



Education Council

Ensuring that our students are provided with quality educational experiences

Ex-250-002-002

Approved Minutes

Monday, January 21, 2013

4:00 – 6:00 Meeting

CC 321, Interurban

Present

- | | |
|-------------------------------------|--------------------------------------|
| Anita Ferriss (Administration) | John Gordon (Faculty) |
| Carly Hall (Faculty), Chair | Kathy Tarnai-Lokhorst (Faculty) |
| Cindy Kwok (Permanent Secretary) | Mindy Cui Yu Jiang (Student) |
| Corrine Michel (Faculty) | Nancy Sly (Faculty) |
| Cynthia Wrate (Faculty), Vice-Chair | Nicole Greengoe (Administration) |
| Gail Baxter (Support Staff) | Patricia Gaudreault (Faculty) |
| Joanne Cumberland (Support Staff) | Paul Brady (Faculty) |
| John Boraas (Administration) | Shelley Butler (Permanent Secretary) |

Regrets/Absent

- | | |
|----------------------------|--|
| Insu Kim (Student) | Madeline Keller-MacLeod (Board of Governors) |
| Karin Kaercher (Faculty) | Richard Stride (Administration) |
| Kathryn Laurin (President) | Thea Todd (Faculty) |

Guests

- | | |
|--|--|
| Ian Humphries, Office of the VP Education | Gord Inglis, Sport and Exercise Education |
| Jordan Sandwith (Student Observer) | Peter Rehor, Sport and Exercise Education |
| Clarence Bolt, Arts and Science | Joan Yates, Communications and Advancement |
| Nevin Harper, Sport and Exercise Education | |

Meeting

A. CALL TO ORDER AND A DECLARATION OF QUORUM

The Regular Meeting was called to order at 4:05 by Carly Hall, Education Council Chair.

B. ACKNOWLEDGEMENT OF COAST SALISH TERRITORY

Carly acknowledged the Coast Salish Territory. Camosun College serves the communities of southern Vancouver Island and the south Gulf Islands that are located in the traditional territories of the Esquimalt; Lekwungen; Malahat; Pacheedaht; Pauquachin (Saanich); SC'lanew; Tsartlip (Saanich); Tsawout (Saanich); Tseycum (Saanich); and T'Sou ke Nations. Camosun College campuses are located on land that is the traditional territory of the Lekwungen, Esquimalt, and Saanich peoples.

C. WELCOME AND INTRODUCTIONS

Carly welcomed everyone, introduced Education Council's newest member Anita Ferriss, and requested a round table of introductions.

D. ACCEPTANCE OF AGENDA

The January 21, 2013 agenda was accepted via unanimous consent.

E. APPROVED MINUTES

The December 21, 2012 minutes were approved via unanimous consent.

F. REPORTS

1. EDUCATION COUNCIL CHAIR – CARLY HALL

Carly did not have a report at this time.

2. VP EDUCATION – JOHN BORAAS

John thanked Anita Ferriss for taking on the Acting Dean role and the vacant administration seat on Education Council.

3. BOARD – CARLY HALL FOR MADELINE KELLER-MACLEOD

Carly noted that the Board has not met since the last Education Council meeting; as such there is no Board report.

G. COMMITTEE REPORTS

1. AWARD'S COMMITTEE – JOANNE CUMBERLAND

Joanne had no report at this time, however Carly requested Education Council consider a request that has been submitted by Francis Yee and Francis Adu-Febiri. Francis and Francis requested the African Awareness Leadership Award be moved from the Education Council Awards Committee to the School of Arts and Science. Carly requested feedback from Education Council on this request. Feedback included but was not limited to:

- *Education Council has responsibility for all college-wide awards so this request is a divergence from this.*
- *Moving the award from Ed Co to the School of Arts and Science appears to decrease visibility.*
- *How would you ensure all students (including those outside A&S) would have access to the award?*
- *Would it help if external members participated on the Ed Co sub-committee, if the award were to stay with Ed Co?*

2. ALTERNATES AND ELECTIVES - KATHY TARNAI-LOKHORST

Nil

3. EDUCATION COUNCIL STEERING COMMITTEE – ED APPROVALS REVIEW AND RENEWAL – CARLY HALL FOR KARIN KAERCHER

Carly reported that the Education Council Steering Committee is currently working through the new the communications plan for the College. The next meeting will happen on Wed Jan 23, 2013.

