

CAMOSUN COLLEGE BOARD OF GOVERNORS

Minutes of the Regular Meeting
Tuesday, May 16, 2006
Paul Building Room 216
Lansdowne Campus

I CALL TO ORDER

Peter Lloyd called the meeting to order at 6:00 pm.

II APPROVAL OF THE AGENDA

The agenda was approved as presented.

III APPROVAL OF THE MINUTES

The minutes of the April 24, 2006 meeting were adopted as submitted.

IV PRESENTATION – QUAD DISTRICT PARTNERSHIP

Bob Priebe noted that the Quad District Partnership has been in place for 15 years and is one of the oldest partnerships at Camosun. Kelly Knister, Coordinator of the Quad District Partnership, and Kate Ross gave further background on the partnership. Benefits for the partners include increasing student transitions to post secondary, creating relevant career paths, improving graduation rates and aligning secondary and post secondary curriculum. There are currently six programs and 5 courses being offered, with plans for further expansion. Nine secondary schools are involved in program delivery. 180 students were served in 2004-05; the number projected for 2006-07 is 380. Information on the programs will be distributed with all year end secondary school report cards.

V UNION REPORTS (nil)

VI NEW BUSINESS

1. Ministry of Advanced Education (AVED) Service Plan

Paul Merner reviewed the Service Plan which was distributed with the agenda and distributed an addendum to page 24 of the plan “Multi-Year FTE Plan 2006-2011 - AVED Programs by School.” There was discussion on how to achieve May through August FTE targets. In addition to more trades programs being offered during that period, Access programs are being mounted to enable students who need upgrading prior to admission to undertake it prior to the start of the program they wish to enter.

VII BOARD COMMITTEE REPORTS

1. Finance Committee

Ann Moskow noted that timing did not allow the Finance Committee to meet to review the Camosun College Student Society Fee Levies and their Audited Financial Statements for the year ended March 31, 2005. Members of the committee received copies of the Audited Financial statements for their information. The fee levy information was sent out electronically for approval and resulted in the recommendation of the following motions:

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING FEES FOR THE 2006-2007 ACADEMIC YEAR AND REMIT SAME TO THE CAMOSUN COLLEGE STUDENT SOCIETY:

CAMOSUN COLLEGE STUDENT SOCIETY LEVY	\$6.54 PER MONTH
CANADIAN FEDERATION OF STUDENTS LEVY	\$1.87 PER MONTH
HEALTH/DENTAL BENEFIT COVERAGE	\$97.00 PER SEMESTER
BUILDING FUND	\$3.50 PER MONTH

AND

DIRECT ADMINISTRATION TO COLLECT THE FOLLOWING CHILD CARE, ATHLETICS AND PAPER RECYCLING LEVIES:

CHILD CARE LEVY	\$1.00 PER MONTH
ATHLETICS LEVY	\$5.56 PER MONTH
RECYCLED PAPER LEVY	\$0.30 PER MONTH

AND

DIRECT ADMINISTRATION TO COLLECT THE UNIVERSAL BUS PASS (U-PASS) LEVY OF \$15.25 PER MONTH FOR REMITTANCE TO BC TRANSIT. CARRIED

2. Policy Committee

Maureen Duncan referred the Board to the notes of the May 8th Policy Committee meetings, included in the agenda package. She noted that as Board policy development work has, for now, been completed it has been recommended that the Board Policy Committee disband and be formed on an ad hoc basis in the future. It was also recommended that the Board Chair name a Board member as policy leader for the Board. That position will liaise with the President's office on Board Policy issues and Chair any ad hoc policy review meetings.

A revision to the College's Admission Policy was brought to the Committee. The revision was to change the general admission requirement from "18 years of age or high school graduation" to "19 years of age or high school graduation." The revision is being forced by a change to the student loan program, BC Student Assistant Program (BCSAP), criteria for eligibility. It was noted that Camosun's current policy has provision for exceptions; the Registrar can approve admission of under-age students. The change will be effective for programs in Fall 2006 but will not impact the students who have already been admitted under the current policy and enrolled in the Fall term.

