificate (minimum one year) from their country of origin or have relevant professional work experience in their country of origin; and,
- Participate in an assessment interview.

Program Participation Requirement(s):

- If required, obtain a criminal record check, immunizations, or other due to the nature of his/her work experience or because an employer requires such to work on his or her site.

Program Completion Requirement(s):

- To obtain a Certificate in Academic and Professional English, students must successfully complete ELD 080 and two electives; plus Canadian Language Benchmarks (CLB) 9 achieved through assessment; or completion of one of the following options: "C" in ENGL 092 and ENGL 094; or ENGL 140; or ELD 092 and ELD 094; or ELD 097; or an IELTS score of 6.5.

Year 1

ELD 080	Intro to the Canadian Workplace
PLUS two (2) electives from:	
ELD 086	Canadian Job Search Strategies
ELD 087	Canadian Workplace Experience
ELD 088	Workplace Skills Development
ELD 089*	Accent Reduction
AND (if required) :	
ELD 072	Advanced English
AND/OR	
ELD 092	Provincial English Composition
and	
ELD 094	Provincial English Literature
OR	
ELD 097	Technical & Professional English (ELD)
OR	
ENGL 092	Provincial English Composition
and	
ENGL 094	Provincial English Literature
OR	
ENGL 140	Technical & Professional English

**ELD 077 may be used in place of ELD 089.*

Refer to course descriptions in this calendar for details on these courses.

Computer Science Access (ESL)

This program is designed for non-native speakers of English who wish to study computer science while they are developing English competency by completing English Language Development (ESL) courses.

This program can be taken on a two-semester full-time schedule, or part time. Upon completion of the program, students will have completed two university transfer level courses in Computer Science, and will have achieved a level of English required to enter the Computer Systems Technology program, which bridges to university.

Length:

- Full time: Eight months
- Part time: Varies

Location: Lansdowne Campus

Starting: Fall

Program Code(s): CSACC

Admission Requirement(s):

- Submit proof of successful completion of "Secondary School" or equivalent;
- Submit proof of ELD 050; or ELD 062 and ELD 064; or IELTS 5.5; or TOEFL 527, TOEFL 197, or TOEFL 71; or Canadian Language Benchmarks (CLB) 7; or assessment; and,
- Submit proof of "C+" in Principles of Math 11, or Pre-calculus 11, or MATH 073; or "C" in Applications of Math 12, or Foundations of Math 12, or Principles of Math 12, or MATH 093, or MATH 105, or MATH 107, or MATH 115, or MATH 163, or MATH 172; or assessment;

OR

- Permission of the Associate Dean, School of Access.

Program Completion Requirement(s):

- A minimum of "C" in each program course and "COM" in ELD 060 is required to graduate from the program with a Certificate in Computer Studies Access (ESL).

Academic Term 1 (Fall)		Credits
COMP 156	Computer Concepts	3.0
ELD 060	ELD Support Course	0.0
ELD 072	Advanced English	3.0
ELD 074	Academic Communication Skills	2.0

OR

ELD 080	Intro to the Canadian Workplace	0.0
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Total Credits 6.0 - 8.0

Academic Term 2 (Winter)		Credits
COMP 132	Programming Using Java	3.0
ELD 060	ELD Support Course	0.0
ELD 092	Provincial English Composition	3.0

AND

ELD 094	Provincial English Literature	3.0
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OR

ELD 097	Technical & Professional English	6.0
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Total Credits 9.0

Health Studies Access (ESL)

This two-semester, full-time program is designed for non-native speakers of English who wish to learn about Health Studies while they are developing English competency by completing English Language Development (ESL) courses.

This program can be taken on a two-semester full-time schedule, or part time. Upon completion of the program, students will have completed two university transfer level courses in Health and Psychology, and will have achieved a level of English required to enter university transfer and other program courses.

Length:

- Full time: Eight months
- Part time: Varies

Location: Lansdowne Campus

Starting: Fall

Program Code(s): HSACC

Admission Requirement(s):

- Submit proof of successful completion of Secondary School or equivalent; and,
- Submit proof of ELD 050; or ELD 062 and ELD 064; or IELTS 5.5; or TOEFL 527, TOEFL 197 or TOEFL 71; or Canadian Language Benchmarks (CLB) 7; or assessment;

OR

- Permission of the Associate Dean, School of Access.

Program Completion Requirement(s):

- A minimum of "C" in each program course and "COM" in ELD 060 is required to graduate from the program with a Certificate in Health Studies Access (ESL).

Academic Term 1 (Fall)		Credits
ELD 060	ELD Support Course	0.0
ELD 072	Advanced English	3.0
ELD 074	Academic Communication Skills	2.0

OR

ELD 080	Intro to the Canadian Workplace	0.0
HLTH 110	Health in Today's World	3.0

Total Credits 6.0 - 8.0

Total Credits 6.0 - 8.0

Academic Term 2 (Winter)		Credits
ELD 060	ELD Support Course	0.0
ELD 092	Provincial English Composition	3.0

AND

ELD 094	Provincial English Literature	3.0
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OR

ELD 097	Technical & Professional English	6.0
PSYC 154	Interpersonal Skills	3.0

Total Credits 9.0

Studio Art Access (ESL)

This program is designed for non-native speakers of English who wish to study art while they are developing English competency by completing English Language Development (ESL) courses.

This program can be taken on a two-semester full-time schedule, or part time. Upon completion of the program, students will have completed two university transfer level courses in studio art, and will have achieved a level of English required to enter university transfer and other program courses.

