

# **CAMOSUN COLLEGE BOARD OF GOVERNORS**

Minutes of the Regular Meeting  
Wednesday, September 6, 2006  
Interurban Campus

## **I CALL TO ORDER**

Kim Hesketh called the meeting to order at 6:55 pm.

## **II APPROVAL OF THE AGENDA**

The agenda was approved as presented.

## **III APPROVAL OF THE MINUTES**

The minutes of the June 12, 2006 meeting were adopted as submitted.

Keith Todd asked for an explanation of the \$3.8M unfunded accrued payroll benefits listed in the 2005-2006 Audited Financial Statements (Finance Committee report from May 31, 2006 meeting.) Peter Lockie will provide this information to the Finance Committee at their meeting on September 12.

Keith Todd brought forward comments from CUPE 2081 regarding the need for consultation in the planning of PSI. Liz Ashton reported that this matter is being addressed and that Denis Powers is now a member of the PSI Operations Committee whose mandate includes proposing the staffing model for the facility.

## **IV NEW BUSINESS**

### **1. Advanced Education (AVED) 05-06 Service Plan Report**

Paul Merner reviewed the Service Plan report which was distributed with the agenda package. He noted that the colleges overall utilization has risen to 97.5%, up from 91.9% last year. Camosun's utilization rate is now among the highest in the province. It was noted that the target rate for Allied Health programs (which include Dental, Dental Hygiene and Long Term Care Attendant) are the result of a province-wide recalibration by the Ministry and that several institutions, including Camosun, have found the targets unattainable. The college is discussing with the Ministry the need to review and revise the target.

## **V BOARD COMMITTEE REPORTS**

### **1. Executive Committee**

Kim Hesketh referred the Board to the proposed amendment to the Education Approvals policy which has come forward from the Education Council via the Executive Committee for approval.

## **MOTION**

**That the Board approves the amendments to the Educational Approvals policy to include the following definitions:**

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**Post-Degree Diploma: Completion of an approved advanced level or specialized program which builds on a previously completed recognized degree. (Equivalent to 2 semesters of full-time advanced level studies.)**

**Post-Degree Certificate: Completion of an approved advanced level or specialized program which builds on a previously completed recognized degree. (Equivalent to 1 semester of full-time advanced level studies.) CARRIED**

## **2. PSI Steering Committee**

Kim Hesketh noted that the minutes of the May 11 and June 8 meetings of this committee were distributed with the agenda package. The committee continued to be meet through the summer. Kim advised that a full report on the project would be given by Liz Ashton as part of her Presidents report.

## **VI BOARD MEMBER REPORTS**

### **1. Chairmans Report**

Kim Hesketh announced that Cindy Robertson has agreed to serve as Vice Chair. Kim distributed a list of the proposed membership on the Board committees and asked members to review it and let him know if they would like to make changes to their assignment.

### **2. Presidents Report**

Liz Ashton announced that, as of the first day of classes, enrolments are up 2.2% from last year. CAMFEST, a welcome back/orientation event for students, was held at Lansdowne yesterday and was a resounding success. The Interurban CAMFEST takes place on September 25th.

The PSI design work is continuing on schedule. The costing and value analysis is revisited and reviewed on a regular basis to ensure the project remains on budget. There is a need to preload the field site before the arrival of wet weather; there is a tentative date of October 10 for a sod turning event. Camosuns Exercise and Wellness program is oversubscribed for the first intake this fall target was 35 students and we have 37. The program is temporarily located in the lower floor of the Campus Centre Building until the PSI building is completed. PacificSport is hosting a Sport Innovation Summit at Bear Mountain October 2-4. This will provide an opportunity to profile PSI. The RFP for the sports medicine provider at PSI recently closed and it is anticipated that a successful applicant will be named by the end of September.

Peter Lockie reported that the PSI project spending is on track. The construction timeline is January 2007 through March 2008. A full update on federal and provincial funding, capital campaign, status of financing, and an update of the risk management profile will be given to the Board at the October meeting.

### **3. Foundation Board**

Kim Hesketh reminded the Board that the dedication of the Donor Recognition Water Feature

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will take place on Thursday, September 21, 4:00 p.m. at the main entrance to the Lansdowne campus (off Foul Bay Road.) All Board members are invited to attend.

#### **4. Education Council**

Joan Yates noted that the minutes of the May 15, 2006 Education Council were distributed to the Board with their agenda package.

### **IX ADJOURNMENT**

The meeting adjourned at 7:41 pm.

Approved October 2, 2006.