

## CAMOSUN COLLEGE BOARD OF GOVERNORS

### Minutes of the Regular Meeting Monday, June 9, 2008 Lansdowne Campus

#### I CALL TO ORDER

Kim Hesketh called the meeting to order at 5:35 p.m.

#### II APPROVAL OF THE AGENDA

The agenda was approved with the addition of "Report of In-Camera Board Meeting" under New Business.

#### III APPROVAL OF THE MINUTES

The minutes of May 5, 2008 meeting were adopted as distributed.

#### IV UNION REPORTS

##### 1. CCFA Report to the Board

Kim Hesketh noted the CCFA report which was distributed to the Board and congratulated Susan Johnston on the success of her two year term as President of the Faculty Association. Kim thanked Susan for her dedication and support of the College and the Board. Susan Johnston thanked the Board members for the work they do on behalf of Camosun and for the time which they devote to their duties.

#### V ORIENTATION PRESENTATION

##### Centre for Sport and Exercise Education Program Development Update

Peter Rehor discussed the challenges facing Canadians because of increased inactivity and a sedentary lifestyle which is resulting in an increase in diseases such as diabetes and high blood pressure. The mission of the Centre is to build a world class sport management program which cultivates practitioners and ambassadors who are passionate in their commitment to facilitate mass participation, performance enhancement and social health through sport. Peter gave an overview of current programs: Exercise and Wellness Diploma, Athletic and Exercise Therapy Applied Degree, and Sport Management Diploma. Future programs are Sport and Fitness Leadership Applied Degree and Athlete and Coach Education Diploma.

At this point, 80% of the students in the program are from Vancouver Island. It was noted that lack of affordable housing is a potential barrier to recruiting faculty and students from outside the region.

#### VI NEW BUSINESS

##### 1. Crimson Group Memo of Understanding

Peter Lockie reported that the College had been approached by the Crimson Group, a residential construction group, to explore the possibility of working together to plan and develop a project aimed at taking an innovative approach to residential construction focused on the application of existing and future technologies to deliver sustainable, ecological, economical and efficient outcomes. The project would be based at the Interurban campus. A Memo of Understanding to explore, plan and develop the project is in the process of being finalized and signed.

##### 2. Report of In-Camera Board Meeting

Kim Hesketh reported that the Board had an In-Camera meeting immediately prior to the regular meeting. An update on the 2008-2009 operating budget strategy was provided and, as a result, the Board has approved a modest increase in parking rates (rates will rise 25 cents for a 4

hour permit and two dollars for a weekly permit.) The Board also approved an amended Pacific Institute for Sport Excellence/Camosun College lease and license agreement; the amendment is due to revised wording from the Ministry around insurance.

## **VII BOARD COMMITTEE REPORTS**

### **1. Audit Sub-Committee**

#### **i) Minutes of November 26, 2007 Meeting**

Cindy Robertson noted that the minutes of the last meeting of the Audit Sub-Committee had been distributed for information.

#### **ii) Audited FTE Enrolment for Year Ended March 31, 2008**

The document was distributed to the Board for information.

#### **iii) Audited Financial Statements for Year Ended March 31, 2008**

Cindy advised that the Audit Sub-Committee met with the Auditors on May 26<sup>th</sup> to receive the audited financial statements for 2008-2009. The College ended the year with an operating fund deficit of \$367,209 and an overall deficit of \$206,920. The Auditors had no major concerns; minor recommendations have been made to Administration and are being acted upon.

#### **MOTION:**

**THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVES THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2008 AS PRESENTED.**

**CARRIED**

### **2. Executive Committee**

Kim Hesketh advised a list of potential candidates to replace him when his term ends in December 2008 is being created. Board members are welcome to provide Kim with their suggestions of potential members with a business background prior to the end of June.

### **3. PISE Board of Directors - nil**

## **VIII BOARD MEMBER REPORTS**

### **1. Chairman's Report**

Kim Hesketh noted that the Board had been given a copy of the Ministry's Letter of Expectation which was sent to Kim last week. College Executive members will be meeting with Ministry staff on June 24<sup>th</sup> to make a request for additional funding for the current fiscal year. The letter will not be signed until after that meeting. Board members are invited to submit their comments on the letter to Kim before the end of June.

Kim recently attended the School of Access and First Nations Education and Support Awards ceremony and was very impressed by the students and their achievements. Kim, Cindy Robertson, David Johns and Robin Adair represented the Board at the Victoria Literacy Golf Tournament last week. Robin Adair will represent the Board at the College's Graduation ceremony on June 13<sup>th</sup>.

Lynda Farmer represented the Board at the Ministry's Education Leaders Sustainability Workshop on May 21<sup>st</sup>. The purpose of the workshop was to address the role of post-secondary institutions as knowledge leaders, innovators and partners in the development of sustainable communities. Lynda noted that it was a very worthwhile day.

## **2. President's Report**

Liz Ashton reported that approval has been given for the \$2.7 million Energy Management proposal at the Interurban campus.

The College and Community Relations department has been working at increasing press coverage for the College; their efforts are paying off with 56 "hits" in the media in May.

There have been many student successes of late: second year Carpentry apprentice Mark Dangerfield won a gold medal at the Skills Canada Provincial BC competition on April 16<sup>th</sup>; second year Culinary Arts apprentice Brooke Winters won the gold medal at the Knorr Junior Culinary Challenge on April 25<sup>th</sup>; and Culinary Arts graduate D'Arcy Ladret received a glowing review in the Times Colonist of his Sugarboy Bakery, which is his first solo endeavour.

Mr. Ranjan Bhattacharya has been appointed to the position of Associate Dean of the School of Trades and Technology. Ranjan comes to Camosun from the College of the North Atlantic-Qatar where he has been working for the last three years as Instructional Coordinator for the Technology program.

Liz noted that after this meeting Rosemary Smedley will be handing over her Board duties to Heather Martin in order to assist Peter Lockie full-time in his expanded role as VP Administration. Heather is currently Liz's Executive Assistant and will expand her role to include the Board.

## **3. Foundation**

Lynda Farmer noted that the Foundation Board's recent focus has been the finalization of its Strategic Plan which is nearing completion. The Foundation Board would like to strengthen its relationship with the College Board. The Foundation recently held its AGM and elected Colleen Kasting as Chair. Susan Haddon reported that the Foundation's endowments are have now surpassed \$11.5 million. The RFP for investment management services is in the final stages.

## **4. Education Council**

Baldev Pooni reviewed the minutes of the April 21<sup>st</sup> Education Council meeting.

## **IX ADJOURNMENT**

The meeting adjourned at 7:04 p.m.

**Approved September 8, 2008**