Length:

- Full time: Eight months
- Part time: Varies

Location: Lansdowne Campus

Starting: Fall

Program Code(s): SAACC

Admission Requirement(s):

- Submit proof of successful completion of "Secondary School" or equivalent; and,
- Submit proof of ELD 050, or IELTS 5.5; or TOEFL 527, TOEFL 197, or TOEFL 71; or Canadian Language Benchmarks (CLB) 7; or assessment;

OR

- Permission of the Associate Dean, School of Access.

Program Completion Requirement(s):

- A minimum of "C" in each program course and "COM" in ELD 060 is required to graduate from the program with a Certificate in Studio Art Access (ESL).

Academic Term 1 (Fall)		Credits
ART 100	Introductory Studio 1	3.0
ELD 060	ELD Support Course	0.0
ELD 072	Advanced English	3.0
ELD 074	Academic Communication Skills	2.0

OR

ELD 080	Intro to the Canadian Workplace	.0
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Total Credits 6.0 - 8.0

Academic Term 2 (Winter)		Credits
ART 101	Introductory Studio 2	3.0
ELD 060	ELD Support Course	0.0
ELD 092	Provincial English Composition	3.0

AND

ELD 094	Provincial English Literature	3.0
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OR

ELD 097	Technical & Professional English	6.0
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Total Credits 9.0

School of Access Faculty Listing

Academic & Career Foundations

Chair: Jill Auchinachie
Phone: 250-370-4048

Auchinachie, Jill, BEd, Prof. Teaching Cert., MEd
Bowe, Alison, BSc (Eng), MSc (Eng), PEng
Dreier, Jennifer, BEd, Prof. Teaching Certificate
Edmond, Linda, BEd, MA
Haig, Graham, BA (Hons.), Grad Dip. Comm. Arts, Prof. Teaching Cert.
Mai, Nicolas, BA, MSc, Prof. Teaching Cert., Dip. Spec. Ed.
McFadden, Rick, BIE
Shields, Faith, BAA, MA, PhD

Access to Career and Academic Programs

Chair: Alison Bowe
Phone: 250-370-4911

Bowe, Alison, BSc (Eng), MSc (Eng), PEng

Employment Training Programs

Chair: Nancy Bourey
Phone: 250-370-4610

Bourey, Nancy, BA, Dip. Deaf Ed., Dip Adult Ed, MEd, HTR, Prof. Teaching Cert., T.E.F.L. Cert.
Greig, David, BA, Prof. Teaching Cert., Dip. Adult Ed., MEd, HTR

Community Learning Partnerships

Chair: Jennifer Bennett
Phone: 250-370-3945

Bennett, Jennifer, BA, MA
Bissley, Marc, BA, MA
Buck, Martin, BEd, MEd
Kunen, Mark, BA, Prof. Teaching Cert.

English Department Access Curricular Unit

Chair: Maureen Niwa-Heinen
Phone: 250-370-3123

Bigauskas, Ray, BA, BEd
Goddard, Don, BEd, MEd
Hlady, Debbie, BA, Grad Dip. Ed., MA
Kess, Anita, BA, MA, Dip. Appl. Ling.
Niwa-Heinen, Maureen, BA, Dip.FA, MA, PhD
Todd, Thea, BA, MA, PhD

English Language Development

Basic English as a Second Language
Chair: Judith Hunt
Phone: 250-370-4945

College and Academic Preparation
Chair: Mavis Smith
Phone: 250-370-3376

Professional and Vocational English
Chair: Judith Hunt
Phone: 250-370-4945

Albano, Mice, BA, MEd, Prof. Teaching Cert., TEAL Cert., Dip. Spec. Ed.
Brix, Ann, BA Appl. Ling.
Chia, Pei Mei, BA, Dip. Appl. Ling., MEd
Dyer, Cliff, BSc, TESL Cert., MEd
Frayling, Amanda, BA, MSc
Hamilton, Suzanne, BA, BEd, TELD Cert., M Ad Ed
Hampton, John, BA, MA, Dip. Appl. Ling.
Hill, Rowena, BA, Prov. Instr. Dip.
Horsman, Bev, BA, Dip. Appl. Ling.
Hunt, Judith, Dip. East Asian Studies, BA Appl. Ling., MA Ling.
Jackson, Lynnea, BA, Dip. Appl. Ling.
Kohl, Diana, BA Appl. Ling.
Limacher, Mark, Dip. Asia Sts., BA, CELTA, CELTYA, MA
Marczak, Karyn, BA, MA, Prof. Teaching Cert.
McCormack, Bruce, BA, Teaching Cert., MA Applied Ling., TESL Cert
O'Dowd, Laureen, BA, MEd
Prytherch, Sian, BA, Dip. Appl., Ling., MEd
Rivas-Rivas, Emilia, Lic. en Educ., MA, PhD
Robertson, Lisa, BA, Dip. Appl. Ling., MA
Robson, Beverley, BSc, MSc
Rubidge, Pamela, BA, MA Appl. Ling.
Smith, Mavis, BA, MA Ling., BA Applied Linguistics
Smyth, Elizabeth, BA, MA, TESL Cert.
Sunderland, Leigh, BA, Grad Dip Ed, RSA Cert, BCCT, MA
Taylor, Linh, BA Appl. Ling., MA Ling.
West, Elizabeth, BA, Dip. Appl. Ling., MA

Math Department Access Curricular Unit

Chair: Peggy Tilley
Phone: 250-370-3107

Cuizon, Gemma, BSc
Frost, Catherine, BPE, BEd, MEd (Math)
Matthews, Wayne, BSc, MSc, Prof. Teaching Cert.
Stevenson, James, BSc, Prov. Instr. Dip.
Tschritter, Richard, BSc, Prof. Year Teaching, MA
Tilley, Peggy, BSc, MSc, Math
Verjinschi, Bogdan, BSc, MSc
Wrean, Patricia, BSc, PhD