

**CAMOSUN COLLEGE BOARD OF GOVERNORS**  
**Minutes of the Regular Meeting**

**Monday, December 6, 2010**  
**Lansdowne Campus**

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**I CALL TO ORDER**

Board Chair Lynda Farmer called the meeting to order at 5:05 p.m.

**II APPROVAL OF THE AGENDA**

The agenda was approved as distributed.

**III BOARD MEMBER REPORTS**

**1. Chair's Report**

Board Chair Lynda Farmer reported President Kathryn Laurin will attend the Higher Learning Symposium in Vancouver on December 9, 2010. There are a multitude of changes taking place in the provincial government at present. Regional, Economic and Skills Development (RESD) Minister Moira Stilwell left her position shortly after attending the Board meeting in October. Dr. Stilwell contacted Lynda and Kathryn shortly afterwards to say that education is still a high priority on her agenda. Kathryn is continuing to work with Deputy Minister (DM) Philip Steenkamp, and Assistant Deputy Minister (ADM) Mark Zacharias in RESD.

The Board appointments for Marilyn Pattison, Scott Marshall and Margaret Lucas will expire on July 31, 2011. They have agreed to continue on the Board so Heather will begin the application process for re-their appointments.

A strategic planning focus group session is planned for the Board on January 24, 2011. Peter Lockie is offering financial training to the Board on Monday, December 13, 2010 from 4:30 to 5:30 pm in Paul 216. Lynda attended the blessing of the new Aboriginal Gathering Place on December 3, 2010. The blessing, which was sanctioned by the elders on November 29, was the first official acknowledgement of the new space. The official grand opening will take place on the first day of spring, March 21, 2011.

**2. President's Report**

President Kathryn Laurin reported that much advocacy has already been done on behalf of the College with Moira Stilwell while she was Minister of RESD. The new Minister is Ida Chong, who is also responsible for the Ministry of Science and Universities. DM Philip Steenkamp will tour the applied research facility, the Sport Innovation Centre (SPIN) and the Vancouver Island Advanced Manufacturing and Prototyping Centre (VICAMP) on December 7, 2010.

The government recently released its marketing strategy for skills development "Skills for Growth: BC's Labour Market Strategy to 2020". It is predicted that 1.1 M positions will open in the next ten years, with only 650K trained people available to fill them. The three top priorities are increasing skill levels, attracting workers from outside the province, and improving workplace productivity.

Kathryn attended "ACCC on the Hill" in Ottawa last week. The conference was well attended by federal politicians, and recognition was given to colleges for their contribution to the solution for skills shortages.

The deadline for completion of work on the Knowledge Infrastructure Programs (KIP) projects has been extended from March 31, 2011 to October 31, 2011. Camosun College's projects will be complete by March 31, 2011. There will be no further capital funding from the federal government. The renewal of the Canadian Social Transfer Program (federal funds to the provinces) is slated for 2014.

In November Royal Roads President Alan Cahoon and Kathryn Laurin signed two Memorandums of Understanding (MOUs) for Camosun College diploma students to transfer to Royal Roads in communications and business degree programs.

### **3. Foundation**

Linda Ross noted the Foundation Board report is included in the agenda package. The strategic planning focus session for the Foundation Board will take place on January 21, 2011.

### **4. Education Council**

Education Council Chair Kathy Tarnai-Lokhorst noted the minutes from the November 15, 2010 meeting were included in the agenda package. Kathy went over the highlights of the meeting, and advised that each meeting begins with an acknowledgement of the territory.

### **5. Pacific Institute for Sport Excellence (PISE)**

Margaret Lucas reported the November Board of Directors meeting was re-scheduled to December 7, 2010. Don Manning resigned from the PISE Board. A nominating committee, comprised of Jim Reed, Chris Trumpy, Katherine Laurin and Margaret Lucas, will begin the search for Don Manning's replacement. The committee will look into succession planning for the Board.

### **6. Strategic Plan – Steering Task Group**

Marilyn Pattison and Kathryn Laurin attended the strategic plan Steering Task Group meeting on December 3, 2010. An environmental scan has been completed internally, and an executive summary will be available soon. Susan Haddon will share the communication plan with the Board when complete. A dedicated interactive website will be mounted by Christmas. The website will include drafts of the plan and summaries of the focus sessions. The site will capture input by accepting responses electronically to five key questions. The Development Team will distill the focus session feedback and post it at regular intervals to the website.

Kathryn Laurin distributed and reviewed a draft overview of the strategic plan process and timelines. The development of the strategic plan is progressing on track to-date. A copy of the draft strategic plan will go to the Board each month as a standing item on the Board agenda. The final draft of the strategic plan will go to the Board for review at the May 2, 2011 Board meeting. The final copy will go to the Board for approval on June 13, 2011.

#### **IV BOARD COMMITTEE REPORTS**

##### **1. Audit Committee (nil)**

##### **2. Finance Committee (nil)**

##### **3. Executive Committee**

Lynda Farmer reported the Board Executive discussed the potential for strengthening the Board's relationship with the government. The Board Advocacy Committee was disbanded in 2008. The Executive will bring the topic back to a future meeting.

#### **V APPROVAL OF THE MINUTES**

The minutes of the November 8, 2010 meeting were approved as distributed.

#### **VI UNION REPORTS [nil]**

#### **VII ORIENTATION PRESENTATIONS (nil)**

#### **VIII NEW BUSINESS**

##### **1. Strategic Plan Progress**

The report on the progress of the strategic plan was addressed above, under 'Board Member Reports - Strategic Plan, Steering Task Group.'

##### **2. Future Presentations**

Lynda Farmer asked the Board members to send Heather any topics, initiatives, or program areas at Camosun College they would like to learn more about in the upcoming year.

#### **IX ADJOURNMENT**

The meeting was adjourned at 6:08 p.m.