

Please follow these instructions to submit your form:

1. **DOWNLOAD FORM** (Note: this form will not be saved otherwise)
2. **COMPLETE FORM**
3. **SAVE FORM** with changes to your computer
4. **SUBMIT FORM** by email attachment to [registration@camosun.ca](mailto:registration@camosun.ca)

1. \_\_\_\_\_  
Student Last Name Student First Name

2. C \_\_\_\_\_  
Student # Birth Date (required): \_\_\_\_\_  
MM / DD / YY

3. \_\_\_\_\_  
Student Address City / Province Postal Code

4. Program/Course Name: \_\_\_\_\_ Start Date: \_\_\_\_\_

5. Academic terms included: Fall (Sept - Dec)  Winter (Jan - Apr)  Summer (May - Aug)   
\*Dates may be subject to change

#### TRADES APPRENTICE ONLY:

ITA Apprentice #: \_\_\_\_\_

Apprentice Level: Level 1  Level 2  Level 3  Level 4  All levels

6. This sponsorship includes these *mandatory*\* student fees: Extended Medical\*: Yes No  
Dental\*: Yes No  
*\*Students with alternate coverage must apply to opt out.*

7. \_\_\_\_\_  
Organization Contact Phone

\_\_\_\_\_  
Organization Email Address

\_\_\_\_\_  
Billing Address Purchase Order # (optional)

8. Additional Information:

#### 9. Please read below and confirm by checking box

Completion of this form constitutes acceptance of liability for fees on behalf of the student named above. The organization which accepts such liability will be billed for any/all fees as indicated above. Sponsorship is subject to the policies and procedures of the College with particular attention drawn to those policies and procedures regarding non-attendance, withdrawal from courses and programs, the Student Benefits Plan, payment of tuition fees, and tuition fee refunds as published on the college website. Completion of this form acknowledges the understanding and acceptance of these policies and procedures and releases the student from any financial obligation. This liability is not contingent on student attendance or performance. This document excludes application fees, textbooks and supplies (contact the Bookstore), parking, and locker fees. Visit <http://camosun.ca/learn/fees/> for more information about tuition and fees.

The sponsor agrees to the payment term of 30 days upon receipt of invoice. Please *do not remit payment until you receive an invoice*. Cancellation of a sponsorship must conform to college withdrawal policy and a sponsor must apply in writing.

Yes, I agree to the above terms

Date: \_\_\_\_\_