4. EDUCATION COUNCIL GOVERNANCE / ACCOUNTABILITY – ED APPROVALS REVIEW & RENEWAL – CYNTHIA WRATE

Cynthia reported that this committee has had an initial meeting. The meeting was a brainstorming session and the focus of the discussion was distinguishing the governance process from the steering committee process. The discussion focused on ways Education Council can focus on governance issues and a framework to assist the Council in doing so.

H. COLLEGE CURRICULUM COMMITTEE (CCC) PRESENTATIONS & REPORT – NICOLE GREENGOE

1. Diploma in Arts & Science Studies – Global Studies (GBST 100, GBST 200, PSC 224)

Clarence Bolt presented the “Global Studies” option of the Arts and Science Studies Diploma. This new program connects with a key strategy in Camosun College’s current Strategic Plan: “[to] Grow and support internationalization throughout the College that reflects the global environment in which our students will live.” Both local and international students will benefit from the focus on global issues as the world continues to shrink. The program will require core courses and a list of recommended elective courses to enable students to meet the goal of global awareness and knowledge.

Questions and discussion followed.

One governance issue for further review was raised during the preceding questions and discussion period. When does “making something part of the way we do things” as core to the College’s curriculum? This question will be added to the “bring forward” agenda items for a future meeting.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

Global Studies (Diploma in (Substantive/Major Addition (New)) -	New Option, Specialization, etc.	(ID 61918)
GBST 100 Global Studies 1 (Substantive/Major Addition (New)) -	New Course	(ID 61917)
GBST 200 Global Studies 2 (Substantive/Major Addition (New)) -	New Course	(ID 61916)
PSC 224 International Conflict (Substantive/Major Revision) -	Course Pre-Requisite (relax)	(ID 61915)

Motion Carried

2. Bachelor of Sport and Fitness Leadership (Exercise & Wellness and Sport Management Specializations) and associated changes – Peter Rehor, Gord Inglis and Nevin Harper

Peter Rehor, Gord Inglis and Nevin Harper presented the revised Bachelor of Sport and Fitness Leadership. The Bachelor of Sport and Fitness Leadership (BSFL) is a four-year degree that prepares students for the development, leadership, delivery, and management of sport and fitness programs. The Bachelor of Sport and Fitness Leadership degree offers two distinct specializations (Sport Management or Exercise and Wellness).

- **BSFL Sport Management Specialization (SPMA)**

The students within this specialization study sport program design and delivery, athlete and coach development, the business of sport, and sport as a vehicle for social change. This program follows North American Society for Sport Management (NASSM) guidelines.

This degree provides students with an understanding of local, provincial, national and international sport systems. The degree also provides business and communication skills necessary to adapt to the ever-changing needs of the sport management field. Graduates will gain employment related certifications through organizations such as the National Coaching Certification Program (NCCP).

- **BSFL Exercise & Wellness Specialization (EXWELL)**

The students within this specialization study physical activity adoption and maintenance to optimize fitness and health in both apparently healthy individuals and those with chronic disease risk factors. Students will gain the skills to work across diverse age, gender and ability populations in the areas of individual and group fitness, high performance sport and exercise management.

This degree provides students with the knowledge and skills to lead children, adults and seniors to be active and healthy. Graduates from the BSFL Exercise & Wellness Specialization meet the requirements to write the Canadian Society of Exercise Physiologists (CSEP) – Certified Exercise Physiologist (CEP) exam as well as other fitness related certifications.