After discussion which included concern that the changes by the Student Services Branch impacts on the College and Institute Act, i.e. the ability to set our own admission standards, the following recommendation was made and forwarded to Education Council for advice, prior to the Board's consideration:

That the Program Advisory Committee of the Board recommends the approval of the change in Admission Policy that would shift admission for all new applicants from 18 years of age to 19 years of age, effective September 1, 2006.

The Board was advised by Kate Ross and Pat Felker that Education Council had received and discussed the recommendation at their May 15th meeting. That group shared the concerns of the Policy Committee but recognized the need for BCSAP eligibility and so supported the recommendation. Education Council also requested that the Board Chair write to the Ministry voicing the concerns of both the Education Council and the Board.

MOTION

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE REVISION OF THE ADMISSION POLICY, EFFECTIVE SEPTEMBER 1, 2006, TO: "ALL APPLICANTS MUST BE 19 YEARS OF AGE OR GRADE 12 GRADUATES."

CARRIED

3. Executive Committee

Peter Lloyd noted that the Executive Committee had discussed the agenda for the joint Board meeting with the Justice Institute of BC on June 14th. He has asked Cindy Robertson to be the Board Liaison for the Justice Institute project. The Committee also discussed Board recruitment. Peter invited all Board members to forward to him their thoughts on skills which they thought the Board could benefit from and which should be considered when reviewing potential Board members.

4. PSI Steering Committee

Peter Lloyd noted that two major topics at the May PSI Steering Committee were project costs and risk management. A detailed report on project costs was given by the project managers, CitySpaces, and Peter noted that an intense process is being undertaken to control costs. Peter Lockie reviewed the Risk Management documents distributed with the Board's agenda package and noted that all elements are being actively managed and several will be removed from the list by summer. Paul McGeachie advised that the zoning application had received final approval from Saanich last night.

5. Committee of the Whole

Kim Hesketh reported that the Committee of the Whole had completed its in-depth review of the College's Strategic Plan for 2006-2008 and had identified the following as their priorities.

- Foster, track and improve relationships with public and community groups, business and industry, agencies and all levels of government.
- Continually monitor our market competition to assess our strengths and vulnerabilities.
- Develop a succession planning initiative which includes recruitment planning, hiring standards, recruitment goals and mentorship.
- Actively and creatively seek funding avenues through which campus development can be resourced.
- Expand post-basic program options (advanced certificates and diplomas) and applied degrees.
- Establish effective advisory bodies in all applied program areas, as well as special areas of focus such as Pacific Sport Institute, Student Services, First Nations, alumni and specific populations.

The Board will receive regular progress reports on the priorities. As their review of the Strategic Plan is now complete, it was agreed to formally approve the Plan.

MOTION:

THAT THE CAMOSUN COLLEGE BOARD OF GOVERNORS APPROVE THE CAMOSUN COLLEGE STRATEGIC PLAN FOR 2006-2008.

CARRIED

VIII BOARD MEMBER REPORTS

1. President's Report

Liz Ashton reported that the Speakers Series is an enormous success thus far – Jane Goodall's presentation (sold out) went extremely well and Romeo D'Allaire's presentation, which takes place this Friday, is also sold out. The final speaker is Craig Kielburger on June 15.

The College's Open House which took place at the Lansdowne Campus on April 27 was well received and attended.

A ceremony was held two weeks ago as part of the national day to honour workers injured or killed at the workplace. As part of the ceremony, a plaque was unveiled at the east end of the Paul Building.

The VP Education and Student Services Search Committee is underway. Shortlisting will be done later this week and it is hoped the selection will be completed by the end of June.

2. Foundation Board

Peter Baillie noted that the Foundation Board's Annual General Meeting takes place this Thursday, May 18.

3. Education Council

Kate Ross referred the Board to the notes of the Education Council meeting held March 27, 2006, included in the agenda package.

IX ADJOURNMENT

The meeting adjourned at 7:35 pm.

Approved June 12, 2006.