



Request to Add/Drop a Course After Deadlines

Student Information

Legal Last Name	Legal First Name	Student Number C
Term:	Date:	
COURSE:	SECTION:	<input type="checkbox"/> ADD <input type="checkbox"/> DROP

Student Signature **required*

ADDING A COURSE AFTER ADD DEADLINE

Instructor authorization is required after add deadline

Print Name: _____

Signature: _____

Authorization Expiry Date: _____

DROPPING A COURSE AFTER TUITION REFUND DEADLINE

- All course drops must be done in person at Registration.
- Upon dropping this course, no tuition refunds will be issued.
- Students receiving financial assistance should consult the Financial Aid office before any drop or change in course(s).
- To avoid academic penalty, all course drops must be done before the "Last Day to Drop Without Academic Penalty" (typically 66% of the course length).

Return completed form to the Registration Department