



| | |
|------------------------------------|---------------------|
| Policy Supporting Document: | E-2.4.3 |
| Policy Holder: | VP Education |

REQUEST FOR AN APPEAL OF A STUDENT SUSPENSION

Camosun College, in accordance with the *College and Institute Act*, allows for appeal to the Board of Governors by a student who has been suspended.

The **only** grounds for student appeal of suspension to the Board of Governors are:

1. A flaw in due process or procedures in the determination to suspend the student.
2. New evidence, not available at the time of the President's decision to suspend the student, that may have affected the decision.

All requests for appeals of suspension:

- must establish the grounds for the appeal under one of the two acceptable categories above;
- must be filed in writing within **ten (10) working days** of receipt of the President's written decision regarding the suspension; and
- must be submitted to the Chair, Board of Governors, Lansdowne Campus, Paul Building, Room 217.

For complete information see the *Student Appeals Policy* and the *Student Conduct Policy*.

Please attach a written submission which must include:

1. Name, Address, Phone and email
2. Grounds for Appeal of Suspension, indicate which one (s):
 - a. A flaw in due process or procedures in the determination to suspend the student
 - b. New evidence, not available at the time of the President's decision to suspend the student, that may have affected the decision
3. The facts that establish the grounds for the appeal.
4. All supporting documentation.
5. Your signature and the date.