This was the second presentation of the BSFL curriculum revisions. The curriculum was presented at the December 10, 2012 Education Council Meeting for information only. Education Council did not vote on the curriculum as the College Curriculum Committee had not yet submitted a decision on recommendation due to some outstanding issues. Subsequently, the issues have been addressed and/or responded to by the Centre for Sport and Exercise Education. *Note - It has been stated by Academic Advising that it will be challenging to conduct Degree Audit for the credentials (i.e. determine the courses applicable for credentialing) due to the “Year 3 transfer section” as outlined in the Program.*

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

Sport and Fitness Leadership (Bachelor of) (Substantive/Major Revision) -	Learning Outcomes, Program Admission Requirements, Program Completion Requirements, Program Content, Program Cooperative Education, Program Participation Requirements	(ID 61713)
Exercise and Wellness (Diploma in) (Substantive/Major Revision) -	Program Content	(ID 61712)
Sport Management (Diploma in) (Substantive/Major Revision) -	Program Content	(ID 61711)
Sport and Fitness Leadership (Bachelor of) (Substantive/Major Revision) -	Other:	(ID 61714)
SFL 335 Individual Sports & Activities (Substantive/Major Revision) -	Course Pre-Requisite (relax)	(ID 61710)
SFL 435 Team Sports & Activities (Substantive/Major Revision) -	Course Pre-Requisite (relax)	(ID 61709)
SFL 491 Applied Exercise & Sport Management (Substantive/Major Revision) -	New Course	(ID 61706)
SPEX 355 Obesity: Etiology & Treatment	New Course	(ID 61707)

(Substantive/Major Revision) -		
SPEX 412 Phys. Activity & Mental Health (Substantive/Major Revision) -	New Course	(ID 61705)
SPMA 250 Partnership/Stakeholder Mgmt (Substantive/Major Revision) -	Course Pre-Requisite (relax)	(ID 61708)
Motion Carried No – Joanne Cumberland		

3. MATH 092, MATH 093, MATH 105, MATH 135, MATH 137, and MATH 230

MATH 092 (Provincial Math 1), MATH 093 (Provincial Math 2), MATH 105 (Algebra & Pre-calculus): Cancel MATH 092, MATH 093 and MATH 105, as there are already 2 other similar courses - MATH 107 and MATH 115 – which are much more popular as alternates for high school Pre-calculus 12 (formerly Principles of Math 12).

MATH 135 (Career Algebra): At the request of School of Business, this will now be prerequisite-free. One hour per week will be added to enable arithmetic review and to develop algebra skills. Learning outcomes will be same.

MATH 137 (Algebra & Triangle Trigonometry): To ensure consistency in short title, it should be “Algebra & Triangle Trig”. Also, since MATH 135 is now prerequisite free and MATH 135 is an alternate acceptable pre-requisite for MATH 137, this should be reflected in course outline.

MATH 230 (Modern Algebra): Cancel course. This course served a select group of students transferring to UVic in a Math field. Due to low enrolments and budget cuts it has not been offered in 3 years.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

MATH 092 Provincial Mathematics 1 (Substantive/Major Revision) -	Cancel Course	(ID 61910)
MATH 093 Provincial Mathematics 2 (Substantive/Major Revision) -	Cancel Course	(ID 61911)
MATH 105 Algebra and Pre-calculus (Substantive/Major Revision) -	Cancel Course	(ID 61912)
MATH 135 Career Algebra (Substantive/Major Revision) -	Course (Activity) & Hours, Course Calendar Description, Course Pre-Requisite (relax), Learning Outcomes	(ID 61914)
MATH 137 Algebra & Triangle Trigonometr (Substantive/Major Revision) -	Course Pre-Requisite (relax), Course Title	(ID 61909)
MATH 230 Modern Algebra (Substantive/Major Revision) -	Cancel Course	(ID 61913)

Motion Carried
Abstention – Gail Baxter, Mindy Cui Yu Jiang

4. CMNS 112 and CMNS 150

CMNS 112 (Popular Culture & Media): This new course introduces students to popular culture and its influence, particular in media. This course will be an elective to a variety of disciplines at Camosun, and it is one of the courses students can take to complete the equivalent of 1st year of Media Studies at VIU. In addition, it is anticipated this course will have transferability to various

universities. Moreover, UVic does not specifically offer communication course so Camosun will be filling a void in local post-secondary offerings.

CMNS 150 (Introduction to Digital Media): An introduction to the use and genres of digital media enhances student knowledge of concepts and issues of these technologies in our society. Similar to CMNS 112 above, this new course will be an elective to a variety of disciplines at Camosun, and it is one of the courses students can take to complete the equivalent of 1st year of Media Studies at VIU. In addition, it is anticipated this course will have transferability to various universities. Moreover, UVic does not specifically offer communication course so Camosun will be filling a void in local post-secondary offerings.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

CMNS 112 Popular Culture and Media (Substantive/Major Addition (New)) -	New Course	(ID 61907)
CMNS 150 Introduction to Digital Media (Substantive/Major Addition (New)) -	New Course	(ID 61908)

Motion Carried

5. HIST 116 and HIST 202

HIST 116 (Hollywood as Historian): It will be an open UT elective for students and it is anticipated that this course will transfer as unassigned 1st year history credit. In addition, this new course will be for students in the new Arts & Science Film Studies program which is under development.

HIST 202 (Russia & the CIS): Cancel course due to low demand – course has not been offered in several years.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

HIST 116 Hollywood as Historian (Substantive/Major Addition (New)) -	New Course	(ID 61902)
HIST 202 Russia and the CIS (Substantive/Major Cancellation (No Replacement)) -	Cancel Course	(ID 61906)

Motion Carried

6. ART 162 & ART 176

ART 162 (Environmental Art): This new course will encourage a focused engagement with ecological and environmental issues and will help students to develop strategies and practices that use art as a cultural agent. This will also be an elective course for UT students.

ART 176 (Visual History of Western Dress & Fashion): This new course will incorporate the latest research on the history of dress and the sociology of fashion. The course is part of a sustained and strategic approach by the Department of Visual Arts to increase UT offerings and to be on the cutting edge of art education.

Question and discussion followed. It was noted that the other ART courses at the College only require a “C” English pre-requisite. It is recommended have the School of Arts and Science reconsider the pre-requisite for these course and submit a curriculum change if it was set in error.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

ART 162 Environmental Art (Substantive/Major Addition (New)) -	New Course	(ID 61903)
ART 176 Visual History of Fashion (Substantive/Major Addition (New)) -	New Course	(ID 61905)

Motion Carried

7. PHIL 116 – Philosophy Through Film

This new course will allow students to start with a medium that is familiar (film) and use it to explore a subject that is unfamiliar (philosophy). This course will be in the new proposed Film Studies program, which is under development, and will also be available as an elective for UT students.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

PHIL 116 Philosophy Through Film (Substantive/Major Addition (New)) -	New Course	(ID 61904)
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Motion Carried

8. FIN 330 and ECON 210

FIN 330 (Personal Financial Planning): This new elective course option is intended to be taken by students in the Business Administration (Finance Option) and Bachelor of Business Administration (Account Major) programs. This course will cover core competencies required by the Financial Planning Standard Council. Upon successful completion, along with 3 specific ACCT and FIN courses, the students will meet the core curriculum requirements to write the first of two exams required to attain Certified Financial Planner designation.

ECON 210 (Money and Banking): To revise pre-requisites in order to be consistent with receiving institutions and obtain better transferability of the course. Pre-requisite is now “C” in both ECON 103 (not 102) and ECON 104.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

FIN 330 Personal Financial Planning (Substantive/Major Addition (New)) -	New Course	(ID 61901)
ECON 210 Money and Banking (Substantive/Major Revision) -	Course Pre-Requisite (increase)	(ID 61900)

Motion Carried

9. ELEX 111

Work term completion is 12 weeks (which is typical in quarter-system work term). However, current paperwork shows 10 weeks, causing student bus passes were cancelled prior to their work term completion.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

ELEX 111 Internship (Substantive/Major Revision) -	Course (Activity) & Hours	(ID 61899)
Motion Carried		

10. Bachelor of Athletic and Exercise Therapy, and AET Courses

The course materials in AET 380 and AET 480 are being re-distributed into two new courses AET 381 and AET 482 to improve learning progression and continuity. As such, AET 380 and 480 are being cancelled, that is resulting in associated cascading changes to requisites.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

Athletic and Exercise Therapy (Bachelor of) (Substantive/Major Revision) -	Program Content	(ID 61898)
AET 302 Placement 4 (Substantive/Major Revision) -	Course Co-requisite (replacement)	(ID 61887)
AET 341 Anatomy of the Upper Extremity (Substantive/Major Revision) -	Course Co-requisite (replacement)	(ID 61888)
AET 380 Clinical 1 Lower Extremity (Substantive/Major Cancellation (Replacement)) -	Cancel Course	(ID 61896)
AET 381 Clinical 1 Assessment (Substantive/Major Addition (New)) -	New Course	(ID 61895)
AET 401 Placement 5 (Substantive/Major Revision) -	Course Co-requisite (replacement), Course Pre-requisite (replacement)	(ID 61889)
AET 402 Placement 6 (Substantive/Major Revision) -	Course Pre-requisite (replacement)	(ID 61891)
AET 430 Concepts of Manual Therapy (Substantive/Major Revision) -	Course Pre-requisite (replacement)	(ID 61892)
AET 440 Anatomy of the Spine (Substantive/Major Revision) -	Course Co-requisite (replacement), Course Pre-requisite (replacement)	(ID 61890)
AET 480 Clinical 2 Upper Extremity (Substantive/Major Cancellation (Replacement)) -	Cancel Course	(ID 61897)
AET 481 Clinical 3 Spine (Substantive/Major Revision) -	Course Pre-requisite (replacement)	(ID 61893)
AET 482 Clinical 2 Rehabilitation (Substantive/Major Addition (New)) -	New Course	(ID 61894)
Motion Carried		

11. SFL 303 (International Development through Sport)

The school would like to provide a new international field school course to support CSEE interculturalization strategy and would like to offer this new course in June 2013.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

SFL 303 Int. Development Through Sport (Substantive/Major Addition (New)) -	New Course	(ID 61920)
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Motion Carried

11. CRWR 254 (Fiction 2)

Current prerequisite is "C" in CRWR 154. The department would like to add two other acceptable alternate prerequisite courses as prerequisites – CRWR 153 and CRWR 157.

Motion

It was moved and seconded by the College Curriculum Committee that Education Council approves the proposed curriculum changes to:

CRWR 254 Fiction 2 (Substantive/Major Revision) -	Course Pre-Requisite (relax)	(ID 61919)
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Motion Carried

I. PRESENTATIONS AND/OR DISCUSSIONS

1. PROGRAM MIX ANALYSIS – JOHN BORAAS AND JOAN YATES

John introduced the concept of a Program Mix Analysis to strategically review the various programs offered at the college with a goal to provide our community with relevant programming. John then introduced Joan, who gave a summary of her involvement and further information on the concept. Joan noted that she has been looking at this concept since her days as a faculty member in the School of Business, then as a Dean, and now as Director of Communications and Advancement.

The Program Mix Analysis approach results in a process where programs are categorized as either "winding down", "in a revision/revitalization stage", or "new". She noted that colleges that have this approach to programming do so to create viable and strong organizations, allow for allocation of resources, and allow for planning for faculty and positions. She stated that we would create a model/process that is customized for the Camosun environment.

John noted that this presentation is part of a bigger conversation. The process will inform Education Council in terms of its governance responsibilities and how we evaluate the programming mix we have. John stated that at the next meeting he will have a Programming Mix Analysis Project Charter ready for Education Council to review.

Questions and discussion followed.

J. NEXT MEETING

Regular Meeting

Monday, Feb 18, 2013, 4:00-6:00 pm, Room TBD, Interurban

K. ADJOURNMENT

The meeting adjourned at 6:20 pm.